
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Agenda

Regular Board Meeting
Tuesday, October 10, 2017

Gregory A. Pensa, President
Hilda Zacarías, Vice President
Jeffery C. Hall
Dan Hilker
Larry Lahr
Yesenia Beas, Student Trustee

Allan Hancock College - Lompoc Valley Center
Public Safety Training Complex
Building 5 - Room 5-111 - Closed Session - 5:00 p.m.
Building 5 – Room 5-109 - Open Session - 6:00 p.m.
One Hancock Drive
Lompoc, CA 93436

	<u>Page</u>	<u>Tent. Time</u>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a [Request to Address the Board of Trustees](#) form and provide it to the superintendent/president prior to this part of the agenda.

3. Adjourn to Closed Session		5:00 PM
3.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)		
3. B. Conference with Labor Negotiator – (Government Code §54957.6)		

Agency designated representatives: Dr. George Railey, Kelly Underwood
Employee Association: Faculty Association

Agency designated representative: Kelly Underwood
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Kelly Underwood.
Employee Organization: California School Employees Association (CSEA) Chapter #251

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4. Reconvene to Open Session		6:00 PM
5. Action Taken in Closed Session		
6. Pledge of Allegiance		
7. Approval of Agenda as Presented		
8. Public Comment		

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under public comment. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

9. Approval of Minutes		
9.A. Approval of Minutes from the September 12, 2017 special board meeting.	10	
9.B. Approval of Minutes from the September 12, 2017 regular board meeting.	11	
10. Presentation		
10.A. Promise Program Update		
Nohemy Ornelas, Associate Superintendent/Vice President, Student Services, will present an update on the Promise Program.		
11. Consent Agenda		6:15 PM
Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the Consent Agenda.		
11.A. Register of Warrants Supplemental Payroll 8/10/17 and Regular Payroll 8/31/17	20	
A recommendation that the board of trustees approve commercial warrants.		

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11.B. Acceptance of Donations	22	
<p>A recommendation that the board of trustees accept the monetary donation of \$1,000 from Darrell and Phyllis Delgado, and the donation of two fire engines from the County of Santa Barbara fire department.</p>		
11.C. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	23	
<p>A recommendation that the board of trustees approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.</p>		
11.D. Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service	33	
<p>A recommendation that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.</p>		
11.E. Appointments, Transfers, and Promotions of Classified Service Employees	36	
<p>A recommendation that the board of trustees approve the appointment of Weston Guerra, instructional assistant, learning assistance program, effective November 1, 2017. A recommendation may be made that the board of trustees approve the appointment of instructional assistant, community education. If a recommendation is made, a revised board agenda item will be presented.</p>		
11.F. Out-of-Classification Assignment of Classified Service Employees	37	
<p>A recommendation that the board of trustees approve the out-of-classification assignments of Gina Herlihy, public affairs technician, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Marna Lombardi, public information specialist, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Jessica Sheaff, public information specialist, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Vicki Hernandez, public affairs coordinator, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Phil Hamer, web content</p>		

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coordinator, information technology services, retroactive to August 28, 2017 through September 12, 2017, and web services specialist, information technology services, retroactive to September 13, 2017 through December 31, 2017, or earlier per district need; and Julia Sokolovska, student services technician, retroactive to July 1, 2017 through June 30, 2018, or earlier per district need.		
11.G. Transfer of Full-Time Faculty Member	39	
A recommendation that the board of trustees approve the full-time faculty request to transfer of Megan McComas, assistant professor, registered nursing (RN), effective January 18, 2018.		
11.H. New and/or Revised Classified Bargaining Unit Job Description	40	
A recommendation that the board of trustees approve the revised classified bargaining unit job description, maintenance specialist - locksmith, as presented, pending ratification by CSEA.		
11.I. Revised Supervisory/Confidential Job Descriptions	44	
A recommendation that the board of trustees approve the revised supervisory/confidential job descriptions as follows: budget analyst; coordinator, recruitment; coordinator, employee relations; and payroll supervisor.		
11.J. Coaching Appointment and Stipends	60	
A recommendation that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.		
11.K. Change of Status of Full-Time Faculty Member	61	
A recommendation that the board of trustees approve the temporary change of status of Alfredo Koch, agribusiness instructor, life and physical sciences department, from 175 days to 198 days, retroactive to July 1, 2017 through June 30, 2018.		
12. Oral Reports		6:35 PM
12.A. Superintendent/President's Report		
12.B. Board Member Reports		
12.C. Association Reports		6:45 PM
1) Part-Time Faculty Association		
2) Faculty Association		

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3) Academic Senate		
4) California School Employees Association		
5) Associated Student Body Government		
6) AHC Foundation		
7) Management Association		
 13. Action Items		 7:15 PM
13.A. Acceptance of Grants Approved	62	
A recommendation to accept funded proposals.		
13.B. Authorization to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	63	
A recommendation that the board of trustees authorize the district to borrow up to 60 percent of the district's net equity in the SIPE workers' compensation JPA if needed for cash flow purposes.		
13.C. Adoption of the 2017-18 Education Protection Account Expenditure Plan	64	
A recommendation that the board of trustees adopt the 2017-18 Education Protection Account expenditure plan.		
13.D. Resolution 17-32 Authorizing the Issuance of Allan Hancock Joint Community College District 2017 General Obligation Refunding Bonds.	67	
A recommendation that the board of trustees adopt Resolution 17-32 for the issuance of the Allan Hancock Joint Community College District 2017 general obligation refunding bonds.		
13.E. Resolution 17-33 Approve a Debt Issuance and Management Policy	94	
A recommendation that the board of trustees adopt Resolution 17-33 authorizing the adoption of a debt issuance and management policy in compliance with S.B. 1029.		
13.F. Authorization to Use Reserved Mandate Block Grant Funds	103	
A recommendation that the board of trustees authorize the transfer of \$200,000 from the Mandate Block Grant Reserve to the Plant Services budget for the replacement of vehicles identified in the list provided.		

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13.G. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Change Order 02	105	
A recommendation that the board of trustees approve change order 02 to the contract with A Good Sign and Graphics Co. and authorize the associate superintendent/vice president, finance and administration to sign change order 02.		
13.H. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Notice of Completion	107	
A recommendation that the board of trustees approve filing a notice of completion for A Good Sign and Graphics Co. for the Vehicle and Pedestrian Wayfinding Signage Project.		
13.I. Site Concrete Replacement Project, Lompoc Valley Center, Bid No. 17-01, Change Order No. 01	108	
A recommendation that the board of trustees approve change order 01 to the contract with Jeff Ploutz Construction, Inc. DBA J & P Construction and authorize the associate superintendent/vice president finance and administration to sign change order 01.		
13.J. Site Concrete Replacement Project, Lompoc Valley Center, Bid No. 17-01, Notice of Completion	110	
A recommendation that the board of trustees approve filing a notice of completion for Jeff Ploutz Construction, Inc. DBA J & P Construction for the Site Concrete Replacement Project.		
13.K. Resolution 17-34, Approval of California Uniform Public Construction Cost Accounting Act, Award of Contract	111	
A recommendation that the board of trustees adopt Resolution 17-34, Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act authorizing the associate superintendent/vice president of finance and administration to award a contract under the Uniform Public Construction Cost Accounting Act.		
13.L. Resolution 17-35, Approval of Construction Change Directives (CCD)	112	
A recommendation that the board of trustees adopt Resolution 17-35 Approval of Construction Change Directives (CCD) authorizing the		

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associate superintendent/vice president of finance and administrative services to approve and sign construction change directives (CCD).		
13.M. Authorization, Joint Use Agreement with the County of Santa Barbara's Sheriff's Office	114	
A recommendation that the board of trustees authorize the superintendent/president to execute a joint use agreement between the district and County of Santa Barbara Sheriff's Office once amendable terms are reached.		
13.N. District Travel Request Outside of the State	115	
A recommendation to authorize travel for Ann Lucas who attended the International Medieval Conference in Leeds England in July 2017, Bridges to the Baccalaureate students, Bianca Aleman, to attend the 33 rd Biennial Western Coatings Symposium and Show in Las Vegas, NV and Emiliano Escamilla to attend the 21 st International Conference on Miniaturized Systems for Chemistry and Life Sciences (MicroTAS 2017) in Savannah, GA in October 2017.		
13.O. Resolution 17-36 Authorization to Issue a Request for Qualifications for Architectural Services for Design of the Fine Arts Complex	116	
A recommendation that the board of trustees adopt Resolution 17-36 Authorization to Issue a Request for Qualifications for Architectural Services for Design of the Fine Arts Complex.		
13.P. Agreement with Supervisory/Confidential Employees	119	
A recommendation that the Board approve the meet and confer agreement for 2017-2020 with the supervisor and confidential employees.		
13.Q. Change of Status of Management Employee	120	
A recommendation that the board of trustees approve the change of status of Michael Black, associate superintendent/vice president, finance and administration, effective October 1, 2017.		
13.R. Appointment of CalPERS Retired Annuitant: Limited Duration Extra Help	121	
A recommendation that the board of trustees approve the limited duration extra help assignment for Felix Hernandez Jr. in support of		

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the District’s mediation and arbitration efforts associated with the Public Safety Complex project and the board of trustees certify that his appointment is necessary to fill a critical need sooner than the required 180 days waiting period		
14. Information		7:50 PM
14.A.1 Grant Proposals Submitted	122	
A report on grant proposals submitted.		
14.A.2 Design Process for Fine Arts Complex	124	
An overview of the construction planning process and building design process.		
14.B. First Reading: Revised Board Policy and Administrative Procedure 7370, Political Activity	126	
A recommendation that the board of trustees review the revised Board Policy and Administrative Procedure 7370, Political Activity.		
14.C. First Reading: New Board Policy and Administrative Procedure 7700, Whistleblower Protection	130	
A recommendation that the board of trustees review the new Board Policy and Administrative Procedure 7700, Whistleblower Protection.		
14.D. Employee Resignations and Retirements	135	
The superintendent/president has accepted the retirement of Bradley Bisquera, audiovisual technician I, information technology services, effective December 1, 2017; David Passage, photography instructor, fine arts department, effective May 26, 2018; and the revised retirement date of Michael Black, associate superintendent/vice president, finance and administration, effective June 30, 2018. Mr. Black was reported at the August 14, 2017 Board meeting with an effective retirement date of December 31, 2017. The superintendent/president has also accepted the resignation of Emily Smith, project director, K-12 partnerships - cooperative work experience & career development, effective November 1, 2017.		

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14.E. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	136	
14.F. Monthly Report, Associate Superintendent/Vice President, Student Services	137	
14.G. Monthly Report, Vice President, Institutional Effectiveness	138	
14.H. Monthly Report, Executive Director, College Advancement	140	
14.I. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	142	
14.J. A Monthly Report on the Year-to-Date Financial Data for Various Funds.	143	
14.K. A Status Report on Bond Measure I Projects	158	
15. New Business		8:30 PM
16. Calendar	161	
17. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, November 14, 2017. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Special Board Meeting
Tuesday, September 12, 2017

Gregory A. Pensa, President
Hilda Zacarias, Vice President
Jeffery C. Hall
Dan Hilker
Larry Lahr
Yesenia Beas, Student Trustee

Allan Hancock College
Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 3:05 p.m. with the following trustees present:
Hall, Hilker, Lahr, Pensa, Zacarias

Trustees absent: None

2. Public Comment

No public comment was made.

3. Information

3.A Multi-Year Budget Presentation

Associate Superintendent Black presented information on the budget for multiple years. He reviewed the multi-year budget assumptions and the FTES he used to project the budget. He noted the college will be considered a mid-size college for the next three years and funding will be based on that designation. He said salaries and benefits are about 83 percent of the budget. Dr. Walthers mentioned the college is spending 50 percent of the general fund on academic instructional programs. Associate Superintendent Black went over the apportionment funding, mandated funds and reserves. He explained Full-time equivalents (FTEs) funding is calculated and also provided the actual and forecasted FTES. He noted the assumptions are based on current faculty load. The multi-year plan assumptions also address retiree benefits, retiree actuarial information, increases in utilities, software licenses, and maintenance emergency funds reserves. Due to lack of enrollment growth, using reserves may be required. He reviewed a scenario of the FTEs required to be balanced with students, staff, and sections needed. There is a need to generate FTEs. Dr. Walthers noted, this year, the college has more students and less sections and briefly mentioned the efforts made to increase enrollment.

The board of trustees reviewed the proposed budget.

4. Adjournment

Trustee Pensa adjourned the meeting at 4:03 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Tuesday, September 12, 2017

Gregory A. Pensa, President
Hilda Zacarías, Vice President
Jeffery C. Hall
Dan Hilker
Larry Lahr
Yesenia Beas, Student Trustee

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session - Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 4:15 p.m. with the following trustees present:
Hall, Hilker, Lahr, Pensa, Zacarías

Trustees absent: None

2. Public Comment to Closed Session

John Hood thanked the board of trustees for their support of the Fine Arts project. He would like Fine Arts department faculty to be included in selection of an architect and be able to work with the architectural plans. He requested that he or another faculty member be part of the decision making process.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 4:20 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:05 p.m.

5. Action Taken in Closed Session

Trustee Pensa reported on action taken in closed session on item 3.C. related to the Wayfinding Signage Project. The board of trustees directed district staff and counsel to engage the contractor in discussions to resolve pending claims of the contractor against the district and pending claims of the district against the contractor.

6. Pledge of Allegiance

Ramon Morales, business administration major, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

Item 11.H. Revised Job Description for Executive Management Position, was pulled for further consideration and Item 13.K. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Change Order 02 and Item 13.L. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Notice of Completion were removed from the agenda.

On a motion by Trustee Hall, seconded by Trustee Zacarías, the Board approved the agenda, as revised, on a roll-call vote as follows:

Ayes: Hall, Hilker, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A Approval of Minutes from the August 14, 2017 regular board meeting.

On a motion by Trustee Hall, seconded by Trustee Pensa, the Board voted unanimously to approve the minutes for the August 14, 2017 regular board meeting as submitted. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

10. Presentation

10.A. Check presentation from Wells Fargo

Vera Biely presented the college with a \$6,000 donation on behalf of Wells Fargo.

10.B. Sabbatical Presentation

Robert Jorstad, Physics professor, presented the Physics 161 workbook he worked on during his sabbatical. The textbook benefits students by providing in-depth descriptions of additional problems not found in other resources. The workbook is available to students at a relatively lower cost than a textbook. He shared an example of the many improvements he made to the new handbook. He's added more illustrations, equations, figures, solutions, and web links to demonstrations when appropriate. Two students shared their experience with the new workbook. They commented on the ease of using the new workbook. They both appreciate the solutions, figures, and graphs that helps them truly understand the concept. Mr. Jorstad concluded his presentation by sharing a letter from a colleague.

10.C Margaret Lau, Dean, Academic Affairs, gave an update on the Strong Workforce Program

Dean Lau shared that Georgetown University Center report on education and the workforce, stated there is a need for employees with the ability to apply sophisticated technical skills and knowledge with associates degrees or industry certifications. The report has identified that California will need thousands of workers more by 2025 with degrees and certificates and industry recognized credentials. The Strong Workforce program aligns with and supports the board of governors newly adopted vision for success. She shared a video from Chancellor Eloy Ortiz Oakley in which he shared his strategic vision and goals for community college students. She went over the Strong Workforce Regional priorities and available funding.

11. Consent Agenda

Dr. Walthers noted the revision to item 11.G. Job Description for the Executive Secretary, Range 11 should be Range 10.

Item 11.H. was pulled for further consideration and Item 13.K. and Item 13.L were removed from the consent agenda.

On a motion by Trustee Lahr, seconded by Trustee Hall, the Board voted to approve the consent agenda, as amended, on a roll-call vote as follows:

Ayes: Hall, Hilker, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers mentioned he spent a lot of time trying to get our Fine Art Complex project approved as a design-build project. He reported new interim Chief of Police Ron Schram was sworn in and Associate Superintendent Mike Black has decided to stay through June 2018.

12.B. Board Member Reports

Student Trustee Beas reported there are 34 students enrolled in the leadership class. She noted ASBG officers and leaders are serving on councils and committees and look forward to making a positive difference.

Trustee Hall participated in the Lompoc leadership workshop. He attended the Joe White Memorial fundraiser and was happy to see Dr. Railey play the Star Spangled Banner that evening.

Trustee Zacarías enjoyed attending the Joe White Memorial fundraiser. She invited everyone to attend the Citizens Academy’s interesting workshops sponsored by the Santa Maria Police Department.

Trustee Pensa attended All Staff Day. He commended Executive Director Houghton for her presentation on Promise at the county superintendent meeting. He and other trustees will attend a trustee convention.

Trustee Hilker attended the Joe White fundraising dinner and will support a Boys and Girls Club event the following weekend.

Trustee Lahr also attended the Joe White fundraising event and noted Jim Glines started this fundraiser 16 years ago to raise money for the gym. He said Career Exploration Day is coming up and noted the event helps high school students start thinking about future.

12.C. Association Reports

1) Faculty Association

Roger Hall reported negotiation meetings are making progress. He said there is a lot of excitement for the Promise program and is glad it will reach out to the elementary schools. The association will soon vote on joining a larger union.

2) Academic Senate

Marla Allegre gave an update on which faculty members will serve on various committees. She said there’s an interest in developing Open Education Resources and Jessica Scarffe is taking the lead. She is working with a team to develop a Guided Pathways proposal due in November.

3) California School Employees Association

No report was given.

4) Associated Student Body Government

Janet Cruz-Reyes reported the information booth at the Lompoc Valley Center assisted 32 students and helped 1,046 students on the Santa Maria campus. She said ASBG placed a donation box to help hurricane Harvey and Irma victims at BowWOW! She reviewed a list of upcoming student events.

5) AHC Foundation

No report was given.

6) Management Association

No report was given.

7) Part-Time Faculty Association

No report was given.

11.H. Revised Job Description for Executive Management Position

There was a brief discussion regarding the job description. Kelly Underwood explained the change in the job description will broaden the qualified candidate pool.

On a motion by Trustee Lahr, seconded by Trustee Hilker, the Board voted to approve consent item 11.H. as submitted. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13. Action Items

13.A. Public Hearing for the 2017-2018 Allan Hancock Joint Community College District Budget

Trustee Pensa opened the public hearing.

No comment was made.

Trustee Pensa closed the public hearing.

13.B. Adoption of the 2017-2018 Allan Hancock Joint Community College District Budget

On a motion by Trustee Zacarias seconded by Trustee Hall, the Board adopted the 2017-2018 Allan Hancock Joint Community College District Budget with a minor revision. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.C. Resolution 17-31, Appropriations Limit for the 2017-18 Fiscal Year

On a motion by Trustee Lahr, seconded by Trustee Hall, the Board adopted Resolution 17-31, Appropriations Limit for the 2017-18 fiscal year. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.D. Award of Contract for Independent Audit Services for Fiscal Years Ending June 30, 2018 and 2019

On a motion by Trustee Lahr, seconded by Trustee Hall, the Board awarded the contract for independent audit services to Vavrinck, Trine, Day and Co., LLP for fiscal years ending June 30, 2018 and 2019. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.E. Acceptance of Grants Approved

On a motion by Trustee Zacarías, seconded by Trustee Hilker, the Board accepted funded proposals as submitted. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.F. Restructure of Information Technology Services

On a motion by Trustee Hall, seconded by Trustee Hilker, the Board approved a restructure of information technology services, including the revised classified bargaining unit job descriptions including applicable salary range adjustments for the following positions: web services specialist; audiovisual services technician I; audiovisual services technician II; server administrator; integrated technology services technician; technical support coordinator; technical support specialist I; technical support specialist II; systems analyst; and help desk technician; and approve the new job descriptions as follows: application programmer; programmer/analyst; and technical services supervisor, effective September 13, 2017. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.G. Restructure of Plant Services

On a motion by Trustee Lahr, seconded by Trustee Zacarias, the Board approved a restructure of plant services as submitted. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.H. Revised Memorandum of Understanding Between the Allan Hancock Joint Community College District “District” and the Faculty Association of Allan Hancock College “FA” on Faculty Evaluations for Distance Education

On a motion by Trustee Hall, seconded by Trustee Hilker, the Board approved the revised memorandum of understanding between the Allan Hancock College Joint Community College District “District” and the Faculty Association of Allan Hancock College “FA” on faculty evaluations for distance education. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.I. Public Safety Complex, Bid No. 11-02, Change Order 14

On a motion by Trustee Zacarías, seconded by Trustee Hilker, the Board approved change order 14 to the contract with Sinanian Development, Inc. and authorized the vice president, operations to sign change order 14. Pursuant to Article 8.5 of the General Conditions and Public Contract Code § 7107(c), staff further recommends that the board of trustees direct the vice president, operations withhold from payment to SDI the amount of \$289,273.41 pending further direction of the board of trustees or resolution of the district’s pending cross-claim against SDI for liquidated damages, disputed back charges and stop payment notice claims. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.J. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Change Order 01

On a motion by Trustee Zacarías, seconded by Trustee Hall, the Board approved change order 01 to the contract with A Good Sign and Graphics Co. and authorized the vice president, operations to sign change order 01. (Ayes: Hall, Hilker, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

- 13.K. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Change Order 02

This item was removed from the agenda.

- 13.L. Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Notice of Completion

This item was removed from the agenda.

14. Information Items

- 14.A. Grant Proposals Submitted

Executive Director Houghton briefly reviewed the grant proposals.

- 14.B. Correction to Board Policies and Procedures

Dr. Walthers noted the designation of responsibilities was corrected on 11 board policies/procedures.

- 14.C. First Reading: Retire Board Policy 7211 Equivalency to the Minimum Qualifications

Human Resources Director Underwood explained the Human Resources Council worked with Academic Senate on this policy and procedure and decided it was better to have the minimum qualifications and the processes in the procedure and retire the board policy.

- 14.D. Public Safety Training Complex Strategic Operating Plan 2016, Year-End Report

Vice President Hernandez thanked Richard Mahon for his work on the Public Safety Training Operating Plan 2016. He reviewed the types of agreements reached for the use of the facilities. He briefly reviewed the plans new instructors are working on to develop the emergency training programs.

- 14.E. Cal/OSHA Training, Contract Education Update

Vice President Hernandez reported Hancock College is the only community college in California to provide a new 20-hour Advanced Safety training for refinery workers.

- 14.F.1 Employee Resignations and Retirements

Dr. Walthers acknowledged the retirements and separations from services as reported.

- 14.F.2 An Update on Dues for California School Employees Association and California Federation of Teachers

Kelly Underwood explained unions have increased dues for California School Employees Association and California Federation of Teachers. Part-Time Faculty will also have a change in rates.

14.G. Quarterly Report on Volunteer Aides

Dr. Walthers shared the volunteer aides report.

14.H. An information Equal Employment Opportunity (EEO) Report on Recruitment Statistics for Academic Year 2016-2017 and EEO Allocation for Academic Year 2017-2018

Kelly Underwood noted the report is an annual requirement. She noted the two-year comparison is not required, but provided for the Board's information.

14.I. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

On behalf of Dr. Railey, Dr. Walthers noted 26 of 27 graduates from the PCPA class of 2017 are now working in theatre.

14.J. Monthly Report, Associate Superintendent/Vice President, Student Services

Associate Superintendent Ornelas reported staff attended the California Promise Pathways to Student Success. She said 50 students have requesting emergency funds to purchase books. She explained the emergency funds is made possible with donations from Wells Fargo, and current and retired employees.

14.K. Monthly Report, Vice President, Institutional Effectiveness

Dr. Murphy gave an overview of the accomplishment and overview of the councils and committees.

14.L. Monthly Report, Executive Director, College Advancement

Executive Director Houghton reported Trustee Zacarías and Associate Superintendent Ornelas were interviewed on Univision regarding the Hancock Promise. She invited the trustees to the community advisory board dinner. She encouraged everyone to attend the upcoming Gala.

14.M. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Black gave an overview of the reasons for the recent bookstore problems and the steps taken to prevent the problems from recurring.

14.N. A Monthly Report on the Year-to-Date Financial Data for Various Funds.

Associate Superintendent Black noted balances, beginning or ending, are not rolled in.

14.O. Monthly Report, Vice President, Operations

Vice President Hernandez said the final inspection of the Solvang Center went well.

14.P. A Status Report on Bond Measure I Projects

Vice President Hernandez shared the report with the Board of Trustees.

15. New Business

Trustee Zacarías requested information on how the college community is integrated into the construction planning process. She would like to know if committees are involved and what role they play in the planning process. She would also like more information on FTEs generated by the Fine Arts Department.

16. Calendar

Dr. Walthers was able to visit Andrew Masuda and reported Mr. Masuda is doing better. He invited everyone to the upcoming football games. Dr. Walthers acknowledged Felix Hernandez's upcoming retirement.

17. Adjournment

Trustee Pensa adjourned the meeting at 8:11 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Register of Warrants	Item Number: 11.A.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2 Full Warrant Register online

BACKGROUND:

The following summary is submitted for board of trustees approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

GENERAL FUND 9410		
INVOICE WARRANTS	\$ 1,600,663.33	
PAYROLL 8/1/17 – 8/31/17	4,960,403.78	
TOTAL GENERAL FUND		\$ 6,561,067.11
CHILD DEVELOPMENT FUND 9433		
INVOICE WARRANTS	8,424.37	
PAYROLL 8/1/17 – 8/31/17	65,531.96	
TOTAL CHILD DEVELOPMENT FUND		73,956.33
GO BOND CLEARING FUND 9446		
INVOICE WARRANTS	0.00	
TOTAL GO BOND CLEARING FUND		0.00
GO BOND BUILDING FUND 9447		
INVOICE WARRANTS	93,432.51	
TOTAL GO BOND BUILDING FUND		93,432.51
CAPITAL OUTLAY PROJECTS FUND 9441		
INVOICE WARRANTS	26,176.43	
TOTAL CAPITAL OUTLAY PROJECTS FUND		26,176.43
SELF INSURANCE DENTAL FUND 9461		
INVOICE CHECK	63,611.00	
TOTAL SELF INSURANCE DENTAL FUND		63,611.00
STUDENT CENTER FEE TRUST FUND 9473		
INVOICE WARRANTS	0.00	
TOTAL STUDENT CENTER FEE TRUST FUND		0.00
SELF INSURANCE HEALTH FUND 9462		
INVOICE WARRANTS	11,165.50	
TOTAL SELF INSURANCE HEALTH FUND		11,165.50
SELF INSURANCE PROPERTY/LIABILITY FUND 9463		
INVOICE WARRANTS		
TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND		
<u>GRAND TOTAL ALL FUNDS</u>		<u>\$ 6,829,408.88</u>

RECOMMENDATION:

Staff recommends that the board of trustees approve commercial warrants 1859339 through 1858954 for a subtotal of \$1,803,473.14, and payroll warrants in the amount of \$5,025,935.74, for a grand total of \$6,829,408.88.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

08/01/17-08/31/17
PAYROLL
FUND 9410**CERTIFICATED:**

1100	Academic Salaries, regular schedule, instructional time	\$925,153.73
1200	Academic Salaries, regular schedule, non-instructional time	584,393.27
1300	Certificated Salaries other than regular schedule teaching	856,916.40
1400	Certificated Salaries other than contract non-teaching	118,295.50
3100	State Teachers Retirement	264,907.40
3300	Medicare	40,832.83
3400	Health and Welfare Benefits	157,825.10
3500	State Unemployment Insurance	1246.36
3600	Worker's Compensation Insurance	45,251.24
3700	State Teachers Retirement/Cash Balance Plan/PARS	18,868.53
3911	Academic Retirement Incentive	0.00
SUB TOTAL		<u>\$3,013,690.36</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$1,104,995.90
2200	Classified instructional Aide Salaries, regular schedule	100,524.16
2300	Classified Salaries, hourly	62,732.94
2300	Student Workers, regular	161,294.05
2400	Instructional Aides, hourly	20,126.93
2400	Student Workers, Tutors, Peer Counselors	20,557.93
3200	Public Employees Retirement	186,019.34
3300	Social Security/Medicare	82,007.16
3400	Health and Welfare Benefits	185,631.10
3500	State Unemployment Insurance	541.11
3600	Worker's Compensation Insurance	22,405.66
3700	PARS	-122.86
4512	Uniform Allowance	0.00
5113	Externships (Grants Only)	0.00
8890	Income released for stale dated warrant	0.00
SUB TOTAL		<u>\$1,946,713.42</u>
TOTAL FUND 9410		<u>\$4,960,403.78</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$20,008.12
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	6,690.25
2100	Classified Salaries, regular schedule	5,465.72
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	25,340.86
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teachers' Retirement System	2,188.16
3200	Public Employees Retirement System (PERS)	473.39
3300	Social Security/Medicare	616.65
3400	Health and Welfare Benefits	3,279.94
3500	State Unemployment Insurance	12.53
3600	Workers' Compensation Insurance	994.97
3700	State Teachers' Retirement/Cash Balance Plan	461.37
SUB TOTAL		<u>\$65,531.96</u>
TOTAL FUND 9433		<u>\$65,531.96</u>

FUND 9447

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teachers' Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Workers' Compensation Insurance	0.00
3700	State Teachers' Retirement/Cash Balance Plan	0.00
SUB TOTAL		<u>\$0.00</u>
TOTAL FUND 9447		<u>\$0.00</u>

TOTAL DISTRICT PAYROLL**\$5,025,935.74**

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AMERICAN BUSINESS	Maintenance for all except	64900006 5640	65.33		
	MAINTENANCE & SUPPLIES	64710003 5640	3.91		
	CAMPUSWIDE COPIER	67710300 5640	3,335.68		
			3,404.92		WA 00857850
AQUA SERV ENGINEERS	MONTHLY WATER TREATMENT	51110000 5640	212.00		
			212.00		WA 00857851
CARSEL CONSULTING	Grant Writer as needed	60200200 5112	770.00		
			770.00		WA 00857852
CDW GOVERNMENT INC	Da-Lite Model C with CSR -	66241000 6412	945.76		
	Da-Lite White Floating	66241000 6412	152.26		
	KENSINGTON SP10 LAPTOP	63220014 4315	303.70		
			1,401.72		WA 00857853
COLUMBIA BUSINESS	MONTHLY UTILITIES EXPENSE	67710300 5630	845.77		
			845.77		WA 00857854
DEX MEDIA	PHONE DIRECTORY LISTING	65700000 5540	25.50		
			25.50		WA 00857855
ELLUCIAN COMPANY LP	Ellucian Portal Professional	71301000 5112	1,309.00		
	Ellucian Identity Services	71301000 5112	561.00		
	Intelligent Learning Platform	71301000 5112	794.75		
	Professional Services for	71302000 5112	23,001.00		
			25,665.75		WA 00857856
FRONTIER	TELEPHONE SERVICE	65700000 5540	23.24		
			23.24		WA 00857857
HARDY DIAGNOSTICS	Instructional Supplies	04010107 4310	48.60		
	Instructional Supplies	04010107 4310	35.70		
	Instructional Supplies	04010107 4310	160.19		
	Instructional Supplies	04010107 4310	81.80		
			326.29		WA 00857858
HIGH-TECH ELECTRIC	Projector Mount UPB 125;	66241000 6412	310.50		
	Projector Ceiling Mount Box	66241000 6412	372.60		
	PMK 155, Pole Mount Kit;	66241000 6412	103.68		
	DSC 301 HD, Video Scaler;	66241000 6412	706.59		
	HDMI Audio De-Embedder, HAE	66241000 6412	490.59		
	Audio Amplifier - 60 Watt;	66241000 6412	366.39		
	Two Input HDMI Switcher;	66241000 6412	316.71		
	VC 50 Volume Controller;	66241000 6412	32.40		
	5MB 111 Box; Extron; Mount;	66241000 6412	111.78		
	DTP HDMI 4K 230 Transmitter;	66241000 6412	291.87		
	DTP HDMI 4K 230 Receiver;	66241000 6412	291.87		
	CMA 395 angled projector	66241000 6412	63.18		
	HDMI Ultra/3; Extron; Cable;	66241000 6412	62.10		
HDMI Ultra/6; Extron; Cable;	66241000 6412	43.47			

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	UTS 100, Shelf; Extron;	66241000 6412	49.68		
	UST 150, Extron; Shelf;	66241000 6412	49.68		
	eLink 100 Transmitter;	66241000 6412	341.55		
	eLink 100 Receiver; Extron;	66241000 6412	366.39		
	AAP 102 Floor box mounting	66241000 6412	204.93		
	Two 3.5 mm Stereo; Extron;	66241000 6412	87.70		
	Two RJ-45 Female Ortronics;	66241000 6412	100.22		
	Freight	66241000 6412	159.61		
			<u>4,923.49</u>		WA 00857859
INTERMOUNTAIN LOCK	KEYLOCK SUPPLIES	65110000 4520	272.06		
			<u>272.06</u>		WA 00857860
ISLAND ADVERTISING INC	24OZ ALUMINUM WATER	64300002 4520	1,147.50		
	SET UP CHARGE	64300002 4520	13.50		
	SHIPPING	64300002 4520	80.00		
	SHIPPING	64300002 4520	80.00		
	SUNGLASSES	64300202 4520	696.60		
	SET UP CHARGE	64300202 4520	43.20		
	SHIPPING	64300202 4520	55.00		
	24OZ ALUMINUM WATER	64300202 4520	1,147.50		
	SET UP CHARGE	64300202 4520	13.50		
			<u>3,276.80</u>		WA 00857861
KELLY PAPER CO	REVERSE FLAP #10 WHITE	67220000 4520	313.15		
			<u>313.15</u>		WA 00857862
KTAS-TV	30-SECOND SPANISH SPOT	67111000 5880	2.00		
	30-SECOND SPANISH SPOT	67111050 5880	498.00		
			<u>500.00</u>		WA 00857863
L S ADVERTISING	2" X 12" DISPLAY AD ON	67111000 5880	949.50		
			<u>949.50</u>		WA 00857864
LOMPOC UNIFIED SCHOOL	Reimbursement for AB104 AEBG	49306021 5112	35,638.69		
			<u>35,638.69</u>		WA 00857865
ORCHARD	HARDWARE SUPPLIES	65110000 4520	13.62		
			<u>13.62</u>		WA 00857866
SMART & FINAL	Instructional Supplies 5/25 -	13063000 4311	32.12		
	Instructional Supplies 5/25 -	13063000 4311	71.23		
	Instructional Supplies 5/25 -	13063000 4311	54.36		
			<u>157.71</u>		WA 00857867
SOUTHERN CALIFORNIA	GAS SUPPLY 7/1/16-6/30/17	65700000 5510	5,790.98		
	GAS SUPPLY 7/1/16-6/30/17	68103000 5510	1,447.75		
			<u>7,238.73</u>		WA 00857868
UNITED REFRIGERATION	HVAC SUPPLIES	65110000 4520	12.13		
			<u>12.13</u>		WA 00857869

**Allan Hancock College
Warrant Register**
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
RAVATT ALBRECHT AND	ARCHITECTURAL SERVICES	71820062 6220	9,240.00 <u>9,240.00</u>		WB 00857870
Hamlin, Cheryl A	Classified Health and Welfare	67900009 3420	300.00 <u>300.00</u>		WC 00857871
Hernandez, Ramon Angel	Classified Health and Welfare	67900009 3420	439.06 <u>439.06</u>		WC 00857872
FOODBANK OF SANTA	Food Supplies for Children's	33697017 4710	39.08 <u>39.08</u>		WE 00857873
EON DESIGNS	HANCOCK AG FLASH PODIUM	71730002 6412	2,135.16		
	HANCOCK AG FLASH PODIUM	71730002 6412	2,135.16 <u>4,270.32</u>		WI 00857874
Aldredge, Sharon M	Accuplacer/CLEP Conference	63102001 5210	2,281.76 <u>2,281.76</u>		WA 00857875
Bernardo, Stephen C	CollegeSource Conference	63220001 5210	1,634.25 <u>1,634.25</u>		WA 00857876
Bruce, William B	CCCEOPSA Conference	64300002 5210	39.00		
	CAFYES AdvisoryCommitteeMtg	64300008 5210	167.40		
	CAFYES Advisory Committee Mtg	64300008 5210	67.00		
	CAFYES Traoning	64300008 5210	231.63		
	CCCEOPSA Conference	64300008 5210	39.00 <u>544.03</u>		WA 00857877
BUDGET CAR & TRUCK	Rental Car for CASAS Summer	49306026 5210	156.15		
	Rental car for CASAS Summer	49306026 5210	156.16 <u>312.31</u>		WA 00857878
Fernandez, Monique	Accuplacer/CLEP Conference	63101000 5210	244.06 <u>244.06</u>		WA 00857879
Lau, Margaret S	CATA Conference	60100201 5210	544.20 <u>544.20</u>		WA 00857880
Moses, Nicole Suzanne	Mileage reimbursement	64300002 5210	26.75 <u>26.75</u>		WA 00857881
Newton, Rose	Mileage reimbursement	67220000 5210	3.21 <u>3.21</u>		WA 00857882
Ramirez Gelpi, Ana Sofia	AEBG Data/AccountabilityMtg	49306026 5210	400.54 <u>400.54</u>		WA 00857883
Ramirez, Antonio	AB540 FacilitatorTraining	63220014 5210	38.92		

**Allan Hancock College
Warrant Register**
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			38.92		WA 00857884
Rivera, Griselda J	CASAS Summer Institute	49306026 5210	128.00		
			128.00		WA 00857885
Rodin, Sandra	Mileage reimbursement	67220000 5210	8.07		
			8.07		WA 00857886
Spieß, Alexandra	Mileage reimbursement	64300008 5210	86.67		
			86.67		WA 00857887
Teniente, Yvonne D	WesternStateConfMtg	63220014 5210	50.00		
			50.00		WA 00857888
Vannest, Patty J	Mileage reimbursement	67220000 5210	24.82		
			24.82		WA 00857889
Villa, Kiri	Mileage reimbursement	64300008 5210	12.41		
			12.41		WA 00857890
Ward, Nancy Jo	SCCRC Planning Retreat	60100201 5210	70.62		
			70.62		WA 00857891
Wilcox, Betsy J	CollegeSource Conference	63220001 5210	491.41		
			491.41		WA 00857892
Abolos, Antoinette R	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00857893
Agustin, Christopher F	AGUSTIN, C. TB TEST REIMB	64900019 5821	20.00		
			20.00		WA 00857894
AHC FOUNDATION	REIMBURSE FOUNDATION FOR	66200000 5880	9,300.00		
			9,300.00		WA 00857895
AMERICAN GENERAL	30-SECOND SPOT PROMOTING	64642002 5880	150.80		
	30-SECOND SPOT PROMOTING	64642002 5880	150.80		
	30-SECOND SPOT PROMOTING	67111050 5880	174.20		
	30-SECOND SPOT PROMOTING	67111050 5880	174.20		
			650.00		WA 00857896
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	4,260.00		
	CHARTER BUS SERVICE TO	64945000 4640	2,840.00		
			7,100.00		WA 00857897
Antonio, Gladys K	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00857898
AQUAPULSE CHEMICALS	AQUA-CHLOR 12.5 SODIUM	65110000 4520	641.52		
	ENVIRO FEE	65110000 4520	12.47		

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			653.99		WA 00857899
Aranda, Eduardo	ARANDA, E. FP TEST REIMB	64900038 5820	15.00		
	ARANDA, E. TB TEST REIMB	64900038 5821	20.00		
			35.00		WA 00857900
Bautista, Elias	BAUTISTA, E. FP TEST REIMB	64900019 5820	31.00		
			31.00		WA 00857901
BOB'S PRINTING &	TRODAT DIE PLATE DATER	63200000 4520	142.40		
			142.40		WA 00857902
BOYS & GIRLS CLUB OF	BUSINESS CARD AD IN 2017	67111000 5880	100.00		
			100.00		WA 00857903
Bruce, William B	REIMB FOR FOOD SUPPLIES FOR	64300008 4710	47.41		
	REIMB FOR BANQUET SUPPLIES	64300202 4552	22.61		
			70.02		WA 00857904
CA ELECTRIC SUPPLY	MATERIALS FOR	60100100 4520	45.93		
	MATERIALS FOR	60100100 4520	110.57		
	MATERIALS FOR	60100100 4520	882.18		
	ELECTRONIC TIMER SWITCH,	65110400 4520	195.69		
	ELECTRICAL SUPPLIES PER	66241000 4520	71.52		
	ELECTRICAL SUPPLIES PER	66241000 4520	696.34		
			2,002.23		WA 00857905
CABRILLO HIGH SCHOOL	HALF-PAGE DISPLAY AD IN CH	67111000 5880	250.00		
			250.00		WA 00857906
CANON FINANCIAL	DUPLO DC-616 PRO	67760000 5680	565.60		
			565.60		WA 00857907
Carson, Alyse N	LIVE SCAN REIMB FOR	64700000 5820	31.00		
			31.00		WA 00857908
CDW GOVERNMENT INC	LIVESCRIBE SMARTPEN BLK	63220014 4315	3,757.97		
	LIVESCRIBE SINGLE SUBJECT	63220014 4315	488.98		
	LIVESCRIBE SINGLE SUBJECT	63220014 4315	400.08		
	Panasonic ET-LAV300 -	66241000 6412	340.63		
			4,987.66		WA 00857909
CENTRAL COAST	MACHINING HOURLY RATE TO	65110400 5650	212.50		
			212.50		WA 00857910
CENTRAL COAST	Student Academic Planner	64642002 4540	8,388.00		
			8,388.00		WA 00857911
CENTRAL COAST	Health & Physicals, x-rays,	67300100 5821	679.00		
			679.00		WA 00857912

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Chavez, Stephanie O	LIVE SCAN REIMB FOR	64700000 5820	20.00 <u>20.00</u>		WA 00857913
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	564.51		
	MONTHLY RECURRING COSTS	65700000 5560	2,258.05 <u>2,822.56</u>		WA 00857914
CURRY, ROBERT	REIMBURSEMENT FOR TRAVEL	59902000 5221	1,683.34 <u>1,683.34</u>		WA 00857915
DE LA TORRE-REED,	Spanish translation for	49306021 5110	228.50		
	SPANISH TRANSLATION	63220014 5110	45.00		
	SPANISH TRANSLATION	63220001 5110	25.00		
	SPANISH TRANSLATION	63220001 5110	865.25		
	SPANISH TRANSLATION	63220014 5110	190.00		
	SPANISH TRANSLATION	63220014 5110	108.00 <u>1,461.75</u>		WA 00857916
Dugan, Jessica	LIVE SCAN REIMB FOR	64700000 5820	7.00 <u>7.00</u>		WA 00857917
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	129.60 <u>129.60</u>		WA 00857918
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	594.00 <u>594.00</u>		WA 00857919
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	146.88 <u>146.88</u>		WA 00857920
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	221.40 <u>221.40</u>		WA 00857921
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	162.00 <u>162.00</u>		WA 00857922
EFREN'S 2	FOOD FOR NC CCCAPPLY	63220003 4710	594.00 <u>594.00</u>		WA 00857923
EFREN'S 2	FOOD FOR AM CCCAPPLY	63220003 4710	120.96 <u>120.96</u>		WA 00857924
EFREN'S 2	FOOD FOR PM CCCAPPLY	63220003 4710	221.40 <u>221.40</u>		WA 00857925
EPLANETARIUM	SOFTWARE APPLICATIONS:	19020001 5322	3,170.00		
	ROVER 360 MIRROR, PER	19020001 6410	4,800.00		
	DELL PRECISION LAPTOP	19020001 6410	2,875.00		
	BOSE SPEAKER SOUND SYSTEM	9020001 6410	350.00 <u>11,195.00</u>		WA 00857926

**Allan Hancock College
Warrant Register**
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Escamilla, Dulce M	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00857927
EWING IRRIGATION	BEST-PAKS 20-10-5 PER	65510000 4520	52.12 <u>52.12</u>		WA 00857928
FEDERAL EXPRESS CORP	FED EX POSTAGE	64900006 5870	14.76 <u>14.76</u>		WA 00857929
FERGUSON ENTERPRISES	SLOAN FLUSH VALVE	65110400 4520	29.29 <u>29.29</u>		WA 00857930
Fernandez, Monique	7.25-28.17	63220001 5210	295.25 <u>295.25</u>		WA 00857931
Flores, Maribel	FLORES, M. TB TEST REIMB	64900019 5821	5.00 <u>5.00</u>		WA 00857932
FRONTIER	TELEPHONE SERVICE	65700000 5540	3,087.67 <u>3,087.67</u>		WA 00857933
FRONTIER	TELEPHONE SERVICE	65700000 5540	34.30 <u>34.30</u>		WA 00857934
FRONTIER	TELEPHONE SERVICE	65700400 5540	150.03 <u>150.03</u>		WA 00857935
GRAINGER	CEILING TILE, 24" W 48" L, SUPPLIES PER INVOICES: SUPPLIES PER INVOICES:	65110000 4520 65110000 4520 65110000 4520	828.53 27.99 125.75 <u>982.27</u>		WA 00857936
GRAYBAR ELECTRIC	CAB ACCESS QUADCAB GASKETS CAB ACCESS REM EQUIP SOUND FIBER ADAPT PNL 6FIB 3SC DUNE CABINET QUADCAB LOCK KT	66241000 4520 66241000 4520 66241000 4520 66241000 4520	309.88 211.51 91.97 126.92 <u>740.28</u>		WA 00857937
GREAT SCOTTS PIZZA	FOOD FOR MENTORSHIP	63220014 4710	266.41 <u>266.41</u>		WA 00857938
HARTFORD, THE	AHC GROUP LIFE INSURANCE	00000010 9537	5,149.62 <u>5,149.62</u>		WA 00857939
HENRY SCHEIN INC	OPTIM 33 TB WIPES ESSENTIALS COVER FILM BLU BIB EZE DISPOSIBLE ICX WATER TREATMENT TAB HEADREST COVERS OPTIM 33 TB SPRAYER FLASHTIPS DISP AW SYRINGE	70101241 4310 70101241 4310 70101241 4310 70101241 4310 70101241 4310 70101241 4310 70101241 4310	53.09 127.33 24.39 75.96 43.15 8.13 112.47		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	MATRIX BANDS TOFFLEMIRE	70101241 4310	12.51		
	ESSENTIALS XRAY COVER	70101241 4310	44.04		
	SHIPPING AND HANDLING	70101241 4310	2.96		
	EZ CLEANS MERCURY SPILL	70101241 4310	17.23		
			521.26		WA 00857940
HOME DEPOT	MAINTENANCE SUPPLIES,	65110000 4520	-14.00		
	MAINTENANCE SUPPLIES,	65110000 4520	-28.00		
	MAINTENANCE SUPPLIES,	65110000 4520	88.33		
			46.33		WA 00857941
ILAC, KEVIN	SERVICES PERFORMED PER	64900031 5110	175.00		
			175.00		WA 00857942
ISLAND ADVERTISING INC	POWER BANKS	64300002 4520	982.80		
	POWER BANK SET UP CHARGE	64300002 4520	10.80		
	SHIPPING	64300002 4520	18.99		
	POWER BANKS	64300008 4520	3,439.80		
	POWER BANK SET UP CHARGE	64300008 4520	37.80		
	SHIPPING	64300008 4520	66.47		
	POWER BANKS	64300202 4520	491.40		
	POWER BANK SET UP CHARGE	64300202 4520	5.39		
	SHIPPING	64300202 4520	9.50		
	3/4" WOVEN LANYARD	64300002 4520	923.40		
	SHIPPING	64300002 4520	20.00		
	SET UP CHARGE	64300002 4520	21.60		
	3/4" WOVEN LANYARD	64300008 4520	923.40		
	SHIPPING	64300008 4520	20.00		
	SET UP CHARGE	64300008 4520	21.60		
			6,992.95		WA 00857943
JACK'S REPAIR & SALES	SUPPLIES PER INVOICES:	65510000 4520	75.60		
	SUPPLIES PER INVOICES:	65510000 4520	69.47		
	ROPE, 6X200,	67772000 4520	75.60		
			220.67		WA 00857944
JONES & MAYER	LEGAL EXPENSES IN	67342000 5730	2,036.06		
			2,036.06		WA 00857945
Ketz, Annalise N	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00857946
KOEHLER PLUMBING INC	BACKFLOW DEVICE TEST AND	65110400 5650	150.00		
			150.00		WA 00857947
KUNKEL, ROBERTA	REIMBURSEMENT FOR TRAVEL	59902000 5221	411.80		
			411.80		WA 00857948
LEE CENTRAL COAST	ONLINE BIG AD PROMOTING	67111000 5880	736.68		
	ONLINE BIG AD PROMOTING	67111000 5880	500.00		
			1,236.68		WA 00857949

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Lopez, Sonia	LIVE SCAN REIMB FOR	64700000 5820	7.00 <u>7.00</u>		WA 00857950
Lopez-Delgado, Abelardo	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00857951
Maldonado, Jerry	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00857952
Medina Leon, Daisy R	MEDINA LEON, D. FP TEST	64900038 5820	15.00 <u>15.00</u>		WA 00857953
Medina Robles, Rafael	LIVE SCAN REIMB FOR	64700000 5820	20.00 <u>20.00</u>		WA 00857954
MELISA AND RYUN	SERVICE CONTRACT FOR MUL	63220001 5112	12,600.00 <u>12,600.00</u>		WA 00857955
METROPOLITAN LIFE	AHC LTD/INCOME PROTECTION	00000010 9544	6,001.61 <u>6,001.61</u>		WA 00857956
MISSION LINEN &	LAUNDRY SERVICES PER	67772000 5550	30.56		
	LAUNDRY SERVICES PER	67772000 5550	30.56		
	LAUNDRY SERVICES PER	67772000 5550	30.56 <u>91.68</u>		WA 00857957
MOXIE CAFE	FOOD FOR BRIDGES TO	63220001 4710	118.79		
	FOOD FOR ATHLETICS EVENT	63220014 4710	486.00 <u>604.79</u>		WA 00857958
NCTA MEMBERSHIP	Membership Renewal through	63101000 5310	55.00 <u>55.00</u>		WA 00857959
NOBLE POWER	TRIMMER HEAD, ECHO SPEED-	65510000 4520	34.77		
	EDGER, PT 150, BRS 7",	65510000 6410	615.54		
	TRIMMER, STIHL, FS94R,	65510000 6410	377.95		
	BACKPACK BLOWER, ECHO, 63	65510000 6410	539.99		
	DISCOUNT	65510000 6410	-129.60 <u>1,438.65</u>		WA 00857960
OFFICE DEPOT INC	OFFICE SUPPLIES THROUGH	67220000 4520	347.85		
	OFFICE SUPPLIES THROUGH	67220000 4520	58.71		
	PO170197 Credit	68101000 4520	-13.23		
	PO170197 Credit	68101000 4520	-64.69 <u>328.64</u>		WA 00857961
ORACLE AMERICA INC	Oracle Linux Basic Limited	67873100 5660	592.56		
	Five Year Order Document	67873100 5322	554.51		
	Configuration Management Pack	67873100 5322	554.51		
	Oracle Database Enterprise	67873100 5322	7,393.43		
	Internet Application Server	67873100 5322	5,545.07		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Internet Developer Suite -	67873100 5322	843.23		
	Programmer - Named User Plus	67873100 5322	168.65		
	Diagnostics Pack -	67873100 5322	554.51		
	Internet Application Server	67873100 5322	1,818.24		
	Tuning Pack - Named User Plus	67873100 5322	181.83		
	Configuration Management Pack	67873100 5322	181.83		
	Diagnostics Pack - Named User	67873100 5322	181.83		
	Oracle Database Enterprise	67873100 5322	2,467.62		
	Configuration Management Pack	67873100 5322	289.34		
	Diagnostics Pack - Named User	67873100 5322	413.35		
	Oracle Database Enterprise	67873100 5322	3,926.78		
	Internet Application Server	67873100 5322	2,893.40		
	Tuning Pack - Named User Plus	67873100 5322	413.35		
			28,974.04		WA 00857962
ORCHARD	MATERIALS FOR	60100100 4520	15.37		
	SUPPLIES PER INVOICES:	65110000 4520	9.21		
	SUPPLIES PER INVOICES:	65110000 4520	46.13		
	SUPPLIES PER INVOICES:	65110000 4520	6.46		
	SUPPLIES PER INVOICES:	65110000 4520	4.08		
	HARDWARE SUPPLIES	65110000 4520	4.09		
	HARDWARE SUPPLIES	65110000 4520	10.50		
			95.84		WA 00857963
Orozco, Esteban A	Orozco, E. FP TEST REIMB	64900019 5820	15.00		
	Orozco, E. TB TEST REIMB	64900019 5821	20.00		
			35.00		WA 00857964
Perales, Carissa Marie	REIMB FOR DECORATIONS FOR	63220003 4520	100.83		
			100.83		WA 00857965
Perez Valadez, Jose	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00857966
Perez, Naomi E	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00857967
Perez-Vargas, Soraya X	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00857968
PORTABLE JOHNS INC	RENTAL/SERVICING CHARGES	68102000 5690	274.13		
	ADDITIONAL CLEANING	68102000 5690	274.87		
	RENTAL/SERVICING CHARGES	68102000 5690	274.00		
	RENTAL/SERVICING CHARGES	68102000 5690	617.23		
	RENTAL/SERVICING CHARGES	68102000 5690	617.23		
			2,057.46		WA 00857969
PPG ARCHITECTURAL	PAINT, ITEM 9-300XI/01	60100100 4520	26.84		
	PAINT SUPPLIES PER	65110000 4520	15.42		
	PAINT SUPPLIES PER	65110000 4520	19.48		
			61.74		WA 00857970

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Ramirez Gelpi, Ana Sofia	7.22-27.17	60100100 5210	230.00 <u>230.00</u>		WA 00857971
RESOURCE	PROVIDE GRANT WRITING	60200200 5112	11,200.00		
	ADDENDUM FOR ADDITIONAL	60200200 5112	1,700.00 <u>12,900.00</u>		WA 00857972
ROIG, SUSAN	ZERO TEXTBOOK COST DEGREE	7500004 5210	706.59 <u>706.59</u>		WA 00857973
Rosales, Thalia	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00857974
Salgado Olivera, Lucerito	REIMB FOR STORAGE UNIT	63220003 4520	16.17 <u>16.17</u>		WA 00857975
SANTA BARBARA CO AIR	PERMIT REEVALUATION FEE,	67710000 5320	420.00 <u>420.00</u>		WA 00857976
SANTA BARBARA CO	SECURITY DETAIL - SANTA	66200000 5790	793.35 <u>793.35</u>		WA 00857977
SANTA MARIA POLICE	GOLF TOURNAMENT	66200000 5880	250.00 <u>250.00</u>		WA 00857978
SANTA MARIA SUPERIOR	CITATIONS PROCESSING	67190360 8891	950.00 <u>950.00</u>		WA 00857979
SHAHANI, NANCY	REIMBURSEMENT FOR TRAVEL	59902000 5221	300.00 <u>300.00</u>		WA 00857980
SLO PEST AND TERMITE	PO172855 PEST CONTROL	65511400 5640	120.00 <u>120.00</u>		WA 00857981
SMITH PIPE & SUPPLY INC	SUPPLIES PER INVOICES:	65510000 4520	128.61		
	SUPPLIES PER INVOICES:	65510000 4520	189.52		
	SUPPLIES PER INVOICES:	65510000 4520	39.28		
	SUPPLIES PER INVOICES:	65510000 4520	107.05		
	SUPPLIES PER INVOICES:	65510000 4520	20.73		
	SUPPLIES PER INVOICES:	65510000 4520	91.07		
	SUPPLIES PER INVOICES:	65510000 4520	79.68 <u>655.94</u>		WA 00857982
Solano, Cathaleen G	Various Local Mileage	67220000 5210	14.98 <u>14.98</u>		WA 00857983
SOUTHERN CALIFORNIA	GAS SUPPLY 7/1/16-6/30/17	65700000 5510	5,476.20		
	GAS SUPPLY 7/1/16-6/30/17	65700000 5510	5,075.15		
	GAS SUPPLY 7/1/16-6/30/17	68103000 5510	1,369.05		
	GAS SUPPLY 7/1/16-6/30/17	68103000 5510	1,268.79		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			13,189.19		WA 00857984
Steller, Jacqueline M	STELLER, J. FP TEST REIMB	64900019 5820	15.00		
			15.00		WA 00857985
Steller, Kaetlyn A	STELLER, K. FP TEST REIMB	64900019 5820	15.00		
			15.00		WA 00857986
Steller, Victoria	STELLER, V. FP TEST REIMB	64900019 5820	15.00		
			15.00		WA 00857987
STERLING	LILON BATTERY, ITEM NNTN-	65110000 4520	275.41		
	DESKTOP CHARGER, ITEM	65110000 4520	140.40		
			415.81		WA 00857988
STRATEGIC VITALITY LLC	Contract to coordinate and	49306022 5112	1,500.00		
			1,500.00		WA 00857989
TESTA CATERING	WATER FOR BRIDGES TO	63220001 4710	20.00		
	FOOD FOR YELL MTG ON 4/11/18	3220014 4710	98.10		
	FOOD SUPPLIES TO HOST	64511000 4710	103.86		
			221.96		WA 00857990
TESTA'S CAMPUS CUISINE	COFFEE FOR THE CAFYES	64300008 4710	35.00		
			35.00		WA 00857991
TORRES, FAVIOLA	ZERO TEXTBOOK COST DEGREE	7500004 5210	639.93		
			639.93		WA 00857992
TROESH COLEMAN	ROCK, COASTAL GOLD PER	65510000 4520	125.48		
	ROCK, COASTAL GOLD PER	65510000 4520	125.48		
	ROCK, COASTAL GOLD PER	65510000 4520	125.48		
	ROCK, COASTAL GOLD PER	65510000 4520	125.48		
	ROCK, COASTAL GOLD PER	65510000 4520	125.48		
	ROCK, COASTAL GOLD PER	65510000 4520	62.74		
			690.14		WA 00857993
UNITED REFRIGERATION	HVAC SUPPLIES PER INVOICES	65110400 4520	53.44		
	HVAC SUPPLIES PER INVOICES	65110400 4520	17.46		
	HVAC SUPPLIES PER INVOICES	65110400 4520	108.38		
	HVAC SUPPLIES PER INVOICES	65110400 4520	85.99		
			265.27		WA 00857994
UNITED SITE SERVICES OF	SERVICE OF CUSTOMER	68102000 5570	300.00		
	EEC FEE	68102000 5570	24.00		
			324.00		WA 00857995
			0.00		
			0.00	V VD	WA 00857996

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US BANK CORPORATE	LODGING FOR	49306026 5210	374.50			
	E-WASTE FEE	61320000 5571	14.00			
	TV, SAMSUNG 65"	61320000 6412	1,349.99			
	TV, SAMSUNG 65"	61320000 6412	1,349.99			
	YAMAHA ATS-1060	61320000 6412	345.58			
	OFFICE SUPPLIES FOR SPECIAL	66100000 4520	89.22			
	JAFFA CAFE - BOARD DINNER	66100000 4710	279.84			
	CRYSTAL CLEANERS - DRY	66100000 5550	78.00			
	WALMART - OFFICE SUPPLIES	66200000 4520	5.36			
	ROBIN'S RESTAURANT - SCCRC	66200000 5210	444.65			
	PANERA BREAD - DISTRICT	66200000 5210	15.98			
	DENNY'S RESTAURANT	66200000 5210	28.00			
	TRATTORIA ULIVETO	66200000 5210	156.24			
	RECOGNITION FOR	67169800 4515	159.98			
	COSTCO - CSEA BBQ	67169800 4710	76.40			
	COMMENCEMENT LUNCHEON	67169800 4710	40.97			
	COSTCO - COMMENCEMENT	67169800 4710	247.69			
	NORTH CHINA	67169800 4710	165.20			
	NORTH CHINA - GRATUITY	67169800 4710	16.52			
	FAR WESTERN TAVERN	67169800 4710	425.41			
	LODGING 5-24-17 SQUAW CREEK	7210600 5210	361.79			
	LEIBERT CASSIDY WHITMORE	67220000 5220	-30.00			
	LEIBERT CASSIDY WHITMORE	67220000 5220	100.00			
	Milwaukee 14 in. 15 Amp	67873000 4520	171.72			
	Cancelled due to no stock -	67873000 4520	-171.72			
	Skilsaw 15 Amp Abrasive Chop	67873000 4520	174.93			
	PO172832 M Fernandez 7.25-28	63220001 9220	442.40			
	THE HOME DEPOT (ROPE)	65110000 4520	93.74			
	OFFICE DEPOT (MAILING	65110000 4520	15.06			
	B AND B STEEL (ALUMINUM	65110000 4520	134.78			
	THE HOME DEPOT	65110000 4520	145.42			
	INTEGRATED INDUSTRIAL	65110000 4520	116.25			
	SHIFFLER (HINGE PINS)	65110000 4520	29.62			
	B AND B STEEL (ALUMINUM	65110000 4520	324.00			
	TELEGUEST INTERNATIONAL	65110000 4520	155.10			
	TELEGUEST INTERNATIONAL	65110000 4520	21.10			
	SHIRTS (FOR ESAUL TORRES)	65311000 4520	118.31			
	EDGAR 3RD EDITION, THE	67220000 4520	38.95			
	MEMBERSHIP DUES,	67220000 5310	495.00			
	NCURA REGULAR MEMBERSHIP	67220000 5310	175.00			
	CREDIT CARD PAYMENT;	66201005 5220	1,150.00			
			9,724.97			WA 00857997
	US BANK CORPORATE	LODGING 3-17-17 SQUAW CREEK	7210600 5210	164.35		
		A. HERSON COURSE REGIS.	67775000 5210	263.00		
			427.35			WA 00857998
	US BANK CORPORATE	AMERICAN AIRLINES	60200141 5210	51.25		
		AMERICAN AIRLINES	60200141 5210	260.81		
LODGING FOR G. RAILEY		60200141 5210	198.82			
AMTRACK TICKET FOR G.		60200141 5210	90.00			
LEADERSHIP MATTERS		60200141 5210	85.39			
LEADERSHIP MATTERS		60200141 5210	85.39			

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			771.66		WA 00857999
VIAUD, Ruben-Saul	VIAUD, R. TB TEST REIMB	64900019 5821	20.00		
			20.00		WA 00858000
VILLALOBOS, Ross K	VILLALOBOS, R. K. TB/CXR TEST	64900019 5821	65.00		
			65.00		WA 00858001
VTC ENTERPRISES	FEE AGREEMENT FOR SPRING	49303120 5130	13,050.00		
	FEE AGREEMENT FOR SPRING	49303120 5130	17,400.00		
			30,450.00		WA 00858002
WESTERN	PRE-BAITING TRAPS FOR	65110000 5650	125.00		
	PRE-BAITING TRAPS FOR	65110000 5650	125.00		
			250.00		WA 00858003
ZIERMAN PLUMBING INC	SERVICE CALL- LOCATED	65110000 5650	352.00		
			352.00		WA 00858004
ZUNIGA, ANA E	PROVIDE FIRST AID AND CPR	13051021 5110	260.00		
	ADDITIONAL SERVICES TO	13051021 5110	1,495.00		
	PROVIDE FIRST AID AND CPR	13051021 5110	65.00		
	ADDITIONAL SERVICES TO	13051021 5110	455.00		
			2,275.00		WA 00858005
Aye, Stefanie Nicole	Classified Health and Welfare	67900009 3420	75.00		
			75.00		WC 00858006
Dungan, Robin	Classified Health and Welfare	67900009 3420	53.92		
			53.92		WC 00858007
Pantoja, Armando	Classified Health and Welfare	67900009 3420	79.00		
			79.00		WC 00858008
COAST LINE	Food Supplies for Children's	33697017 4710	310.80		
	Food Supplies for Children's	33697017 4710	60.97		
			371.77		WE 00858009
WALTERS VENTURES INC	AMENDMENT TEN FOR	71710005 6240	12,302.50		
			12,302.50		WI 00858010
Aldama, Raul Martinez	LIFT Conference	63220014 5210	349.02		
			349.02		WA 00858011
Aleman, Bianca X	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858012
Arciniega Jr, Juan Manuel	Hoshizaki Service Seminar	65110000 5210	6.10		
			6.10		WA 00858013

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ASSOCIATION OF	Yvonne Teniente 7.22-27.17	63220014 5210	<u>1,500.00</u> 1,500.00		WA 00858014
Ayala, Johann J	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858015
Ayala, Luis Antonio	Mileage reimbursement	64300202 5210	<u>72.23</u> 72.23		WA 00858016
Boland, Kevin	Mileage reimbursement	67111000 5210	<u>32.10</u> 32.10		WA 00858017
Camacho, Aimee Melissa	Mileage reimbursement	66240000 5210	<u>26.75</u> 26.75		WA 00858018
Camacho, Jorge L	CommResilienceModelTraining	63220014 5210	<u>112.06</u> 112.06		WA 00858019
Carpintero-Flores, Stephanie B	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858020
Carrillo, Sofia	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858021
Cervantes, Karina I	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858022
Cortez, Lizandra	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858023
Dal Bello, Dominic J	CommonAssessmentInitiativeMtg ASEE Conference/Exposition	63220001 5210 60200321 5210	42.12 <u>3,341.57</u> 3,383.69		WA 00858024
Del Pozo, Jorge L	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858025
EFREN'S 2	5.12.17 BridgesToSuccessMtg	63220001 4710	<u>339.93</u> 339.93		WA 00858026
ENTERPRISE RENT-A-CAR	CAR RENTAL FOR D	63220014 5210	<u>568.65</u> 568.65		WA 00858027
Escamilla Hernandez, Emiliano	Mileage reimbursement	04010018 5210	<u>300.00</u> 300.00		WA 00858028
Garcia Bautista, Gemma	StrsMgmt/PsychologicalFirstAid	63220014 5210	<u>280.76</u> 280.76		WA 00858029
Garcia, Albert P	Mileage reimbursement	61320000 5210	80.25		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			80.25		WA 00858030
Gonzalez, David	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858031
Grelck, Christine M	Mileage reimbursement	60100400 5210	13.91		
			13.91		WA 00858032
Guerra, Nelly	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858033
Gutierrez, Sara	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858034
Harris, Laura Elaine	CADE training	63220001 5210	184.02		
			184.02		WA 00858035
Healy, Elaine A	LIFT Conference	63220014 5210	125.00		
			125.00		WA 00858036
Hernandez II, David L	LIFT Conference	63230018 5210	190.96		
			190.96		WA 00858037
Hodges, Edwin	VisitOtherCollegeEOPS Program	60100112 5210	50.00		
	CalWorksAssnTrainingInstitute	60100112 5210	100.00		
	A2MEND conference	63220014 5210	79.60		
			229.60		WA 00858038
Hotchkiss, Elizabeth M	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858039
Houghton, Susan M	Mileage reimbursement	67160000 5210	106.04		
			106.04		WA 00858040
Jimenez, Miguel	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858041
Kelly, Linda Ann	Mileage reimbursement	63220001 5210	90.46		
			90.46		WA 00858042
Koivisto, Patricia A	Mileage reimbursement	67720100 5210	454.75		
			454.75		WA 00858043
Licoscos, Christine D	CAP Conference	49306007 5210	492.10		
	CAP Training	49306011 5210	135.94		
	CADE training	63220001 5210	184.02		
	CAP Training	63220001 5210	135.94		
			948.00		WA 00858044
Mangino, Inez D	Mileage reimbursement	04010018 5210	300.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			300.00		WA 00858045
Martinez Vargas, Salvador	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858046
Martinez-Lopez, Elvia C	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858047
Morales, David R	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858048
Murdock, Joscelynn Crowley	EOPS/CARE TechAssistTraining	64300008 5210	50.46		
	Mileage reimbursement	64300008 5210	106.89		
	AlumniNetworkingConference	67520002 5210	64.71		
			222.06		WA 00858049
Nichols, Jon Anthony	Hoshizaki Service Seminar	65110000 5210	6.10		
			6.10		WA 00858050
Nolan-Chavez, Holly	CATA Conference	68400307 5210	275.18		
	Mileage reimbursement	68400309 5210	66.87		
			342.05		WA 00858051
Olivera Angon, Elvira	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858052
Olivera-Angon, Ageo	LIFT Conference	63220014 5210	171.20		
			171.20		WA 00858053
Ornelas, Nohemy	SenatorJacksonBudgetMtg	63200000 4710	30.08		
			30.08		WA 00858054
Parker, Jessica Alice	LIFT Conference	63220014 5210	125.00		
			125.00		WA 00858055
Perez, Diana M	Workforce&LiteracyInitiative	64900012 5210	43.19		
	Mileage reimbursement	64900016 5210	129.48		
			172.67		WA 00858056
Perez, Eduardo	Mileage reimbursement	64900016 5210	198.49		
			198.49		WA 00858057
Pierini, Nicholas G	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858058
Pinon, Francisco A	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858059
Railey Jr, George A	SCCRC PlanningRetreat/Mtg	60100201 5210	147.90		
			147.90		WA 00858060

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Raybould-Rodgers, Julia	CAP Training	49306011 5210	301.57		
	CADE Conference	63220001 5210	184.02		
	CAP Training	63220001 5210	301.56		
			787.15		WA 00858061
Reyes, Griselda	Mileage reimbursement	66240000 5210	26.75		
			26.75		WA 00858062
Rodriguez, Rebecca	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858063
Sanchez Avila, Esmeralda	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858064
Spiess, Alexandra	Learn from other EOPS programs	64300008 5210	50.00		
			50.00		WA 00858065
Sutter, Wendy C	STAT Prep Conference	67520001 5210	431.72		
			431.72		WA 00858066
Tafoya, Maria	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858067
Tate, Bridget L	Supervision Workshop	65110000 5210	25.00		
			25.00		WA 00858068
Tuan, Juanita C	AB540 Student Conference	63220014 5210	70.31		
	Mileage reimbursement	64300202 5210	72.23		
			142.54		WA 00858069
Uribe, Eduardo	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858070
Vasquez-Angon, Araceli	Mileage reimbursement	04010018 5210	300.00		
			300.00		WA 00858071
Wade, Bruce A	Mileage reimbursement	67211000 5210	44.52		
			44.52		WA 00858072
Ying, Chellis S	CADE Conference	63220001 5210	184.02		
			184.02		WA 00858073
ACTT ASSN OF	Celsa Site License	63101000 5322	210.60		
	CTA Software	63101000 5322	400.00		
			610.60		WA 00858074
AMBORN, HOWARD G.	2% DISTRICT CONTRIBUTION	59900000 3440	1,930.53		
			1,930.53		WA 00858075

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
AMERICAN BUSINESS	MAINTENANCE AT \$.0081 PER	63220014 6410	102.04		
	OCE PRISMAPREPARE V6- I	67760000 5322	6,497.28		
	ANNUAL MAINTENANCE OCE	67760000 5660	1,989.36		
			8,588.68		WA 00858076
ATKINSON ANDELSON	Legal Fees - May 2017	67342000 5730	31,813.34		
			31,813.34		WA 00858077
Aye, Stefanie Nicole	REIMBURSEMENT FOOD	67341000 4710	45.64		
			45.64		WA 00858078
BAY AREA COMM	PROPERTY/LIABILITY	67710200 5410	282,903.00		
			282,903.00		WA 00858079
CA COMMUNITY COLLEGE	2017-18 CCCAA MEMBERSHIP	66200000 5310	8,600.00		
			8,600.00		WA 00858080
CAL OES	12 GENERAL SITE WORKER/40	03030000 4311	160.00		
			160.00		WA 00858081
CAL POLY CORPORATION	YR 8 Sub Recipient Agreement	04010019 5112	415.36		
			415.36		WA 00858082
CARROLL, HELEN	2% DISTRICT CONTRIBUTION	59900000 3440	1,548.99		
			1,548.99		WA 00858083
CASTILLO, CRYSTAL	EXTERNSHIP FOR THE 2017	04010018 5113	375.00		
			375.00		WA 00858084
CDW GOVERNMENT INC	SAMSUNG PROTECTION PLUS	60100102 6412	349.67		
	SAMSUNG PROTECTION PLUS	60100102 6412	349.67		
	DA-LITE PROJECTOR SCREEN	60100102 6412	891.13		
	DA-LITE SINGLE MOTOR LOW	60100102 6412	213.71		
			1,804.18		WA 00858085
CITY MOTORS TOWING	TOWING SERVICES FROM	67772000 5790	145.00		
			145.00		WA 00858086
CITY OF LOMPOC	COMMERCIAL LIGHT ELECTRIC	65700400 5520	20,891.44		
	WATER SERVICES	65700400 5530	8,298.87		
	WASTE DISPOSAL/SEWER FEES	65700400 5570	1,709.55		
			30,899.86		WA 00858087
CITY OF SANTA MARIA	DISPOSAL SITE LANDFILL	65700000 5570	242.39		
			242.39		WA 00858088
CLINICAL LABORATORY	CLIA LABORATORY	64400002 5320	150.00		
			150.00		WA 00858089
COLLABORATIVE	SERVICE AGREEMENT TO	66201005 5112	2,369.25		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			2,369.25		WA 00858090
COLUMBIA BUSINESS	MONTHLY UTILITIES EXPENSE	67710300 5630	1,125.22		
			1,125.22		WA 00858091
COLUMBIA BUSINESS	LEASE OF 890 E. STOWELL (CBG)	67710300 5630	23,283.00		
			23,283.00		WA 00858092
COMMUNITY FUNDED	One year subscription to	60106103 5670	950.00		
			950.00		WA 00858093
COMPANSOL COMPUTER	BLUMEN DATABASE: Annual	64900108 5660	399.00		
			399.00		WA 00858094
CONSTELLATION	ELECTRICITY SERVICES	65700000 5520	19.02		
	ELECTRICITY SERVICES	68103000 5520	4.75		
			23.77		WA 00858095
CONSTELLATION	ELECTRICITY SERVICES	65700000 5520	0.03		
	ELECTRICITY SERVICES	68103000 5520	0.01		
			0.04		WA 00858096
CULLIGAN OF LOMPOC	Monthly Rental for Reverse	04011100 5690	23.50		
			23.50		WA 00858097
CULLIGAN/CENTRAL	MONTHLY RENTAL FOR 9"	04011100 5690	25.00		
	DEIONIZED WATER FOR BLDG	65700000 5530	100.00		
			125.00		WA 00858098
CUSTOMERS BANK	ANNUAL SUBSCRIPTION FEE T	67211000 5112	6,126.15		
			6,126.15		WA 00858099
DEPARTMENT OF JUSTICE	Department of Justice	64700000 5820	1,173.00		
	Department of Justice	67300100 5820	352.00		
			1,525.00		WA 00858100
DOCUTEAM	CONFIDENTIAL SHREDDING B	67220000 5571	38.00		
			38.00		WA 00858101
DOT WORKS	PLATE CONSUMABLES FOR	67760000 4520	-78.52		
	PLATE CONSUMABLES FOR	67760000 4520	78.52		
	PLATE CONSUMABLES FOR	67760000 4520	120.02		
			120.02		WA 00858102
ELLUCIAN COMPANY LP	Banner Advancement Consulting	60106102 5112	853.25		
	Banner Advancement Consulting	60106103 5112	2,166.33		
	Ellucian Mobile Platform	67873002 5660	23,374.00		
	Maintenance Banner	67873100 5660	12,146.00		
	Maintenance Banner Document	67873100 5660	2,300.00		
	Maintenance Banner Financial	67873100 5660	24,552.00		
	Maintenance Banner	67873100 5660	2,091.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Maintenance Banner	67873100 5660	3,136.00		
	Maintenance Banner	67873100 5660	12,543.00		
	Maintenance Banner Student;	67873100 5660	40,969.00		
	Maintenance Banner Workflow;	67873100 5660	6,324.00		
	Maintenance Degree Works	67873100 5660	6,402.00		
	MT EMC Application Xtender	67873100 5660	13,240.00		
	Maintenance EMC Banner Doc	67873100 5660	1,584.00		
	Maintenance EMC-Banner Doc	67873100 5660	10,888.00		
	Maintenance Financial Aid FM	67873100 5660	7,298.00		
	Maintenance	67873100 5660	1,338.00		
	Maintenance EMC Corporation	67873100 5660	2,080.00		
	Maintenance for Linux Banner	67873100 5660	22,989.00		
	Portal Maintenance; Term:	67873100 5660	11,260.00		
			207,533.58		WA 00858103
EPLANETARIUM	DIGITAL PROJECTOR,	19020001 6410	2,900.00		
	SHIPPING	19020001 6410	175.00		
			3,075.00		WA 00858104
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	7710300 5870	55.04		
			55.04		WA 00858105
FOLLETT HEG - AHC	BOOKS AND SUPPLIES FOR THE	00000010 9542	1,846.67		
			1,846.67		WA 00858106
FOLLETT HEG - AHC	PASSTHROUGH TO PROCESS	00000010 9516	14.54		
	PASSTHROUGH TO PROCESS	00000010 9516	59.13		
			73.67		WA 00858107
FOLLETT HEG - AHC	PASSTHROUGH TO PROCESS	00000010 9516	231.39		
			231.39		WA 00858108
FOLLETT HEG - AHC	PASSTHROUGH TO PROCESS	00000010 9516	425.49		
	PASSTHROUGH TO PROCESS	00000010 9516	394.04		
	PASSTHROUGH TO PROCESS	00000010 9516	151.74		
	PASSTHROUGH TO PROCESS	00000010 9516	259.74		
	PASSTHROUGH TO PROCESS	00000010 9516	336.32		
	PASSTHROUGH TO PROCESS	00000010 9516	277.49		
			1,844.82		WA 00858109
FRONTIER	TELEPHONE SERVICE	65700000 5540	2,325.96		
	TELEPHONE SERVICE	65700400 5540	921.82		
	TELEPHONE SERVICE	65700500 5540	102.54		
	TELEPHONE SERVICE	68103000 5540	550.70		
			3,901.02		WA 00858110
FULL COMPASS SYSTEMS	returned 14Shure bodypack tran	10071001 6412	-5,809.44		
	POINT SOURCE EAR MIC ONLY	10071001 6412	4,940.00		
	DIGITAL RECEIVER #ULXD4-	10071001 6412	823.99		
	ESTIMATED SHIPPING	10071001 6412	49.00		
			3.55		WA 00858111

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
GARDA CL WEST INC	MONTHLY ARMORED CAR	67211000 5112	-16.47		
	MONTHLY ARMORED CAR	67211000 5112	12.00		
	MONTHLY ARMORED CAR	67211000 5112	362.29		
	MONTHLY ARMORED CAR	67211000 5112	-16.47		
	MONTHLY ARMORED CAR	67211000 5112	-32.94		
	MONTHLY ARMORED CAR	67211000 5112	-16.47		
	MONTHLY ARMORED CAR	67211000 5112	-32.94		
	MONTHLY ARMORED CAR	67211000 5112	-16.47		
	MONTHLY ARMORED CAR	67211000 5112	-16.47		
	MONTHLY ARMORED CAR	67211000 5112	-32.94		
	MONTHLY ARMORED CAR	67211000 5112	8.00		
	MONTHLY ARMORED CAR	67211000 5112	14.00		
				215.12	
GRADLEADERS LLC	ONLINE WEBSITE/CSO PRO	64744000 5322	3,348.00		
	ONLINE WEBSITE/CO-OP	64744000 5322	1,687.00		
			5,035.00		WA 00858113
GSC EDUCATION GROUP	CONSULTANT SERVICES FOR A63220014	5112	6,800.00		
			6,800.00		WA 00858114
HALL, JEFFERY	TRUSTEE COMPENSATION FOR66100000	5110	240.00		
			240.00		WA 00858115
HARLAND TECHNOLOGY	Maintenance for Scantron	67873100 5660	1,157.00		
			1,157.00		WA 00858116
HAYWARD LUMBER INC	LUMBER, 1X6-LF NO.2 COM PINE	66241000 4520	28.44		
	CA LBR FEE	66241000 4520	0.26		
			28.70		WA 00858117
HEALTH SERVICES ASSOC	RENEWAL HSACCC REGULAR	64400002 5310	150.00		
	RENEWAL HSACCC ASSOCIATE	64400002 5310	50.00		
	RENEWAL HSACCC ASSOCIATE	64400002 5310	50.00		
	RENEWAL HSACCC ASSOCIATE	64400002 5310	50.00		
			300.00		WA 00858118
HILKER, DANIEL	TRUSTEE COMPENSATION FOR66100000	5110	240.00		
			240.00		WA 00858119
K & A CONSULTING CORP	Technical Consulting Services	67873000 5112	11,225.00		
			11,225.00		WA 00858120
KUBOTA LEASING	LEASE PURCHASE OF KUBOTA	65511400 5680	806.02		
			806.02		WA 00858121
LAHR, LARRY	DENTAL PREMIUM	66100000 3420	-186.52		
	TRUSTEE COMPENSATION FOR66100000	5110	240.00		
			53.48		WA 00858122
Lau, Margaret S	ACCCA 2017-2018 ANNUAL DUES	60100308 5310	354.07		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			354.07		WA 00858123
LIEBERT CASSIDY	LEGAL SERVICES 7/1/16-6/30/17	67210600 5730	2,564.40		
			2,564.40		WA 00858124
LYNN MUSIC	MUSIC INSTRUMENTS REPAIR	10040000 5650	880.00		
			880.00		WA 00858125
MALANGKO, MARK	2% DISTRICT CONTRIBUTION	59900000 3440	2,539.65		
			2,539.65		WA 00858126
MARTENIS, MALLORY	CONTRACT FOR CONCURRENT	64510000 5110	1,070.00		
			1,070.00		WA 00858127
NASCO	CPR DOGS SHIPPING COSTS	01021007 4310	97.31		
			97.31		WA 00858128
NATIONAL ASSN OF	NASFAA ANNUAL MEMBERSHIP	64642000 5310	1,914.00		
			1,914.00		WA 00858129
NATIONAL CINEMEDIA	30-SECOND SPOT PROMOTING	67111000 5880	2,234.00		
			2,234.00		WA 00858130
OMNIUPDATE INC	OU Campus- up to 100 auth	67873100 5322	21,500.00		
	OU Search License up to 2500	67873100 5322	1,000.00		
	Annual Support- Basic; Item	67873100 5660	6,000.00		
			28,500.00		WA 00858131
Ortiz, Frank C	Reimb for Contract Education	70102111 4310	430.92		
			430.92		WA 00858132
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	4,330.46		
	ELECTRICITY SERVICES	68103000 5520	1,082.62		
			5,413.08		WA 00858133
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	1,466.24		
	ELECTRICITY SERVICES	68103000 5520	366.56		
			1,832.80		WA 00858134
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	16.90		
	ELECTRICITY SERVICES	68103000 5520	4.23		
			21.13		WA 00858135
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	50.58		
	ELECTRICITY SERVICES	68103000 5520	12.65		
			63.23		WA 00858136
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	310.76		
	ELECTRICITY SERVICES	68103000 5520	77.69		
			388.45		WA 00858137

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PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	37.41		
	ELECTRICITY SERVICES	68103000 5520	9.35		
			<u>46.76</u>		WA 00858138
Pantoja, Armando	Otr Clssfed Bnfts-AHC Tuition	67302000 3922	203.00		
			<u>203.00</u>		WA 00858139
PENSA, GREG	DENTAL PREMIUM	66100000 3420	-129.88		
	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>110.12</u>		WA 00858140
POSTMASTER - SANTA	PERIODICAL BULK MAILING O	67111000 5870	15,000.00		
			<u>15,000.00</u>		WA 00858141
PRAXAIR DISTRIBUTION	CYLINDER RENTAL FOR	10091020 4311	28.48		
			<u>28.48</u>		WA 00858142
PROCARE JANITORIAL	CUSTODIAL SUPPLIES PER	65311000 4520	125.24		
	CUSTODIAL SUPPLIES PER	65311000 4520	198.90		
	CUSTODIAL SUPPLIES PER	65311000 4520	835.00		
	CUSTODIAL SUPPLIES PER	65311000 4520	1,300.32		
	CUSTODIAL SUPPLIES PER	65311000 4520	29.16		
	CUSTODIAL SUPPLIES PER	65311000 4520	1,700.79		
	CUSTODIAL SUPPLIES PER	65311000 4520	149.56		
			<u>4,338.97</u>		WA 00858143
RAYNE WATER	REVERSE OSMOSIS FOR	65700000 5690	220.90		
	REVERSE OSMOSIS: BLDG B 20	67220002 5690	25.95		
			<u>246.85</u>		WA 00858144
RAYS AUTO PARTS	SUPPLIES PER INVOICES:	65110000 4520	5.88		
	SUPPLIES PER INVOICES:	65110000 4520	11.07		
	SUPPLIES PER INVOICES:	67772000 4520	45.57		
	SUPPLIES PER INVOICES:	67772000 4520	181.67		
	SUPPLIES PER INVOICES:	67772000 4520	2.89		
	SUPPLIES PER INVOICES:	67772000 4520	33.92		
	SUPPLIES PER INVOICES:	67772000 4520	28.51		
	SUPPLIES PER INVOICES:	67772000 4520	5.38		
	SUPPLIES PER INVOICES:	67772000 4520	9.68		
	SUPPLIES PER INVOICES:	67772000 4520	8.74		
	SUPPLIES PER INVOICES:	67772000 4520	49.16		
	SUPPLIES PER INVOICES:	67772000 4520	-27.91		
	SUPPLIES PER INVOICES:	67772000 4520	-14.90		
	SUPPLIES PER INVOICES:	67772000 4520	10.20		
	SUPPLIES PER INVOICES:	67772000 4520	25.56		
	SUPPLIES PER INVOICES:	67772000 4520	45.55		
	SUPPLIES PER INVOICES:	67772000 4520	44.82		
	SUPPLIES PER INVOICE 472324	67772000 4520	148.46		
			<u>614.25</u>		WA 00858145
RED WING SHOE STORE	SAFETY BOOTS FOR	67343000 3920	125.00		

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			125.00		WA 00858146
SALCIDO, JONATHAN	EXTERNSHIP FOR THE 2017	04010018 5113	375.00		
			375.00		WA 00858147
SANTA BARBARA CO	WRC PARTNER CHARGES	10000020 5630	1,548.13		
			1,548.13		WA 00858148
SANTA BARBARA CO	PER 2013-2014 ADDITIONAL RSI09522000	5130	3,082.65		
	PER 2014-2015 ADDITIONAL RSI09522000	5130	372.34		
			3,454.99		WA 00858149
SANTA MARIA SIGNS INC	ADHESIVE VINYL MATERIAL	65110400 4520	135.31		
	MANUFACTURE 8 INCH TALL	65110400 4520	757.75		
	LABOR - REMOVAL OF	65110400 5650	60.00		
	LABOR - INSTALLATION OF	65110400 5650	120.00		
			1,073.06		WA 00858150
SANTA MARIA TIRE INC	TIRES PER INVOICE 113702	65510000 4520	167.01		
	CA RECYCLE TAX	65510000 4520	3.50		
	TIRES PER INVOICES:	67772000 4520	548.77		
	CA RECYCLE TAX	67772000 4520	7.00		
	TIRES PER INVOICES:	67772000 4520	548.77		
	CA RECYCLE TAX	67772000 4520	7.00		
			1,282.05		WA 00858151
SECURE CONTENT	Sophos Endpoint Protection -	67873002 5322	6,562.12		
	Sophos Endpoint Protection -	67873100 5322	12,186.78		
			18,748.90		WA 00858152
SIERRA SCHOOL EQUIP CO	BTS Markerboard with Aluminum	05010005 6410	1,036.80		
			1,036.80		WA 00858153
SMART & FINAL	CUSTODIAL SUPPLIES	65311000 4520	476.41		
			476.41		WA 00858154
SOUTHERN CALIFORNIA	SCFA ANNUAL DUES	69610000 5310	2,200.00		
			2,200.00		WA 00858155
SPECTRUM REACH	30-SECOND SPOT PROMOTING	67111050 5880	941.00		
			941.00		WA 00858156
SPRINT	CELL PHONE MONTHLY	65110000 5540	107.33		
	SPRINT CHARGES	67775000 5540	25.52		
			132.85		WA 00858157
STRATA INFORMATION	CCCApplly Technical Support	63220001 5112	2,635.00		
	Professional Services to	63220001 5112	658.75		
	Functional and Technical	64642002 5112	2,480.00		
	PROFESSIONAL SERVICES FOR	67211000 5112	1,395.00		
	Banner Oracle DBA	67873100 5112	1,162.50		

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	Banner Technical Support	71301000 5112	2,635.00		
	Oracle DBA consulting	71302000 5112	6,510.00		
			17,476.25		WA 00858158
STUDENT INSURANCE	BASIC COVERAGE STUDENT	64400002 5420	27,498.00		
	CATASTROPHIC COVERAGE	64400002 5420	2,897.00		
	ATHLETIC BASIC COVERAGE	69610200 5420	82,494.00		
	INTERCOLLEGIATE	69610200 5420	7,347.00		
			120,236.00		WA 00858159
TARGET SPECIALTY	FERTILIZER, TARGET 31-3-5 PER	65510000 4520	1,245.89		
			1,245.89		WA 00858160
TESTA CATERING	FOOD FOR 5/16/17 NSO/AAW	63220001 4710	246.36		
	FOOD FOR 3/1/17 NSO/AAW	63220001 4710	224.27		
			470.63		WA 00858161
UNITED HEALTH CARE	AARP HEALTH INSURANCE	59900000 3440	1,289.32		
			1,289.32		WA 00858162
UNITED REFRIGERATION	HVAC SUPPLIES	65110000 4520	242.30		
			242.30		WA 00858163
US BANK CORPORATE	FACEBOOK ADVERTISING	49306021 5880	274.66		
	FACEBOOK ADVERTISING	49306021 5880	48.45		
	2017 LVCC OLD TOWN MARKET	63220014 5210	105.00		
	ANNUAL SUBSCRIPTION	67111000 4520	21.00		
	FACEBOOK ADVERTISING	67111000 5880	156.83		
	FACEBOOK ADVERTISING	67111000 5880	115.91		
	2017-18 LEADERSHIP SANTA	67111003 5210	150.00		
	FACEBOOK ADVERTISING	67111020 5880	80.59		
	FACEBOOK ADVERTISING	67111020 5880	15.01		
	HOST SLO RETREAT MEETING	63200000 4710	14.74		
	HOST SLO RETREAT MEETING	63200000 4710	12.53		
	HOST SLO RETREAT MEETING	63200000 4710	106.96		
	COUNSELOR ATTEND NCAA	63220001 5210	280.61		
	HOTEL FEES FOR VPSS TO	64510000 5210	450.16		
	CANCELLATION FEES FOR	64510000 5210	14.99		
	HOTEL RESERVATIONS FOR	64510000 5210	309.73		
	HOTEL RESERVATIONS	64510000 5210	-309.73		
	HOST STUDENTS DURING	64511000 4710	511.06		
	FINANCIAL AID PURCHASED	64642002 4520	2,341.05		
			4,699.55		WA 00858164
VERIZON	LONG DISTANCE TELEPHONE	65700000 5540	40.06		
			40.06		WA 00858165
VERIZON	LONG DISTANCE TELEPHONE	65700000 5540	69.71		
			69.71		WA 00858166
VERIZON	LONG DISTANCE TELEPHONE	65700000 5540	45.02		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			45.02		WA 00858167
VERIZON SELECT SVC INC	LONG DISTANCE AND TOLL	65700000 5540	180.01		
			180.01		WA 00858168
VTC ENTERPRISES	COLLECTION OF RECYCLING	65700000 5570	108.00		
			108.00		WA 00858169
WESTERN	PEST CONTROL SERVICES	65510000 5640	114.00		
			114.00		WA 00858170
WESTERN STATE	WSC ANNUAL DUES 7/1/17-	69610000 5310	5,200.00		
			5,200.00		WA 00858171
WESTOP	2017-2018 WESTOP	64900108 5310	375.00		
			375.00		WA 00858172
XEROX CORPORATION	XEROX PHASER 7760GX	67710300 5640	124.66		
	ESTIMATED EXCESS METER	67710300 5640	1,978.74		
			2,103.40		WA 00858173
ZACARIAS, HILDA	DENTAL PREMIUM	66100000 3420	-63.23		
	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			176.77		WA 00858174
Armijo-Staugaard, Catalina	Classified Health and Welfare	67900009 3420	45.00		
			45.00		WC 00858175
Aye, Stefanie Nicole	Classified Health and Welfare	67900009 3420	226.40		
	Classified Health and Welfare	67900009 3420	100.83		
	Classified Health and Welfare	67900009 3420	76.10		
	Classified Health and Welfare	67900009 3420	33.79		
			437.12		WC 00858176
Lester, Kathleen	Classified Health and Welfare	67900009 3420	300.00		
			300.00		WC 00858177
Meddings, Paul M	Classified Health and Welfare	67900009 3420	162.38		
			162.38		WC 00858178
Payne, Helen	Classified Health and Welfare	67900009 3420	600.00		
			600.00		WC 00858179
Reynolds, Laura	Classified Health and Welfare	67900009 3420	355.00		
			355.00		WC 00858180
FOODBANK OF SANTA	Food Supplies for Children's	33697017 4710	17.86		
			17.86		WE 00858181
SAVE MART	Food Supplies for Childrens	33697017 4710	140.49		

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	Food Supplies for Childrens	33697017 4710	<u>26.62</u> 167.11		WE 00858182
SYSCO FOOD SERVICES OF	Food Supplies for Children's	33697017 4710	<u>1,553.02</u> 1,553.02		WE 00858183
AMERICAN BUSINESS	COPIES AT \$.0081 EACH	71730003 6410	<u>1.08</u> 1.08		WI 00858184
FIREBLAST GLOBAL	Settlement Agreement for	71710046 6212	<u>177,285.90</u> 177,285.90		WI 00858185
Arvizu-Rodriguez, Maria M	Nat'l Institute Conference	63230018 5210	<u>528.84</u> 528.84		WA 00858186
ATASCADERO STATE	REGISTRATION FEES for FALL	00000010 9192	-10,166.00		
	MATERIAL FEES for FALL 2016.	00000010 9192	-2,899.00		
	REGISTRATION FEES for SPRING	00000010 9192	-25,024.00		
	MATERIAL FEES for SPRING 2016	00000010 9192	-7,136.00		
	CONTRACT TRAINING FOR	21055000 5130	21,060.00		
	CONTRACT TRAINING FOR	21055000 5130	<u>51,840.00</u> 27,675.00		WA 00858187
Beas, Yesenia	Mileage reimbursement	66100000 5210	<u>10.91</u> 10.91		WA 00858188
CENTRAL COAST LEAN	Robert Mabry 8.14.17	68400381 5210	<u>230.00</u> 230.00		WA 00858189
CUYAMA JOINT UNIFIED	HEALTH FEE PAID BY CJUSD OF	00000010 9192	-266.00		
	REIMBURSEMENT FOR	05140110 5130	<u>3,000.00</u> 2,734.00		WA 00858190
Degroot, David P	Curriculum Institute	60100100 5210	319.65		
	Curriculum Institute	67520001 5210	<u>700.00</u> 1,019.65		WA 00858191
FRED PRYOR SEMINARS	Christine Greleck 9.15.17	67520002 5210	<u>99.00</u> 99.00		WA 00858192
HALL, JEFFERY	Mileage reimbursement	66100000 5210	<u>22.36</u> 22.36		WA 00858193
Hernandez, Felix O	Mileage reimbursement	66240000 5210	<u>277.24</u> 277.24		WA 00858194
Lau, Margaret S	ACCCA Great Deans Program	60200141 5210	<u>942.43</u> 942.43		WA 00858195
LOMPOC UNIFIED SCHOOL	HEALTH FEE PAID BY LUSD OF	00000010 9192	-15,257.00		
	REIMBURSEMENT FOR	05140110 5130	66,000.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	REIMBURSEMENT FOR	11020110 5130	15,000.00		
	REIMBURSEMENT FOR	22050110 5130	12,000.00		
	REIMBURSEMENT FOR	22070110 5130	6,000.00		
			83,743.00		WA 00858196
ORCUTT UNION SCHOOL	HEALTH FEE of \$19 PAID BY	00000010 9192	-7,619.00		
	REIMBURSEMENT FOR	05140110 5130	15,000.00		
	REIMBURSEMENT FOR	13050110 5130	3,000.00		
	REIMBURSEMENT FOR	22050110 5130	24,000.00		
			34,381.00		WA 00858197
PENSA, GREG	Mileage reimbursement	66100000 5210	38.41		
	Mileage reimbursement	66100000 5210	38.41		
			76.82		WA 00858198
Raybould-Rodgers, Julia	CAP Conference	63220001 5210	583.57		
	CAP Workshop	60106093 5210	66.54		
			650.11		WA 00858199
RP GROUP, THE	Jennie Robertson 10.10-13.17	66201005 5210	525.00		
			525.00		WA 00858200
SANTA MARIA JT UNION	HEALTH FEE OF \$19 PAID BY	00000010 9192	-8,987.00		
	REIMBURSEMENT FOR	06120110 5130	8,000.00		
	REIMBURSEMENT FOR	17010110 5130	4,000.00		
	REIMBURSEMENT FOR	19020110 5130	6,000.00		
	REIMBURSEMENT FOR	20010110 5130	6,000.00		
	REIMBURSEMENT FOR	22050110 5130	18,000.00		
	REIMBURSEMENT FOR	22070110 5130	9,000.00		
			42,013.00		WA 00858201
SANTA YNEZ VALLEY	HEALTH FEE of \$19 PAID BY	00000010 9192	-12,958.00		
	REIMBURSEMENT FOR	05064110 5130	6,000.00		
	REIMBURSEMENT FOR	05140110 5130	27,000.00		
	REIMBURSEMENT FOR	06120110 5130	4,000.00		
	REIMBURSEMENT FOR	06140110 5130	9,000.00		
	REIMBURSEMENT FOR	10040110 5130	8,000.00		
	REIMBURSEMENT FOR	22050110 5130	18,000.00		
			59,042.00		WA 00858202
ST JOSEPH HIGH SCHOOL	REIMBURSEMENT FOR	22050110 5130	6,000.00		
			6,000.00		WA 00858203
Strance, Deborah	Stat-Prep Workshop	67520001 5210	518.18		
			518.18		WA 00858204
Teniente, Yvonne D	ACCCA Conference	63220014 5210	218.05		
			218.05		WA 00858205
USDA FOREST SERVICE	REGISTRATION FEES	00000010 9192	-23,184.00		
	MATERIAL FEES	00000010 9192	-1,025.00		
	CONTRACT TRAINING FOR	21333000 5130	30,077.12		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			5,868.12		WA 00858206
Allen, Wyatt J	LIVE SCAN REIMB FOR	64700000 5820	20.00		
			20.00		WA 00858207
AMAZON	Supplies for the Chemistry	19050007 4310	130.10		
	Supplies for the Chemistry	19050007 4310	48.51		
	Clorox Wipes 105 Count	63101000 4520	26.74		
	Officemate Incline Sorter	63101000 4520	9.05		
	Ear Defense 3000 Safety Ear	63101000 4520	64.76		
	Steelmaster Vertical Organizer	63101000 4520	21.83		
	Glue Dots Removable Dot Sheets	63101000 4520	10.68		
	Expo Dry Erase Markers BX/12	63101000 4520	27.48		
	Acrimet Horizontal Triple	63101000 4520	16.90		
	Headset Buddy PC Computer	63101000 4520	12.92		
	Plugable USB Bluetooth 4.0	67520002 4520	41.85		
	WIRELESS HEADPHONES,	67520002 4520	107.94		
			518.76		WA 00858208
AMERICAN COUNCIL ON	2018 ACE MEMBERSHIP DUES	66200000 5310	3,194.00		
			3,194.00		WA 00858209
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	1,420.00		
	FIELD TRIP DANCE PROD CLASS	00800000 4640	1,795.00		
			3,215.00		WA 00858210
ASSOC OF CHIEF HUMAN	ACHRO/EEO MEMBERSHIP	201767300100 5310	350.00		
			350.00		WA 00858211
ASSOCIATION OF	ANNUAL DUES 2017-18	66100000 5310	6,486.00		
			6,486.00		WA 00858212
ATLAS PERFORMANCE	OFFICE TRAILER W/RR	68102000 5690	650.00		
	RAMP-UNDER 30" STRAIGHT	68102000 5690	435.00		
			1,085.00		WA 00858213
BECK, JOSEPHINE M	2% DISTRICT CONTRIBUTION	59900000 3440	749.57		
			749.57		WA 00858214
BETHKE, DENNIS L	2% DISTRICT CONTRIBUTION	67479000 3440	2,219.51		
			2,219.51		WA 00858215
BRUNELLO, JACQUELINE	2% DISTRICT CONTRIBUTION	59900000 3440	1,401.92		
			1,401.92		WA 00858216
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	17.68		
	ELECTRICAL/LIGHTING	65110000 4520	36.41		
	ELECTRICAL/LIGHTING	65110000 4520	41.47		
	ELECTRICAL/LIGHTING	65110000 4520	19.79		
			115.35		WA 00858217

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CAL COAST MACHINERY	MOWER BLADE, M142514	65510000 4520	147.74		
			<u>147.74</u>		WA 00858218
CAL STATE AUTO GLASS	WINDOW TINTING - MATERIAL	67772000 4520	306.96		
	LABOR CHARGES	67772000 5650	100.00		
			<u>406.96</u>		WA 00858219
CAROLINA BIOLOGICAL	SCIENCE LAB SUPPLIES	60100407 4310	61.43		
			<u>61.43</u>		WA 00858220
CCI CENTRAL INC	INK RESERVOIR FOR IM/IS	500067700000 4520	415.92		
	SHIPPING CHARGES	67700000 4520	12.66		
			<u>428.58</u>		WA 00858221
CDW GOVERNMENT INC	Recycling Fee 4" to less than	67873200 5571	5.00		
	Apple MacBook Pro with Retina	67873200 6411	2,148.13		
	ENVIRONMENTAL FEE	67873200 5571	6.00		
	IMAC DSKTOP w/27" Q#JBPM0776	7873200 6411	2,158.92		
			<u>4,318.05</u>		WA 00858222
CENTRAL CITY LEASING	CHEVROLET PICKUP, 2016	67772000 6450	473.85		
	CHEVROLET PICKUP, 2016	67772000 6450	473.85		
			<u>947.70</u>		WA 00858223
Chavez, Noe	2% DISTRICT CONTRIBUTION	59900000 3440	2,042.76		
			<u>2,042.76</u>		WA 00858224
CITY OF LOMPOC	FALSE ALARM CHARGES FROM	67775000 5590	340.00		
			<u>340.00</u>		WA 00858225
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	2,527.28		
	WATER SERVICES AND	65700000 5530	5,650.05		
	WATER SERVICES AND	65700000 5530	5,288.83		
	WATER SERVICES AND	65700000 5530	527.47		
	WATER SERVICES AND	65700000 5530	1,717.54		
	WATER SERVICES AND	65700000 5530	104.79		
	WATER SERVICES AND	65700000 5530	2,030.93		
	WATER SERVICES AND	65700000 5530	4,327.76		
	WATER SERVICES AND	65700000 5530	101.90		
	WATER SERVICES AND	65700000 5530	134.86		
	WATER SERVICES AND	65700000 5530	153.07		
	WATER SERVICES AND	68103000 5530	631.82		
	WATER SERVICES AND	68103000 5530	1,412.51		
	WATER SERVICES AND	68103000 5530	1,322.21		
	WATER SERVICES AND	68103000 5530	131.87		
	WATER SERVICES AND	68103000 5530	429.38		
	WATER SERVICES AND	68103000 5530	26.20		
	WATER SERVICES AND	68103000 5530	507.73		
	WATER SERVICES AND	68103000 5530	1,081.94		
	WATER SERVICES AND	68103000 5530	25.48		
	WATER SERVICES AND	68103000 5530	33.71		
	WATER SERVICES AND	68103000 5530	38.27		

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			28,205.60		WA 00858226
CLARY, LILLIAN A	2% DISTRICT CONTRIBUTION	59900000 3440	2,244.48		
			2,244.48		WA 00858227
COAST CLUTCH & BRAKE	HOSE ASSEMBLY PER	67772000 4520	21.70		
			21.70		WA 00858228
COMCAST CABLE	MONTHLY RECURRING COSTS	65700000 5560	236.05		
			236.05		WA 00858229
COMCAST CABLE	MONTHLY RECURRING COSTS	65700000 5560	123.70		
			123.70		WA 00858230
COMCAST CABLE	MONTHLY RECURRING COSTS	65700000 5560	2,822.56		
			2,822.56		WA 00858231
COMMUNITY COLLEGE	2017-18 POLICY AND	66200000 5310	2,000.00		
			2,000.00		WA 00858232
CONSTELLATION	ELECTRICITY SERVICES	65700000 5520	19,761.06		
	ELECTRICITY SERVICES	68103000 5520	4,940.26		
			24,701.32		WA 00858233
COXON, KENNETH J	2% DISTRICT CONTRIBUTION	59900000 3440	1,813.34		
			1,813.34		WA 00858234
Davis, Henry T	2% DISTRICT CONTRIBUTION	59900000 3440	2,339.52		
			2,339.52		WA 00858235
DOMINGUES, VIRGINIA	2% DISTRICT CONTRIBUTION	59900000 3440	1,686.00		
			1,686.00		WA 00858236
EDU BUSINESS	ITEM# 32010 PRINT SHOP PRO	67761001 5660	989.10		
	ITEM#32011 PRINT SHOP PRO	67761001 5660	1,439.10		
	ITEM# 32012 DIRECTORY	67761001 5660	719.10		
	ITEM#32014 DOCUMENT	67761001 5660	773.10		
	ITEM# 32015 TEMPLATE	67761001 5660	719.10		
			4,639.50		WA 00858237
ELLUCIAN COMPANY LP	Evisions IntelleCheck	71302000 5660	3,528.00		
	Maintenance Banner Finance;	71302000 5660	30,576.00		
	Maintenance Banner Human	71302000 5660	32,436.00		
	Maintenance Banner Employee	71302000 5660	8,280.00		
	Evisions IntelleCheck Payroll	71302000 5660	3,528.00		
	Maintenance Banner Finance	71302000 5660	2,964.00		
			81,312.00		WA 00858238
EYEMED VISION CARE	AHC VISION INSURANCE	00000010 9538	2,463.40		
			2,463.40		WA 00858239

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FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	7710300 5870	101.79		
			<u>101.79</u>		WA 00858240
FERGUSON ENTERPRISES	PLUMBING SUPPLIES	65110000 4520	35.64		
	PLUMBING SUPPLIES	65110000 4520	22.20		
	PLUMBING SUPPLIES	65110000 4520	160.55		
			<u>218.39</u>		WA 00858241
FERVIAN PRODUCTIONS	CONSULTANT SERVICES	63220003 5112	5,000.00		
	VIDEO TRANSLATION INTO	63220003 5112	2,150.00		
			<u>7,150.00</u>		WA 00858242
FISHER SCIENTIFIC CO	Beakers, 250 mL, case of 48,	19050000 4311	153.43		
	Beakers, 100 mL, case of 48	19050000 4311	157.16		
	Filter Paper, Grade 1, 7cm,	19050000 4311	38.28		
	SCIENCE LAB SUPPLIES	60100407 4310	585.87		
	Round Bottom Flask, 250 mL,	19050000 4311	32.16		
	Adapter Connecting, 14/20,	19050000 4311	53.51		
	SCIENCE LAB SUPPLIES	60100407 4310	38.48		
	Condenser, 14/10, case of 2,	19050000 4311	158.27		
	Supplies for the Chemistry	19050007 4310	20.18		
			<u>1,237.34</u>		WA 00858243
FLINN SCIENTIFIC INC	SCIENCE LAB SUPPLIES	60100407 4310	218.97		
			<u>218.97</u>		WA 00858244
FOLLETT HEG - AHC	AHC BOOK VOUCHERS	63220014 7611	10,000.00		
	AHC BOOK VOUCHERS	63220014 7611	10,000.00		
			<u>20,000.00</u>		WA 00858245
FORRESTER, JAMES A	2% DISTRICT CONTRIBUTION	59900000 3440	1,655.54		
			<u>1,655.54</u>		WA 00858246
Forsmark, John P	2% DISTRICT CONTRIBUTION	59900000 3440	1,698.00		
			<u>1,698.00</u>		WA 00858247
FRONTIER	TELEPHONE SERVICE	65700400 5540	803.34		
			<u>803.34</u>		WA 00858248
FRONTIER	TELEPHONE SERVICE	65700000 5540	16.67		
			<u>16.67</u>		WA 00858249
GALLS LLC	BELT HOLSTER-SAFARILAND	21055007 4310	974.16		
	BELT HOLSTER-SAFARILAND	21055007 4310	132.84		
			<u>1,107.00</u>		WA 00858250
GARDA CL WEST INC	MONTHLY ARMORED CAR	67211000 5112	362.29		
	MONTHLY ARMORED CAR	67211000 5112	-16.47		
			<u>345.82</u>		WA 00858251
Gedjali, Calvin W	LIVE SCAN REIMB FOR	64700000 5820	20.00		

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			20.00		WA 00858252
GM FINANCIAL LEASING	LEASE PAYMENT FOR 2016	64945000 5680	764.58		
	LEASE PAYMENT FOR 2016	64945000 5680	764.58		
			<u>1,529.16</u>		WA 00858253
GRANT GOPHER	Grant Gopher Annual Pro	60106102 5670	99.00		
			<u>99.00</u>		WA 00858254
GREGORY, SUSAN K	2% DISTRICT CONTRIBUTION	59900000 3440	1,456.26		
			<u>1,456.26</u>		WA 00858255
Grohowski, Paul	Salary	67775000 2131	41,267.10		
	PERS	67775000 3220	8,885.22		
	Health and Welfare	67775000 3420	10,334.35		
	Salary	69500000 2131	41,267.10		
	PERS	69500000 3220	8,885.22		
	Health and Welfare	69500000 3420	10,334.35		
			<u>120,973.34</u>		WA 00858256
GWS AUTOMOTIVE TRUCK	OVERHEAD LIMIT SWITCH,	65110400 4520	96.12		
	LABOR/TRAVEL CHARGES	65110400 5650	290.00		
			<u>386.12</u>		WA 00858257
HENNEBERGER, GLORIA	2% DISTRICT CONTRIBUTION	67479000 3440	1,773.54		
			<u>1,773.54</u>		WA 00858258
HIRE, ALLEN H	2% DISTRICT CONTRIBUTION	67479000 3440	2,133.55		
			<u>2,133.55</u>		WA 00858259
INCLAN, BEATRIZ	2% DISTRICT CONTRIBUTION	67479000 3440	2,824.56		
			<u>2,824.56</u>		WA 00858260
INDUSTRIAL MEDICAL	MEDICAL EXPENSES JULY 1,	67300100 5821	150.00		
			<u>150.00</u>		WA 00858261
INSTITUTE OF BEAUTY	AGREEMENT FOR	30070000 5130	32,970.90		
	AGREEMENT FOR	30070000 5630	21,980.60		
			<u>54,951.50</u>		WA 00858262
INTERMOUNTAIN LOCK	KEY/LOCK SUPPLIES	65110000 4520	131.23		
	KEY/LOCK SUPPLIES	65110000 4520	959.40		
	KEY/LOCK SUPPLIES	65110000 4520	20.88		
			<u>1,111.51</u>		WA 00858263
Katich, Candia Jane	2% DISTRICT CONTRIBUTION	59900000 3440	2,088.36		
			<u>2,088.36</u>		WA 00858264
KELLY PAPER CO	PAPER CONSUMABLES FOR	67762000 4520	3,968.82		
			<u>3,968.82</u>		WA 00858265

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KOLLATH, ANNE	2% DISTRICT CONTRIBUTION	59900000 3440	1,942.68 <u>1,942.68</u>		WA 00858266
LEAGUE FOR INNOVATION	2017-18 MEMBERSHIP DUES	66200000 5310	945.00 <u>945.00</u>		WA 00858267
LEWIS, STEVEN A	2% DISTRICT CONTRIBUTION	59900000 3440	2,242.93 <u>2,242.93</u>		WA 00858268
MAILFINANCE INC	LEASE PAYMENT ON IM5000	67700000 5680	1,949.18 <u>1,949.18</u>		WA 00858269
Masaoka, Robert W	2% DISTRICT CONTRIBUTION	59900000 3440	2,149.42 <u>2,149.42</u>		WA 00858270
Mesri, Bahman	2% DISTRICT CONTRIBUTION	59900000 3440	2,082.84 <u>2,082.84</u>		WA 00858271
MID STATE CONTAINER	CONTAINER RENTAL,	65110400 5690	134.69 <u>134.69</u>		WA 00858272
MISSION LINEN &	UNIFORM SERVICES/TOWELS	67772000 5550	30.56		
	UNIFORM SERVICES/TOWELS	67772000 5550	30.56		
	UNIFORM SERVICES/TOWELS	67772000 5550	30.56 <u>91.68</u>		WA 00858273
NISOD	2017-18 NISOD MEMBERSHIP	66200000 5310	1,145.00 <u>1,145.00</u>		WA 00858274
OFFICE DEPOT INC	Operational Supplies for	04010000 4520	193.46		
	Operational Supplies for the	19050000 4520	15.11		
	Operational Supplies for the	19050000 4520	65.42		
	OFFICE/OPERATIONAL SUPPLIES	330000 4520	213.06		
	REAM OF 24# PAPER FOR	60100407 4310	20.39		
	Office Supplies	60106083 4520	39.17		
	Office Supplies	60106083 4520	403.69		
	Office Supplies	60106083 4520	5.90		
	Office Supplies	60200200 4520	382.06		
	Office Supplies	60200200 4520	11.40		
	Office Depot Rubber Bands #32	63101000 4520	3.34		
	Just Basics Economy 3" Binder	63101000 4520	7.55		
	Cardinal Easy Open 2" Binder	63101000 4520	6.54		
	Cardinal Easy Open 2" Binder	63101000 4520	14.35		
	Just Basics View 3" Binder	63101000 4520	3.08		
	Office Depot Letter Size	63101000 4520	96.39		
	Safery Maxlite Ear Plugs	63101000 4520	47.94		
	Kleenex Pack of 5 Boxes	63101000 4520	12.20		
	Manila File Folders Letter	63101000 4520	11.44		
	HP 64A Toner Cartridge	63101000 4520	120.45		
	Brenton Studio Single Wall	63101000 4520	13.65		
	DISCOUNT	63101000 4520	-1.65		
	OFFICE SUPPLIES - PRESIDENT'S	66200000 4520	110.43		

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	OFFICE SUPPLIES - PRESIDENT'S	6200000 4520	6.15		
	OFFICE SUPPLIES 7/6/17 -	66240000 4520	47.38		
	OFFICE SUPPLIES	67873000 4520	377.14		
	GENERAL OFFICE SUPPLIES:	64300202 4520	358.92		
	GENERAL OFFICE SUPPLIES:	64300202 4520	5.47		
			2,590.43		WA 00858275
ORCHARD	HARDWARE SUPPLIES	65110000 4520	29.02		
	HARDWARE SUPPLIES	65110000 4520	22.12		
	CUSTODIAL SUPPLIES	65311000 4520	18.68		
	CUSTODIAL SUPPLIES	65311000 4520	7.35		
	HARDWARE SUPPLIES	65110000 4520	33.78		
	HARDWARE SUPPLIES	65110000 4520	8.10		
	HARDWARE SUPPLIES	65110000 4520	11.28		
	HARDWARE SUPPLIES	65110000 4520	28.27		
	HARDWARE SUPPLIES	65110000 4520	18.45		
	CUSTODIAL SUPPLIES	65311000 4520	6.13		
			183.18		WA 00858276
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	420.00		
	ELECTRICITY SERVICES	68103000 5520	105.00		
	PO170229 Accrual Release	65700000 5520	-74.75		
	PO170229 Accrual Release	68103000 5520	-18.68		
			431.57		WA 00858277
PACIFIC GAS & ELECTRIC	ELECTRICITY SERVICES	65700000 5520	32,000.00		
	ELECTRICITY SERVICES	68103000 5520	8,000.00		
	PO170229 ACCRUAL RELEASE	65700000 5520	-3,131.05		
	PO170229 ACCRUAL RELEASE	68103000 5520	-782.76		
			36,086.19		WA 00858278
PASCO SCIENTIFIC	Spectrum Tube, Hydrogen,	19050007 4310	145.80		
	Spectrum Tube, Helium,	19050007 4310	84.24		
	Spectrum Tube, Mercury,	19050007 4310	59.40		
	pH Sensor, #PS-2102	19050007 4310	91.80		
	Shipping and Handling	19050007 4310	8.99		
	USB Bluetooth 4.0 Adapter,	19050007 4310	129.60		
			519.83		WA 00858279
POSTAGE ONE	MAIL SORTING FEES	67700000 5870	75.00		
	MAIL SORTING FEES	67700000 5870	75.00		
			150.00		WA 00858280
RAZO, NORMA R	2% DISTRICT CONTRIBUTION	67479000 3440	2,081.76		
			2,081.76		WA 00858281
REDDEKOPP, BETTY M	2% DISTRICT CONTRIBUTION	59900000 3440	1,340.44		
			1,340.44		WA 00858282
REGAN, ELIZABETH ANN	2% DISTRICT CONTRIBUTION	59900000 3440	2,216.07		
			2,216.07		WA 00858283

**Allan Hancock College
Warrant Register**
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
RICH, KATHRYNE	2% DISTRICT CONTRIBUTION	59900000 3440	1,069.80 <u>1,069.80</u>		WA 00858284
SAFEWAY INC - VONS	Instructional Supplies for	04011007 4310	33.20 <u>33.20</u>		WA 00858285
SARGENT-WELCH	Electrolysis Electrodes, Shipping	19050007 4310 19050007 4310	61.94 12.05 <u>73.99</u>		WA 00858286
Senior, David	2% DISTRICT CONTRIBUTION	59900000 3440	2,376.36 <u>2,376.36</u>		WA 00858287
SHIGENAKA, BRIAN	2% DISTRICT CONTRIBUTION	67479000 3440	1,467.84 <u>1,467.84</u>		WA 00858288
SIGNS OF SUCCESS INC	LOGO DECALS SET ON BOTH UNIT NUMBER DECALS SET ON LABOR/TRAVEL	67772000 4520 67772000 4520 67772000 5650	400.95 13.67 303.75 <u>718.37</u>		WA 00858289
SISC III	MEDICAL PREMIUMS FOR SISC	00000010 9534	486,486.00 <u>486,486.00</u>		WA 00858290
SMITH PIPE & SUPPLY INC	LANDSCAPE SUPPLIES LANDSCAPE SUPPLIES LANDSCAPE SUPPLIES	65510000 4520 65510000 4520 65510000 4520	59.62 7.59 70.05 <u>137.26</u>		WA 00858291
STOLLBERG, JANET M	2% DISTRICT CONTRIBUTION	67479000 3440	1,425.90 <u>1,425.90</u>		WA 00858292
UC SAN DIEGO	Embalmed Cadaver, reference Transportation	04011007 4310 04011007 4310	2,894.00 935.00 <u>3,829.00</u>		WA 00858293
UNITED PARCEL SERVICE	UPS CHARGES UPS CHARGES	67700000 5870 67700000 5870	52.65 192.37 <u>245.02</u>		WA 00858294
UNITED SITE SERVICES OF	SERVICE MONTHLY THREE	68102000 5570	324.00 <u>324.00</u>		WA 00858295
US BANK CORPORATE	TONER FOR PRINTERS PURCHASE FOOD SUPPLIES SUPPLIES FOR TRANSFER DECORATION SUPPLIES FOR CREDIT FROM OFFICE DEPOT OFFICE SUPPLIES FROM OFFICE REGISTRATION FEES FOR VPSS COMMENCEMENT SUPPLIES	63100010 4520 63220014 4710 63300000 4520 63300000 4520 64510000 4520 64510000 4520 64510000 5210 64511000 4550	120.16 249.42 200.55 37.95 -87.25 708.77 2,150.00 14.03		

**Allan Hancock College
Warrant Register**

Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SUPPLIES FOR	64511000 4550	46.53		
	SUPPLIES FOR	64511000 4550	32.81		
	FOLDERS PURCHASED FROM	64511000 4550	13.46		
	COMMENCEMENT SUPPLIES	64511000 4710	5.70		
	SMRA BURGER	64511000 4710	105.93		
	SMRA BURGER	64511000 4710	491.83		
	COMMENCEMENT BREAKFAST	64511000 4710	66.70		
	SUPPLIES FOR	64511000 4710	174.88		
	NASFAA WEB REG FOR	64642002 5220	120.00		
	OFFICE SUPPLIES FROM OFFICE	64947000 4520	144.30		
	OFFICE SUPPLIES FROM OFFICE	64947000 4520	26.91		
	GIFT CARDS FROM TARGET FOR	67169800 4520	1,050.00		
	SMVALLEY STRAWBERRY	67169800 4520	189.00		
	FOOD SUPPLIES FOR YELL	67169800 4520	857.50		
	SUPPLIES FOR YELL EVENT	67169800 4520	46.36		
	SUPPLIES FOR YELL EVENT	67169800 4520	150.00		
	FOOD SUPPLIES FOR YELL	67169800 4710	116.90		
	FOOD SUPPLIES FROM FOODS	67169800 4710	130.50		
	SUPPLIES FOR YELL EVENT	67169800 4710	90.31		
	FOOD SUPPLIES FOR YELL	67169800 4710	95.86		
	SUPPLIES FOR YELL EVENT	67169800 5571	5.00		
	SUPPLIES FOR YELL EVENT	67169800 6411	205.19		
			7,559.30		WA 00858296
VAVRINEK TRINE DAY &	DISTRICT & BOND AUDIT	67710300 5710	25,000.00		
	DISTRICT & BOND AUDIT	69801000 5710	4,500.00		
	DISTRICT & BOND AUDIT	69901000 5710	4,500.00		
	DISTRICT & BOND AUDIT	69902000 5710	2,500.00		
			36,500.00		WA 00858297
VENTURA CO OFFICE OF	SPONSORSHIP FOR STEM-	68400309 5210	4,550.00		
			4,550.00		WA 00858298
WEST, JAMES S	2% DISTRICT CONTRIBUTION	67479000 3440	2,337.84		
			2,337.84		WA 00858299
WESTERN WAYS	Custodial Services at the	60100800 5112	750.00		
			750.00		WA 00858300
White, Robert E	2% DISTRICT CONTRIBUTION	59900000 3440	2,237.16		
			2,237.16		WA 00858301
XEROX CORPORATION	ESTIMATED EXCESS METER	67710300 5640	625.92		
			625.92		WA 00858302
Chapman, Annette M	Classified Health and Welfare	67900009 3420	236.97		
			236.97		WC 00858303
Costello, Holly	Classified Health and Welfare	67900009 3420	47.32		
			47.32		WC 00858304
Hogan, Storm	Classified Health and Welfare	67900009 3420	139.00		

**Allan Hancock College
Warrant Register**
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			139.00		WC 00858305
Kelly, William E	Classified Health and Welfare	67900009 3420	79.00		
			79.00		WC 00858306
Lopez-Pacheco, Maria	Classified Health and Welfare	67900009 3420	16.20		
			16.20		WC 00858307
Murphy, Paul M	Academic/Non-Inst Health and W	67900009 3430	800.00		
			800.00		WC 00858308
Reed, Linda A	Classified Health and Welfare	67900009 3420	10.00		
			10.00		WC 00858309
Smith, Regina M	Classified Health and Welfare	67900009 3420	241.35		
			241.35		WC 00858310
Sokolovska, Julia	Classified Health and Welfare	67900009 3420	39.00		
	Classified Health and Welfare	67900009 3420	75.60		
			114.60		WC 00858311
Zepeda, Sandy M	Classified Health and Welfare	67900009 3420	240.00		
	Classified Health and Welfare	67900009 3420	460.00		
			700.00		WC 00858312
BAY AREA COMM	REPAY MEMBER DEDUCTIBLE	67100095 5430	10,000.00		
			10,000.00		WD 00858313
SAVE MART	Food Supplies for Childrens	33697017 4710	40.00		
			40.00		WE 00858314
SMART & FINAL	Food Supplies for Children's	33697017 4710	94.07		
			94.07		WE 00858315
B & H PHOTO-VIDEO	PANASONIC REPL LAMP FOR	71730002 6412	1,199.68		
	PANASONIC REPL LAMP FOR	71730002 6412	299.92		
			1,499.60		WI 00858316
MLM PROJECT SERVICES	PRIMAVERA CONTRACT	71710005 5675	3,750.00		
	HOSTING DISCOUNT	71710005 5675	-375.00		
			3,375.00		WI 00858317
PUBLIC AGENCY LAW	LEGAL ARBITRATION SERVICES	71710046 5730	13,299.03		
	LEGAL MEDIATION SERVICES	71710117 5730	1,874.40		
			15,173.43		WI 00858318
CA SCHOOLS DENTAL	DENTAL PREMIUMS FOR JULY	67100061 5430	63,611.00		
			63,611.00		WL 00858319
Andres, Rebecca	Curriculum Institute	67520002 5210	389.78		

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			389.78		WA 00858320
CAL POLY STATE	Diana Perez 9.17-18.17	64900006 5210	85.00		
	Alan Diaz Ramirez 9.17-18.17	64900006 5210	85.00		
	LizbethMendozaAtilano 9.17.17	64900006 5210	85.00		
	Yesenia Vazquez 9.17-18.17	64900006 5210	85.00		
	PatriciaPrado-Rios 9.17-18.17	64900006 5210	85.00		
			425.00		WA 00858321
FAR WESTERN TAVERN	Veronica Reyes 7.21.17	60100112 5210	166.54		
	Veronica Reyes 7.21.17	64300002 5210	226.01		
	Veronica Reyes 7.21.17	64300008 5210	226.01		
	Veronica Reyes 7.21.17	64300202 5210	571.00		
			1,189.56		WA 00858322
HALL, JEFFERY	Mileage reimbursement	66100000 5210	23.86		
			23.86		WA 00858323
HILKER, DANIEL	Mileage reimbursement	66100000 5210	30.17		
			30.17		WA 00858324
HYATT REGENCY SANTA	Ashley Bracket 9.10-11.17	63231034 5210	245.69		
			245.69		WA 00858325
LAHR, LARRY	Mileage reimbursement	66100000 5210	33.49		
			33.49		WA 00858326
Manalo, Lauro	Curriculum Institute training	60200141 5210	1,354.89		
			1,354.89		WA 00858327
Millan, Jose A	UC Davis Pre-HealthConference	63220008 5210	75.00		
			75.00		WA 00858328
Nunez, Christina L	CAP workshop	60106093 5210	60.54		
			60.54		WA 00858329
Phillips, Lizabeth A	HR Leadership training	67610004 5210	469.04		
			469.04		WA 00858330
Rivera-Rojas, Arely	Mileage reimbursement	64642002 5210	27.71		
			27.71		WA 00858331
Shattuck, Patrick Mcfarland	CAP training	60106093 5210	204.31		
			204.31		WA 00858332
SHERATON GRAND	Nohemy Ornelas 8.29-30.17	63221021 5210	133.76		
			133.76		WA 00858333
SHERATON PASADENA	Ashley Brackett 9.19-20.17	63231034 5210	367.49		
			367.49		WA 00858334

Allan Hancock College
Warrant Register
Check Dates from 7/1/2017 to 7/31/2017

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Sukrad, Wilma	CAP Workshop	60106093 5210	<u>267.81</u> 267.81		WA 00858335
UC REGENTS	Ashley Brackett 9.10-11.17	63231034 5210	<u>60.00</u> 60.00		WA 00858336
ZACARIAS, HILDA	Mileage reimbursement	66100000 5210	<u>36.92</u> 36.92		WA 00858337
VERNON EDWARDS	BID #16-202 BUILDING N POOL	71820049 6212	<u>7,557.13</u> 7,557.13		WB 00858338

Warrant Register

Check Dates from 7/1/2017 to 7/31/2017

Fund and Reversal Summary

Totals By Fund:

Total for Fund 9410	2,520,450.07
Total for Fund 9421	0.00
Total for Fund 9433	2,282.91
Total for Fund 9441	16,797.13
Total for Fund 9446	0.00
Total for Fund 9447	213,907.83
Total for Fund 9461	63,611.00
Total for Fund 9462	5,230.92
Total for Fund 9463	10,000.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Reversals:

Total for Fund 9410	0.00
Total for Fund 9421	0.00
Total for Fund 9433	0.00
Total for Fund 9441	0.00
Total for Fund 9446	0.00
Total for Fund 9447	0.00
Total for Fund 9461	0.00
Total for Fund 9462	0.00
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Allan Hancock College
RCF Check Register
Checks dated: 7/1/2017 - 7/31/2017

Check Date	Ck ID	Check #	Payee ID	Payee Name	Type	Status	Amount
07/20/2017	RC	00014724	V10915	FAR WESTERN TAVERN	MW	RV	1,236.11
07/20/2017	RC	00014725	V04334	SANTA MARIA COUNTRY CLUB	MW	IS	1,754.25
07/24/2017	RC	00014726	E1008888	Maria M Arvizu-Rodriguez	MW	IS	465.00
07/24/2017	RC	00014727	V22399	CAL STATE UNIVERSITY LOS ANGELES	MW	IS	85.00
Total							3,540.36
Reversals:							1,236.11
Grand Total:							2,304.25

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

September 12, 2017

ACRONYMS

ACTT ASSN OF	Association of Classroom Teachers Testers
AHC-RCF	Allan Hancock College-Revolving Cash Fund
Bay Area Comm College JPA	Bay Area Community College Joint Powers Authority
CAL-OES	California Office of Emergency Services
CAL POLY CORPORATION	California Polytechnic Corporation
CCI Central Inc	Central Coast Innovative Central Inc
CDW Government Inc	Computer Discount Warehouse Government Inc
DOCUTEAM	Document Team
EDU Business Solutions	Education Business Solutions
FOLLETT HEG-AHC	Follett Higher Education Group-Allan Hancock College
GARDA CL West Inc	Garda Cash Logistics West Inc
GM FINANCIAL LEASING	General Motors Financial Leasing
GSC Education Group	Geraldine, Sheri & Courtney Education Group
GWS Automotive Equip	Greater Western Sydney Automotive Equipment
NASCO	National Account Service Company
NATIONAL ASSN OF	National Association of Student Financial Aid Administrators
NCTA Membership	National College Testing Association Membership
NISOD	Natl Institute / Staff & Organizational Development
Orchard Business/SYNCB	Orchard Business/Synchrony Bank
PPG Architectural Finishes Inc	Pittsburgh Paints & Glass Architectural Finishes
RP GROUP	Research & Planning Group for California Community Colleges
Santa Maria Jt Union	Santa Maria Joint Union High School District
SISC III	Self Insured Schools of California
SLO Pest and Termite	San Luis Obispo Pest and Termite
UC Regents	University of California Regents
UC SAN DIEGO	University of California San Diego
USDA Forest Service	United States Department of Agriculture Forest Service
VTC Enterprises	Vocational Training Center Enterprises
WESTOP	Western Association of Educational Opportunity Personnel

CONSENT ITEM

To: Board of Trustees	Date: October 10, 2017
From: Superintendent/President	
Subject: Acceptance of Donations	Item Number: 11.B.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Darrell and Phyllis Delgado of Santa Maria have donated \$1,000 to the women's water polo team to purchase gear for student athletes.

The County of Santa Barbara's fire department has donated two surplus 1998 KME 1500 GPM fire engines and associated equipment (ladders, full complement of hoses, and fittings). The District's fire technology program intends to utilize these valuable training tools during class instruction.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees accept the monetary donation of \$1,000 from Darrell and Phyllis Delgado and the donation of two surplus 1998 KME 1500 GPM fire engines and associated equipment from the County of Santa Barbara.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 11.C.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 10

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2017-2018 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item: George A. Railey	Final Disposition:
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FULL-TIME FACULTY OVERLOAD ASSIGNMENTS
FALL 2017

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
BIOLOGY				
Lennihan, Robert	20234	BIOL 128	Microbiology	.026
ENGLISH AS A SECOND LANGUAGE (NC)				
Beckelhymer, Kathy	22273	NESL 7001	Intro to English A1 (Low Beg)	.040
FILM				
Webb, Timothy	22262	FILM 102	Hollywood & the American Film	.261
FIRE TECHNOLOGY				
Densmore, Andrew	22131	FT 307	Firefighter 1 Academy 1A	.267
Densmore, Andrew	22315	FT 308	Firefighter 1 Academy 1B	.367
NURSING				
Manolo, Lauro	20287	NURS 106	Leadership & Management	.133
Manolo, Lauro	20292	NURS 310	Pharmacology	.200
Manolo, Lauro	22001	NURS 112	Advanced RN Skills	.116
PERSONAL DEVELOPMENT				
Navarrette, Ricardo	21680	PD 101	Success in College	.200
PHYSICAL EDUCATION				
Damron, Seth	22292	PE 132	Cardio Kickboxing	.018
PHYSICS				
Tobin, Vincent	22291	PHYS 141	General Physics 1	.012
POLITICAL SCIENCE				
Patrick, Federick	22275	POLS 103	American Government	.200
PSYCHOLOGY				
Haddad, Lubna	20522	PSY 117	Child Psychology	.200
SPEECH				
Schroeder, Jennifer	22312	SPCH 101	Public Speaking	.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2017

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
ANTHROPOLOGY				
Bishop, Amanda	21711	ANTH 103	Intro to Archaeology	.200
COUNSELING				
McKinley, Lisa	Assigned	Counseling	3SP	.007
DENTAL ASSISTING				
Gomez, Michael	22289	DA 327	Dental Screening	.017
Gomez, Michael	22289	DA 327	Dental Screening	.017
Gomez, Michael	22290	DA 327	Dental Screening	.017
Gomez, Michael	22290	DA 327	Dental Screening	.017
Orozco, Sandra	22289	DA 327	Dental Screening	.017
Orozco, Sandra	22289	DA 327	Dental Screening	.017
Orozco, Sandra	22290	DA 327	Dental Screening	.017
Orozco, Sandra	22290	DA 327	Dental Screening	.017
ENGLISH				
Guido Brunet, Melanie	22009	ENGL 306	Writing Laboratory	.131
Taylor-Burns, Cynthia	22297	ENGL 306	Writing Laboratory	.087
FIRE TECHNOLOGY				
Burch, William	21479	FT 307	Firefighter 1 Academy 1A	.059
Burch, William	20487	FT 308	Firefighter 1 Academy 1B	.118
Camacho, Jeremy	21479	FT 307	Firefighter 1 Academy 1A	.058
Champion, Leonard	20487	FT 308	Firefighter 1 Academy 1B	.029
Cocks, Arthur	21479	FT 307	Firefighter 1 Academy 1A	.059
Crotty, John	20487	FT 308	Firefighter 1 Academy 1B	.155
D'Andrea, Dana	20487	FT 308	Firefighter 1 Academy 1B	.251
Dickson, Douglas	20487	FT 308	Firefighter 1 Academy 1B	.076
Gonzales, Richard	21479	FT 307	Firefighter 1 Academy 1A	.059
Hart, Stanley	21479	FT 307	Firefighter 1 Academy 1A	.059
Janatsch, Bruce	21479	FT 307	Firefighter 1 Academy 1A	.081
Janatsch, Bruce	20487	FT 308	Firefighter 1 Academy 1B	.046
Markley, John	21479	FT 307	Firefighter 1 Academy 1A	.029
Martinez, Christopher	21479	FT 307	Firefighter 1 Academy 1A	.081
Martinez, Essex	21479	FT 307	Firefighter 1 Academy 1A	.110
McLeod, Derek	21479	FT 307	Firefighter 1 Academy 1A	.029
Paige, Brandon	20487	FT 308	Firefighter 1 Academy 1B	.218
HEALTH EDUCATION				
Miyake, Darin	22286	HD 100	Health and Wellness	.2
LAW ENFORCEMENT				
Abbas, Hussein	20828	LE 320	Basic Law Enforcement Academy	.050
Cox, Corey	20828	LE 320	Basic Law Enforcement Academy	.137
Dague, Jean	20828	LE 320	Basic Law Enforcement Academy	.017
Day, Alan	20828	LE 320	Basic Law Enforcement Academy	.066
Day, Alan	22280	LE 329	State Hospital Peace Officer	.067
Dickel, Jason	20828	LE 320	Basic Law Enforcement Academy	.059

PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2017

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Dillard, Bryan	20828	LE 320	Basic Law Enforcement Academy	.201
Douglas, Jeremy	22245	LE 371	Arrest & Control Inst. Cert.	.100
Gerber, Sonny	20828	LE 320	Basic Law Enforcement Academy	.055
Gerber, Sonny	22245	LE 371	Arrest & Control Inst. Cert.	.133
Gotschall, Christopher	20828	LE 320	Basic Law Enforcement Academy	.066
Hollis, Michael	20828	LE 320	Basic Law Enforcement Academy	.092
Huddle, Kevin	20828	LE 320	Basic Law Enforcement Academy	.033
Hutton, Trevor	20828	LE 320	Basic Law Enforcement Academy	.059
Klapakis, Jeffery	20828	LE 320	Basic Law Enforcement Academy	.059
Lovato, Chris	20828	LE 320	Basic Law Enforcement Academy	.044
Lovato, Chris	22245	LE 371	Arrest & Control Inst. Cert.	.033
Martinez, Alison	20828	LE 320	Basic Law Enforcement Academy	.050
Martinez, Michael	20828	LE 320	Basic Law Enforcement Academy	.158
McBeth, Jerald	20828	LE 320	Basic Law Enforcement Academy	.033
Miller, Steven	20828	LE 320	Basic Law Enforcement Academy	.066
Miller, Steven	22280	LE 329	State Hospital Peace Officer	.067
Neumann, Timothy	22264	LE 318	Traffic Collison Invest.	.162
Neumann, Timothy	20828	LE 320	Basic Law Enforcement Academy	.066
Olmstead, Brian	20828	LE 320	Basic Law Enforcement Academy	.033
Perkins, Michael	20828	LE 320	Basic Law Enforcement Academy	.085
Perkins, Michael	22280	LE 329	State Hospital Peace Officer	.067
Reid, Robert	22280	LE 329	State Hospital Peace Officer	.067
Ruth, Ross	20828	LE 320	Basic Law Enforcement Academy	.099
Rylant, Chuck	20828	LE 320	Basic Law Enforcement Academy	.117
Rylant, Chuck	22245	LE 371	Arrest & Control Inst. Cert.	.229
Smith, Ryan	20828	L E 320	Basic Law Enforcement Academy	.149
Vasquez, Frank	20828	LE 320	Basic Law Enforcement Academy	.066
Vega, Woodrow	20828	LE 320	Basic Law Enforcement Academy	.083
LIBRARY				
Meddings, Nancy	Assigned	Librarian	Student Equity/Coord	.083
PHYSICAL EDUCATION				
Miyake, Darin	22005	PE 140	Physical Fitness Laboratory	.117
Miyake, Darin	20890	PE 132	Cardio Kickboxing	.125
Miyake, Darin	22292	PE 132	Cardio Kickboxing	.001
PHYSICS				
Adams, David	22022	PHYS 141	General Physics 1	.176
Adams, David	22021	PHYS 141	General Physics 1	.164
SOCIOLOGY				
Sprague, Jeb	20861	SOC 101	Intro to Sociology	.094
Sprague, Jeb	20861	SOC 101	Intro to Sociology	.094
Sprague, Jeb	20861	SOC 101	Intro to Sociology	.001

PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2017

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
			THEATRE	
Brownlow, Rosemary	20915	THEA 101	Applied Professional Acting 1	.045
Brownlow, Rosemary	20727	THEA 114	Beg Performance Lab	.065
Brownlow, Rosemary	20916	THEA 120	Advanced Professional Acting 1	.144
Ice, Sara	20733	THEA 305	Materials, Tools, & Tech 1	.157
Ice, Sara	Assigned	THEA	Coord, Technical Theatre	.476
Williams, Ben	20725	THEA 110	Beg Production Lab	.052
Williams, Ben	20733	THEA 305	Materials, Tools, & Tech 1	.157

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
FALL 2017

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ENGLISH AS A SECOND LANGUAGE		
Elliott, Barbara	21973	NESL 7005	Intro to English C1	.162
		OLDER ADULTS		
Eastey, Karen	22304	OLDR 7100B	Sensory Awareness	.022

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Aro, Diane	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$82.44
Becerra, Lynn	President's Leadership Academy (7/19 – 7/21/17).	\$746.02
Bierly, Gary	Stipend for large class: fall 2017, HIST 101, CRN 20019 linked with HUM 101, CRN 20042 had 102 students at census. \$519 per unit x 3 units = \$1,557 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17)	\$1,557.00
Bierly, Gary	Stipend for large class: fall 2017 HIST 102, CRN 20044 linked with HUM 102, CRN 20043 had 77 students at census. \$355 per unit x 3 units = \$1,065 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,065.00
Bierly, Gary	Stipend for large class: fall 2017, PHIL 101, CRN 20703 had 74 students at census. \$355 per unit x 3 units = \$1,065 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,065.00
Bierly, Gary	Stipend for large class: fall 2017, HIST 105, CRN 20023 linked with HUM 105, CRN 20050 had 77 students at census. \$355 per unit x 3 units = \$1,065 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,065.00
Bisson, Christine	President's Leadership Academy (7/19 – 7/21/17).	\$443.30
Camarena, Juan	Contract Education: EVOC (not-for-credit) course (8/30 – 9/1/17).	\$797.76
Camerena, Juan	Contract Education: EVOC (not-for-credit) course (9/13/17).	\$398.88
Campos, Lainey	President's Leadership Academy (7/19 – 7/21/17).	\$465.52
Chaudhari, Rajni	Stipend for large class: fall 2017, GEOG 102, CRN 20695 had 65 students at census. \$286 per unit x 3 units = \$858 per part-time faculty agreement 12.14 (8/21 – 12/14/17).	\$858.00
Dailey, Allen	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$76.64
Dal Bello, Dominic	Multiple Measures follow-up in terms of Assessment, IT Services, Degree Works, Institutional Effectiveness, and Math, English and ESL faculty (9/1/17).	\$125.00
Darwin, Brent	President's Leadership Academy (7/19 – 7/21/17).	\$465.52
Davis, Jessica	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$81.86
Devine, Domenica	Stipend for large class: fall 2017, BIOL 100, CRN 20187 linked with CRNs 20195 & 21375 had 78 students at census. \$338 x 4 units = \$1,352 per part-time faculty agreement 12.13 (8/21 – 12/14/17).	\$1,352.00
Dickel, Jason	Contract Education: EVOC (not-for-credit) course (8/31 & 9/1/17).	\$787.20

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Dickel, Jason	Contract Education: EVOC (not-for-credit) course (9/12, 9/18 & 9/19/17).	\$1,180.80
Halderman, Anthony	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$87.22
Harmon, Colleen	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$76.64
Helvey, Rochelle	Assist student athletic trainers in care and prevention of athletic injuries at college-sponsored athletic events (8/8/17).	\$151.10
Jorstad, Robert	Stipend for large class: fall 2017, PHYS 163, CRN 20969 linked with CRNs 20971 & 22120 had 70 students at census. \$355 x 4 units = \$1,420 per full-time faculty agreement 14.6.5 (8/21-12/14/17).	\$1,420.00
Loomis, Sherry	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$81.28
Lopez, Joe	Contract Education: EVOC (not-for-credit) course (9/1/17).	\$435.52
Martinez, Alison	Coordination duties for LE program fall 2017 (scheduling, recruit counseling, evaluations, surveys and instructor evaluation) (9/5 – 9/27/17).	\$2,294.21
Martinez, Christopher	Provide not-for-credit safety training for Santa Barbara County Public employees via Contract Education (9/5 & 9/6/17).	\$945.70
Miller, Steven	Contract Education: EVOC (not-for-credit) course (8/29 & 8/31/17).	\$829.28
Miyahara, Leonard	Stipend for large class: fall 2017, BIOL 124, CRN 20210 linked with CRN 20611 had 61 students at census. \$300 x 4 units = \$1,200 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,200.00
Nouri, Dustin	Stipend for large class: fall 2017, CHEM 120, CRN 20256 linked with CRNs 20257 & 22020 had 93 students at census. \$464 x 4 units = \$1,856 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,856.00
O'Neill, Stephen	Stipend for large class: fall 2017, CHEM 150 CRN 20264 linked with CRNs 20265 & 20897 had 93 students at census. \$464 x 5 units = \$2,320 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$2,320.00
Perkins, Michael	Contract Education: EVOC (not-for-credit) course (9/1/17).	\$414.64

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Phillips, Tracy	Stipend for large class: fall 2017, CHEM 120, CRN 20647 linked with CRN 21074 had 61 students at census. \$286 x 4 = \$1,144 per part-time faculty agreement 12.14 (8/21 – 12/14/17).	\$1,144.00
Raybould-Rodgers, Julia	Professional development presentation focused on specific just-in-time remediation methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/1 – 8/17/17).	\$300.00
Reed, Christine	Summer recruitment, Director, Institutional Grants (6/30/17).	\$208.98
Reid, Robert	Contract Education: EVOC (not-for-credit) course (9/1/17).	\$408.00
Reid, Robert	Class preparation for Perishable Skills Contract Education (not-for-credit) classes/fall 2017. (Prepare and update lesson plans, power point presentations and schedule instructors for upcoming perishable skills classes (9/15/17).	\$234.32
Reid, Robert	Coordination and scheduling for Perishable Skills Program (not-for-credit) classes/fall 2017. (Coordinate training dates with agency training managers and schedule perishable skills courses) (9/11 – 9/14 & 9/26/17).	\$904.32
Reid, Robert	Contract Education: FOS (not-for-credit) course F2017 (9/12 – 9/29/17).	\$3,280.48
Reyes, Ben	Recording music for Dimensions in Dance Concert (9/13 – 10/8/17).	\$647.36
Reyes, Geronimo	Contract Education: FOS (not-for-credit) course F2017 (9/12 – 9/29/17).	\$3,334.80
Rivera, Griselda	Attending AB104 basic skills in-service (7/25/17).	\$72.48
Roepke, Thesa	Provide orientation, counseling services and campus tours at the Hancock Hello Event for incoming students (8/15/17).	\$200.00
Sadig, Saad	Serve as a faculty presenter for Week of Discovery (8/14 – 8/16/17).	\$610.00
Shields, Nathan	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$76.64
Souza, Brooke	Multiple Measures follow-up in terms of Assessment, IT Services, Degree Works, Institutional Effectiveness, and Math, English and ESL faculty (9/1/17).	\$125.00
Straub, Christopher	Stipend for large class: fall 2017, GEOG 101, CRN 20016 had 76 students at census. \$355 per unit x 3 units = \$1,065 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,065.00
Tobin, Vince	Stipend for large class: fall 2017, ASTR 100, CRN 20182 had 99 students at census. \$464 x 3 units = \$1,392 per full-time faculty agreement 14.6.5 (8/21 – 12/14/17).	\$1,392.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Tuan, Juanita	Act as Student Learning Outcomes Coordinator for Student Services. Work with student services to identify, implement, assess and document learning outcomes (Aug – Dec. 2017)	\$1,999.04
Weyandt, Mary Ann	Professional development seminar that focused on methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/17/17).	\$94.08
Wilson, Jonathan	Stipend for large class: fall 2017, HIST 118, CRN 20036 had 60 students at census. \$286 per unit x 3 units = \$858 per part-time faculty agreement 12.14 (8/21 – 12/14/17).	\$858.00
Wilson, Jonathan	Stipend for large class: fall 2017, HIST 118, CRN 20037 had 67 students at census. \$286 per unit x 3 units = \$858 per part-time faculty agreement 12.14 (8/21 – 12/14/17).	\$858.00
Ying Hood, Chellis	Professional development presentation focused on specific just-in-time remediation methods that provide extra academic and affective support for lower-level students in English accelerated and transfer level courses (8/1 – 8/17/17).	\$300.00

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt from Classified Service	Item Number: 11.D.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 3

BACKGROUND

The college hires substitutes, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The following is a list of such appointments:

Short-Term/On-Call:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
English, Travis	Program Assistant III	9/1/17 – 6/30/18	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Kinesiology, Recreation and Athletics department	\$15.59
Miyake, Darin	Program Assistant III	10/11/17 – 6/30/18	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Kinesiology, Recreation and Athletics department	\$15.59

(Continued)

FISCAL IMPACT

Assignments for the 2017-2018 fiscal year are included in the 2017-2018 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the short-term/on-call, substitute, and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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Short-Term/On-Call Continued:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Armendariz, Victor	Program Assistant III	9/13/17 – 12/31/17	Assist with Recreation Management student interns, CTEA, Kinesiology, Recreation & Athletics	\$15.59
Johnson, Chastity	Program Assistant III	9/13/17 – 12/31/17	Assist with Recreation Management student interns, CTEA, Kinesiology, Recreation & Athletics	\$15.59
Robertson, Brandon	Program Assistant III	9/13/17 – 6/30/18	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Kinesiology, Recreation and Athletics department	\$15.59
Sheckherd, Lukas	Program Assistant III	9/13/17 – 6/30/18	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Kinesiology, Recreation and Athletics department	\$15.59

Professional Experts:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Stire, John	Program Assistant III	8/21/17 – 5/18/18	Model, fine arts department	\$15.59

Substitutes:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Gutierrez, Estanislau	Custodial Substitute I	10/16/17 – 6/30/18	On-call substitute for vacation, sick leave, or vacancy	\$10.50

(Continued)

Short-Term/On-Call:**EMS, Fire, Law Enforcement Programs**

Police and Fire Academy tactical officers, program assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Fire, Safety and EMS,**Law Enforcement Programs:**

<u>Positions:</u>	<u>Hrly Rate</u>	<u>Max Hrs</u>	<u>Max Days</u>
Instructional Aide I	\$10.50	Not more than 40 hours/weekly and/or 999 hours fiscally	170 days within the Fiscal Year
Instructional Aide II	\$14.00		
Instructional Aide III	\$15.59		
Instructional Aide IV	\$18.81		
Instructional Aide V	\$25.00		
Instructional Aide VI	\$35.00		

On-Call: Program Assistant I, III, IV, V, and VI:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Asmus, Travis	Instructional Aide IV	8/1/17 – 6/30/18	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs
Boeken, David	Instructional Aide III	8/1/17 – 6/30/18	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs
Collins, Brandyn	Instructional Aide III	8/1/17 – 6/30/18	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs
Lamonica, Nick	Instructional Aide V	8/1/17 – 6/30/18	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs

Additions/Revisions

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Avila, Theresa	Program Assistant IV	10/11/17 – 6/30/18	Temporary position to complete grant work, institutional grants	\$18.81



CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Appointments, Transfers, and Promotions of Classified Service Employees	Item Number: 11.E.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions are recommended:

Appointments

1. Weston Guerra, instructional assistant, learning assistance program, full time, 12 months, 37 hours weekly, range 20-B, classified bargaining unit salary schedule, effective November 1, 2017.

Reason: Mr. Guerra replaces Nicole Bryant, who resigned, effective May 31, 2017.

2. Adriana Olea Montebello, instructional assistant, community education , part time, 10 months, 12 hours weekly, range 18-A (prorated at .3243), classified bargaining unit salary schedule, effective October 11, 2017, and contingent upon continued funding.

Reason: Ms. Montebello replaces Adriana Cisneros-Ruiz, who resigned, effective August 11, 2017.

FISCAL IMPACT

1. The cost to DSPS is approximately \$46,527 for the 2017-2018 fiscal year.
2. The cost to the BSI grant is approximately \$8,384 for the 2017-2018 fiscal year.

These costs are included in the 2017-2018 fiscal year budget.

RECOMMENDATION

A recommendation that the board of trustees approve the appointments of Weston Guerra, instructional assistant, learning assistance program, effective November 1, 2017; and Adriana Olea Montebello, instructional assistant, community education, effective October 11, 2017, and contingent upon continued funding.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Out-of-Classification Assignment of Classified Service Employees	Item Number: 11.F.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 2

The following personnel actions are recommended:

BACKGROUND

1. Gina Herlihy, FROM public affairs technician, public affairs and communications, full time, 12 months, 37 hours weekly, range 18-E classified bargaining unit salary schedule TO public affairs technician, public affairs and communications, full time, 12 months, 37 hours weekly, range 18-E plus five percent, classified bargaining unit salary schedule, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need.

Reason: Ms. Herlihy is performing duties outside of her job description due to an employee on leave. Mr. Herlihy will return to her regular assignment effective January 1, 2018.

(Continued)

FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$999 for the 2017-2018 fiscal year.
2. The cost to the unrestricted general fund is approximately \$781 for the 2017-2018 fiscal year.
3. The cost to the unrestricted general fund is approximately \$989 for the 2017-2018 fiscal year.
4. The cost to the unrestricted general fund is approximately \$1,204 for the 2017-2018 fiscal year.
5. The cost to the unrestricted general fund is approximately \$1,508 for the 2017-2018 fiscal year.
6. The cost to the unrestricted general fund is approximately \$2,610 for the 2017-2018 fiscal year.

These costs are included in the 2017-2018 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the out-of-classification assignments of Gina Herlihy, public affairs technician, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Marna Lombardi, public information specialist, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Jessica Sheaff, public information specialist, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Vicki Hernandez, public affairs coordinator, public affairs and communications, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need; Phil Hamer, web content coordinator, information technology services, retroactive to August 28, 2017 through September 12, 2017, and web services specialist, information technology services, retroactive to September 13, 2017 through December 31, 2017, or earlier per district need; and Julia Sokolovska, student services technician, retroactive to July 1, 2017 through June 30, 2018, or earlier per district need.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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2. Marna Lombardi, FROM public information specialist, public affairs and communications, part time, 12 months, 20 hours weekly, range 23-E (pro-rated at .5405), classified bargaining unit salary schedule TO public information specialist, public affairs and communications, part time, 12 months, 20 hours weekly, range 23-E plus five percent (pro-rated at .5405), classified bargaining unit salary schedule, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need.

Reason: Ms. Lombardi is performing duties outside of her job description due to an employee on leave. Ms. Lombardi will return to her regular assignment effective January 1, 2018.

3. Jessica Sheaff, public information specialist, public affairs and communications, full time, 12 months, 37 hours weekly, range 23-B, classified bargaining unit salary schedule TO public information specialist, public affairs and communications, full time, 12 months, 37 hours weekly, range 23-B plus five percent, classified bargaining unit salary schedule, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need.

Reason: Ms. Sheaff is performing duties outside of her job description due to an employee on leave. Ms. Sheaff will return to her regular assignment effective January 1, 2018.

4. Vicki Hernandez, public affairs coordinator, public affairs and communications, full time, 12 months, 37 hours weekly, range 22-E, classified bargaining unit salary schedule TO public affairs coordinator, public affairs and communications, full time, 12 months, 37 hours weekly, range 22-E plus five percent, classified bargaining unit salary schedule, retroactive to August 28, 2017 through December 31, 2017, or earlier per district need.

Reason: Ms. Hernandez is performing duties outside of her job description due to an employee on leave. Ms. Hernandez will return to her regular assignment effective January 1, 2018.

5. Phil Hamer, web content coordinator, information technology services, full time, 12 months, 37 hours weekly, range 28-E, classified bargaining unit salary schedule TO web content coordinator, information technology services, full time, 12 months, 37 hours weekly, range 28-E plus five percent, classified bargaining unit salary schedule, retroactive to August 28, 2017 through September 12, 2017; and FROM web services specialist, information technology services, full time, 12 months, 37 hours weekly, range 32-D, classified bargaining unit salary schedule TO web services specialist, information technology services, full time, 12 months, 37 hours weekly, range 32-D plus five percent, classified bargaining unit salary schedule, retroactive to September 13, 2017 through December 31, 2017, or earlier per district need.

Reason: Mr. Hamer is performing duties outside of his job description due to an employee on leave. Mr. Hamer was part of the information technology services restructure that was approved at the regular Board of Trustees meeting on September 12, 2017 and became effective on September 13, 2017. Mr. Hamer will return to his regular assignment effective January 1, 2018.

6. Julia Sokolovska, FROM student services technician, full time, 12 months, 37 hours weekly, range 17-C, classified bargaining unit salary schedule TO student services technician, full time, 12 months, 37 hours weekly, range 17-C plus five percent, classified bargaining unit salary schedule, retroactive to July 1, 2017 through June 30, 2018, or earlier per district need.

Reason: Ms. Sokolovska is assisting the office of instruction with fall 2017 Concurrent Enrollment and spring 2018 census rosters for Concurrent Enrollment.

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Transfer of Full-Time Faculty Member	Item Number: 11.G.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel action is recommended:

Megan McComas, FROM assistant professor licensed vocational nurse (LVN), health sciences department, full time, 175 days, 10 months, tenure-track faculty, column II, step 9, faculty salary schedule TO assistant professor, registered nursing (RN), health sciences department, full time, 175 days, 10 months, tenure-track faculty, column II, step 9, faculty salary schedule, effective January 18, 2018.

Reason: To fill the vacancy due to the retirement of Daphne Boatright, effective January 1, 2018.

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$46,055 for the 2017-2018 fiscal year and is included in the 2017-2018 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the transfer of Megan McComas, assistant professor, registered nursing (RN), effective January 18, 2018.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: New and/or Revised Classified Bargaining Unit Job Description	Item Number: 11.H.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 4

BACKGROUND

After review by the appropriate administrators, the director of human resources, and CSEA, the following revised classified bargaining unit job description is recommended for approval:

Revised

Maintenance Specialist – Locksmith
Replaces Maintenance Specialist - Locksmith

Crafts – Range 22
Crafts – Range 22

FISCAL IMPACT

To be determined when the position is filled.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised classified bargaining unit job description, maintenance specialist - locksmith, as presented, pending ratification by CSEA.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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MAINTENANCE SPECIALIST - LOCKSMITH**DEFINITION:**

Under the direction of ~~the Maintenance Supervisor of Maintenance~~, performs skilled locksmith work, device programming, data entry, access control, ~~processing key requisitions, cutting keys,~~ recordkeeping, door hardware maintenance and repair, and troubleshooting and diagnostics on all doors and door hardware on campus which includes automated doors and other doors on campus openers,-, and values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS:

Working with minimal supervision, incumbents in this class are assigned locksmith duties that require a high level of technical knowledge and ability in the locksmith trade as well as computer and organizational skills. Must be able to perform semi-skilled and skilled tasks in other maintenance trades. The incumbent is required to report all safety, sanitary, and fire hazards when recognized or encountered.

ESSENTIAL FUNCTIONS:

1. Installs, replaces, modifies, maintains, repairs, and removes ~~mechanical cylindrical, mortise, panic hardware systems, and~~ electronic locks, door hardware, closures, and door alarms on a variety of door assemblies.
2. Makes, modifies, distributes, ~~and~~ monitors, tracks, and records keys and keying devices; creates and assigns access codes,-; schedules, programs, and pinning maintains and services electronic all styles of locking devices.
3. Troubleshoots and determines necessary parts needed for repair work and new installations; estimates labor and materials costs for assigned tasks.
4. Orders and stores material approved by supervisor and maintains appropriate ordering documentation.
5. ~~Manages~~ Maintains electronic and written records for key distribution and credential assignments; sets up and manages access control,-, and oversees multi-level keying system.
6. Maintains time, labor, and material records of work performed and submits reports as required.
7. Operates standard power equipment and hand tools used in the construction trade and specialized tools used in the locksmith trade.
8. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS**Knowledge of:**

- Tools, materials, methods and terminology used in building maintenance and locksmith trades;
- Locking devices, door hardware, and locking systems;
- General construction safety practices and procedures;-

- Computers and software.

Demonstrated ability to:

- Perform a variety of semi-skilled and skilled building maintenance and repair work;
- Work on locking mechanisms including installing, altering, ~~programing,~~ rekeying ~~and repairing and repairing;~~ classic and restricted keyways
- Work from shop drawings, sketches, plans and specifications;
Use hands tools, power tools, and other equipment;
- Perform shop math;
- Follow safety practices and procedures;
- Operate light to heavy equipment including a truck, and forklift, observing legal and defensive driving practices;
- Understand and carry out oral and written directions;
~~— Work cooperatively with those contacted during the course of work;~~
- Read and interpret technical manuals related to lock repair and installation;
- Use a computer ~~with skills~~ to access the work order system and manage the electronic lock system as well as recordkeeping of all access control issuance, and to complete other assignments.

Education and Experience:

High school diploma or GED, or higher, and three years of experience in semi-skilled and skilled general maintenance work, preferably in more than one of the building maintenance trades, ~~and experience in operating standard welding equipment.~~ Professional locksmith diploma and/or certificate is ~~required~~ preferred.

Licenses and certificates required:

- Possession of a valid California driver's license and the ability to qualify for district vehicle license coverage.
Possession of a Hilti powder actuated certificate;
- Man lift operators' certificate, within first year of employment,;
- Fork lift operators' certificate within first ~~six months~~ year of employment.
- Training certificate's in lock and hardware maintenance.

Working Conditions:

- Duties are primarily performed on the Santa Maria campus and the off-campus centers as assigned.
- Duties are performed indoors and outdoors.
- Work requires standing and walking for prolonged periods.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- Must be able to perform work on high ladders and scaffolding.
- May be required to respond or assist with campus maintenance emergencies ~~with~~ during normal working hours or after normal working hours.
- May be required to perform work in inclement weather conditions.

Physical Demands:

Strength: Heavy work including lifting, carrying, pushing and/or pulling 75 pounds maximum with frequent lifting, pushing and/or carrying of objects weighing up to 50 pounds.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 10/17

R 07/13

R_05/10

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Revised Supervisory/Confidential Job Descriptions	Item Number: 11.I.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 16

BACKGROUND

After review by the appropriate administrators and the director of human resources, the following revised supervisory/confidential job descriptions are recommended for approval:

REVISED

Coordinator, Recruitment Replaces – Coordinator, Recruitment	Confidential – Range 4 Confidential – Range 3
Coordinator, Employee Relations Replaces – Coordinator, Employee Relations/Classification	Confidential – Range 4 Confidential – Range 3
Budget Analyst Replaces – Budget Analyst	Confidential – Range 1 Confidential – Range 1
Payroll Supervisor Replaces – Payroll Supervisor	Supervisor – Range 6 Supervisor – Range 6

FISCAL IMPACT

No fiscal impact. The fiscal impact due to revisions to the supervisors and confidential salary schedule was reported to the Board at the regular Board of Trustees meeting on August 14, 2017.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised supervisory/confidential job descriptions as follows: budget analyst; coordinator, recruitment; coordinator, employee relations; and payroll supervisor.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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Allan Hancock College
Human Resources

Confidential
Range ~~43~~

Revised

COORDINATOR, RECRUITMENT

DEFINITION:

Under direction of the Director, Human Resources/~~EEO~~, a variety of complex, technical, and analytical duties in support of the district's human resources functions; coordination of employee recruitment activities and the interpretation of district policies, procedures, and regulations pertaining to this area of responsibility. Serves as Equity Representative for all employee recruitments to ensure a non-discriminatory recruitment process and promote staff diversity in the hiring process. The incumbent performs duties as required to support collective bargaining agreement negotiation process research and development and the interpretation of all collective bargaining agreements; and values and promotes the vision and mission of the college.

CLASS CHARACTERISTICS:

This is a designated confidential/supervisory position distinguished by providing direct support in the research and development of materials for collective bargaining negotiation and labor relations matters. The incumbent will independently perform a variety of difficult, complex, and technical duties that require an excellent working knowledge of the subject matter including all employee collective bargaining unit regulations with regard to these matters. The incumbent must have a broad knowledge of the human resources recruitment functions, exercise considerable independence of action, and be expected to make independent decisions concerning appropriate procedures.

ESSENTIAL FUNCTIONS:

1. Coordinates all employee recruitment activities for management, faculty, classified and other support positions, including organization and maintenance of recruitment records and Equal Employment Opportunity (EEO) diversity statistics.
2. Serves as Equity Representative for all recruitment activities.
3. Performs research and conducts surveys to determine appropriate advertising strategies and maintains a network of advertising vendors to contact for recruitment activities as required.
4. Monitors advertising and recruitment-related budgets including fingerprinting and TB testing for all employees.
5. Establishes ongoing and consistent communication with administrators, faculty department chairpersons, and other recruitment committee chairpersons regarding position posting schedules and requirements; and manages all aspects of the screening and interview process according to district, collective bargaining, and EEO regulations.
6. Facilitates hiring process for recruitments to ensure that all steps are completed and that required training is available.

7. ~~Coordinates the development~~ Develops and implements of orientation sessions for all new employees and insures that all appropriate documentation is completed by new employees prior to date of hire and subsequent placement on the salary schedule.
8. ~~9.~~ Coordinates all employee tuberculosis testing requirements in accordance with district policy and state law and maintains a vendor network to provide this service for all new and current employees.
9. ~~10.~~ Coordinates all employee fingerprinting requirements in accordance with district policy and state law and maintains a vendor network to provide this service for all new employees and student workers.
10. ~~11.~~ Collects data to assist in development and maintenance of job information to create and develop legally defensible position job descriptions as necessary or required to comply with district standards and legal regulations.
12. ~~12.~~ Coordinates activities of other human resources and district staff members who may be involved in the recruitment process.
11. Under the supervision of the Director, Human Resources/~~EEO~~, assists in interpreting and implementing district and employee collective bargaining agreement policies, procedures, and regulations.
12. Supports internal personnel investigations as necessary.
13. Arranges for administrators and faculty attendance at recruitment fairs; attends recruitment fairs, conferences, and workshops as needed or required to insure compliance with new and revised legislation with regard to Equal Employment Opportunity or Title 5 regulations.
14. May give direction or provide training to incumbents in the Human Resources Department serving in the position of Human Resources Assistant or Student Worker.
- ~~14.~~15. Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Human resources policies and procedures;
- Telephone techniques and etiquette;
- Federal and state laws and regulations governing areas of responsibility;
- Recordkeeping and report preparation techniques;
- Business letter and report writing, editing and proofreading;
- Office organization and file maintenance;
- Applicable computer software programs to manage word-processing, the development of spreadsheets, and database manipulation;
- Collective bargaining agreement rules and regulations for all employees, as appropriate.

Demonstrated Ability to:

- Communicate effectively, both orally and in writing;
- Interpret and apply human resources department policies, procedures, rules and regulations;
- Perform diversified and complex clerical support duties involving independent judgment

requiring in-depth knowledge of an assigned function or program;

- Use a computer with speed and accuracy and utilize multiple computer software applications to include HRIS;
- Understand and follow oral and written directions, analyze situations accurately, and make decisions on routine procedural matters;
- Effective customer service and organizational skills, as well as timely completion of assigned projects and activities.

Education and Experience:

- A bachelor’s degree and three years of experience performing human resources functions
- OR** an associate degree and five years of experience performing human resources functions **OR** any combination of education and experience that is equivalent.

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, with staff and the general public.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer,—
- Communicates over the telephone, by email, or in person.
- Ability to lift, carry, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 10/17

R 07/15

R 05/13

R 10/06

08/04

Allan Hancock College
Human Resources

Confidential
Range 43

Revised
COORDINATOR, EMPLOYEE RELATIONS/CLASSIFICATION

DEFINITION:

Under the direction of the Director, Human Resources, performs a variety of complex, technical, and analytical functions in support of the district's human resources office; maintains and interprets all district board policy, human resources department, and collective bargaining agreement policies, procedures, and regulations; researches and attains legal opinions/advisories as requested; coordinates all collective bargaining activities, assists in developing proposals, and conducts follow-up research to assist management negotiation team(s); ~~coordinates Equal Employment Opportunity Plan program~~; and values and promotes the vision and mission of the college.

CLASS CHARACTERISTICS:

This is a designated confidential/supervisory position distinguished by providing the primary support in the research and development of proposals for collective bargaining agreement negotiations and administration, ~~as well as in the district Equal Employment Opportunity (EEO) Plan program~~, and is expected, under minimal supervision, to interpret policies and procedures for all district staff. An incumbent will independently perform a variety of difficult and complex technical and professional duties that require an excellent working knowledge of the subject matter including all employee collective bargaining agreement regulations with regard to these matters.

ESSENTIAL FUNCTIONS:

1. Provides verification and preparation of contract documents and associated paperwork for negotiations and employee bargaining contract implementation and execution; ensures documents are in compliance with district's policies and procedures.
2. Coordinates, implements, and monitors employee workers compensation procedures including the processing of claims and evaluating accident and incident reports for accuracy and completeness.
3. Supports internal personnel investigations as necessary.
4. Maintains salary schedules for all employee groups as negotiated; maintains eligibility status records for all employee salary schedule step and longevity increases in accordance with collective bargaining agreement guidelines.
5. Serves as human resources liaison with negotiation teams for full-time faculty, part-time faculty, and classified employees.
6. Maintains official seniority lists for all faculty, part-time faculty and classified employees.
7. Serves as the primary support for training of human resources staff in the maintenance and operation of the HRIS system.
8. Monitors and coordinates the performance evaluation process according to Board Policy & collective bargaining agreement regulations for administrators, confidential/supervisory, and classified employees
9. Assists the Coordinator, Human Resources/Professional Development in preparing and developing agenda materials for Board of Trustee monthly meetings and follows up with appropriate action after board approval.

10. Assists managers in developing and maintaining legally defensible position job descriptions for all employees to comply with Americans with Disabilities (ADA) regulations and collective bargaining agreement guidelines.
11. Serves as a facilitator to CSEA Reclassification Taskforce Committee to collect data, develop and maintain job information, and assist in the development of job descriptions to monitor the classified employee reclassification process according to collective bargaining agreement guidelines.
12. Conducts wage and benefit compensation surveys, position classification surveys, and salary studies to support the collective bargaining process for all bargaining unit members as well as non-represented employees.
- ~~13. Directs and trains incumbents serving in the HR Assistant and Student Worker positions.~~
- ~~14.~~13. Serves as a liaison with district claims administrator and medical providers to monitor the district's return to work accommodations/restrictions policies and procedures;
- ~~15.~~14. Prepares all required reports in accordance with established state and federal legal requirements and assigned responsibilities (Workers Compensation; OSHA; Americans with Disabilities Act; Family Medical Leave Act).
- ~~16.~~15. Coordinates and monitors all employee absence/leave reporting procedures and maintains up-to-date computerized records of leave balances for distribution to employees and supervisors as required.
- ~~17.~~16. Performs other duties as assigned.—

MINIMUM QUALIFICATIONS

Knowledge of:

- Human resources policies and procedures;
- Telephone techniques and etiquette;
- Federal and state laws and regulations governing areas of responsibility;
- Recordkeeping and report preparation techniques;
- Business letter and report writing, editing and proofreading;
- Office organization and file maintenance;
- Applicable computer software programs to manage word-processing, the development of spreadsheets, and database manipulation;
- Collective bargaining agreement rules and regulations for all employees, as appropriate.

Demonstrated Ability to:

- Communicate effectively, both orally and in writing;
- Interpret and apply human resources department policies, procedures, rules and regulations;
- Perform diversified and complex clerical support duties involving independent judgment requiring in-depth knowledge of an assigned function or program;
- Use a computer with speed and accuracy and utilize multiple computer software applications;
- Understand and follow oral and written directions, analyze situations accurately, and make decisions on routine procedural matters;
- Effective customer service and organizational skills, as well as timely completion of assigned projects and activities.

Education and Experience:

A bachelor's degree and three years of experience performing human resources functions **OR** an

associate degree and five years of experience performing human resources functions **OR**
any combination of education and experience that is equivalent.

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, or via email with staff and the general public.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, by email, or in person.
- Ability to lift, carry, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 10/17

R 7/15

R0_4/13

R_8/04

3/00

Allan Hancock College
Human Resources

Confidential
Range 1

Revised
BUDGET ANALYST

DEFINITION:

Under general direction to plan, organize, coordinate, analyze and direct the District's budget functions; develop, implement and evaluate budget development, preparation and maintenance procedures and assure appropriate documentation and records maintenance; develop and implement processes designed to account for the expenditure and proper control of expenses; and promote and value the mission and vision of the college.

CLASS CHARACTERISTICS:

This is a classified confidential position that provides leadership in the District's budget development, preparation and maintenance functions and is distinguished by providing professional support in employer/employee relations matters. The incumbent reports directly to the Vice President, Administrative Services. ~~He/she~~ and will independently perform professional work involving judgment in the interpretation and application of policy and procedures. Incumbents have a high frequency of responsible contact with administrative and instructional staff, students and other public agencies requiring tact and excellent oral and written communication skills.

ESSENTIAL FUNCTIONS:

1. Ensures that fiscal time lines and financial activities comply with established standards, requirements, law, codes, regulations, policies and procedures and applicable collective bargaining agreement contracts.
~~Ensures compliance with applicable federal, state, and local laws and regulations and applicable collective bargaining agreement contracts.~~
- ~~Carries out special and statistical research studies for executive level management and provides timely responses to Public Information Requests or other District community publications.~~
2. Assists in developing District board policies and administrative procedures.
3. Develops and implements financial reporting systems; provides liaison for financial software development and maintenance with information technology staff, and provides technical assistance for appropriate staff in the use and application of computer on-line financial accounting and reporting systems. Creates, designs and tests new financial accounting system reports. Maintain and update existing financials system reports. Trains all users of financial software system and updates and maintains training documents.
4. -Prepares, develops, and compiles necessary financial and narrative data in preparation for the annual external audit. Participates in periodic internal audits of various funds and records; identifies and resolves deficiencies and irregularities; modify policies and procedures as needed.

5. Investigates, researches, and compiles supporting background information to develop and prepare monthly Board of Trustees financial and human resource agenda items.
6. Develops and maintains financial reporting system workflow spreadsheets and assists information technology staff to troubleshoot workflow issues.
~~Creates, designs and tests new financial accounting system reports. Maintain and update existing financials system reports.~~
7. sVerifies available funds for all non-grant and non-categorical purchase requests, travel requests, personnel action request/notice of employment forms, and benefit changes.
8. Reviews contracts and MOU's to verify legal requirements for district language, fund availability, billing processes, and budget implications.
9. Researches and analyzes State funding information. Assists in calculating state apportionment allocation using state funding information and local FTES data.
~~Updates and maintains financial accounting system information for all district funded non-health and welfare assignments.~~
10. Plans, organizes and coordinates the District's budget development process, develops and implements procedures, timelines and formats related to budget preparation and maintenance; advise executive management of budgetary issues and concerns. Ensures budget development process is compliance with District's planning and budgeting integrated model.
11. 2.——Develops and maintains -uniform accounting procedures in accordance with State law, regulations and local management needs, including budget control, payroll record preparation and proper disbursement of funds for salaries, materials, supplies and equipment and adapts or assists in adapting procedures to computerized applications.
12. 3.——Prepares a variety of monthly, quarterly, annual and other periodic and ad hoc financial reports and documents required by State and federal agencies and by District policies, forward to executive management for review and approval as necessary and transmit to requiring agency in a timely manner.
~~4.—— Maintains the budget account structure in accordance with State law, regulations and local management needs.~~
13. Carries out special and statistical research studies for executive level management and provides timely responses to Public Information Requests or other District community publications. ~~5.—— Provides technical expertise and direction to management and academic and classified staff regarding budget issues; researches complex budgetary and enrollment issues; develops solutions and recommendations as appropriate. Provides detail analysis and assistance to management regarding collective bargaining issues during negotiations and as requested. Provides timely responses to Public Information Requests or other District community publications.~~
14. 6.——Prepares revenue forecasts for annual budget and periodic budget status report briefings; prepare analyses of the District's cash flow, asset accounts and/or budget status; develops and analyzes projections and variances.; prepares and forwards reports as appropriate.

- ~~7. Develops, maintains, and coordinates academic and classified position control system with human resources and business offices; monitor academic and classified employee assignment status.~~
15. Develops, maintains and coordinates the district's position budgeting module to forecast future salary and benefit costs of positions for budget development or collective bargaining analysis.
- ~~8. Provides detail analysis and assistance to management regarding collective bargaining issues during negotiations and as requested.~~
16. ~~25~~ Develops and maintains all salary schedules in the financial accounting system. Updates and maintains financial accounting system information for all district funded non-health and welfare assignments.
- ~~9. Analyzes enrollment projections and State reports concerning enrollment and positive attendance calculations.~~
- ~~Coordinates communications with other departments at the College and District level; meet periodically regarding fiscal and budgetary issues.~~
- ~~27.10. Coordinates communications with other departments at the College and District level; meet periodically regarding fiscal and budgetary issues.~~
- ~~11. Participates in periodic internal audits of various funds and records; identifies and resolves deficiencies and irregularities; modify policies and procedures as needed.~~
- ~~12. Prepares financial projections using accepted forecasting techniques and procedures; prepare comprehensive recommendations and reports relative to the District financial positions. Maintains current knowledge of advancements in the areas of budget, and other areas of finance related to community colleges; researches and evaluate ss technological advancements in management information systems and applications related to finance; participates in the identification and recommendation of new computer systems and equipment as appropriate.~~
- ~~13. Provide training to district employees in the use of the District's financial accounting and budget system.~~
- ~~Performs related duties as assigned.~~

ADDITIONAL RESPONSIBILITIES:

- ~~14. Performs related duties as assigned.~~
17. ~~15~~. May be assigned to lead or participate in District-wide or college councils, committees, initiatives, teams or ad hoc groups. Attends in-service training, orientations and meetings.
- ~~18. ~~16~~. Supervises support staff and student workers as assigned.~~
19. ~~17~~. Completes reports and evaluations as requested.

~~18. Attends in-service training, orientations and meetings.~~

MINIMUM QUALIFICATIONS:

Knowledge of:

- Fiscal management policies;
- Comprehensive budget preparation, development and maintenance for a large organization;
- Generally accepted accounting and auditing principles related to governmental accounting;
- Financial analysis and projection techniques;
- Application laws, regulations and requirements related to area of assignment;
- Preparation of comprehensive financial reports and statements;
- Computer systems and equipment used to prepare and control budget;
- Principles of administration, supervision and training;
- Oral and written communications skills;
- Interpersonal skills including tact, patience and diplomacy.

Demonstrated Ability to:

- Prepare and maintain complex statistical records and reports;
- Provide leadership in areas related to the District's budget;
- Plan, organize, coordinate and direct the District's budgetary operations;
- Develop, modify, evaluate and implement District-wide budget and reporting processes;
- Analyze complex financial data and develop financial forecasts, plans, processes, reports, statements and recommendations;
- Assure the integrity of District financial systems and information;
- Assure the preparation, maintenance and retention of appropriate budget data and documentation;
- Select, assign, orient, train, supervise, counsel, discipline and evaluate the performance of direct subordinates;
- Communicate effectively both orally and in writing;
- ~~• Establish and maintain effective and cooperative working relationships with others.~~
- Interpret, apply and explain complex fiscal policies and legal requirements;
- Participate in developing automated financial systems;
- ~~• Relate effectively to people of varied academic, cultural and socioeconomic background using tact, diplomacy and courtesy.~~

Education and Experience:

Any combination equivalent to: an Associate's degree in finance, accounting or other closely related field and a minimum of 3 years of varied and increasingly responsible financial management experience, including budget and accounting and strategic planning and research, for a public sector organization, preferably in a public education institute. Bachelor's degree desirable.

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in an office environment at a desk or computer.
- The incumbent is subject to interruptions and contact in person, via ~~email, and~~ email, and on the telephone with executive, management, supervisory, academic and classified staff, the Board of Trustees and the general public.
- Work requires travel to other offices or locations to attend meetings or conduct work.

Physical Demands:

- Typically must sit for long periods.
- Use hands and fingers to operate a computer.
- See clearly to read normal and fine print.
- Speak clearly and distinctly to provide information in person or on the telephone.
- Hear and understand voices over telephone and in person, ~~and;~~
- ~~r~~Regularly lift, carry and/or move objects weighing up to 10 pounds.
- Must be able to remember key information and concentrate for long periods of time.

Special Qualification

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds of staff and students and to staff with physical and learning disabilities.

R_10/17

R_7/00

R_7/91

3/83

Allan Hancock College
Human Resources

Supervisor
Range 6

Revised

PAYROLL SUPERVISOR

DEFINITION

Under the direction of the Director, Business Services, plan, organize and direct payroll operations and activities to assure College employees and student workers are paid in an accurate and timely manner; coordinate, direct and participate in the preparation, maintenance, processing and auditing of manual and automated payroll data, records and reports; value and promote the mission and vision of the college.

CLASS CHARACTERISTIC

Under minimal supervision, the Payroll Supervisor must supervise daily operation of assigned payroll unit. Process and distribute payroll checks for all payroll cycles, provide support for payroll accounting and related regulatory reporting and filing requirements. Provide information and assistance to the college in all aspects of payroll; supervise and evaluate the performance of assigned personnel.

ESSENTIAL FUNCTIONS

1. Plan, organize and direct payroll operations and activities to assure College employees and student workers are paid in an accurate and timely manner; coordinate and oversee the processing of payroll- related data, forms and applications; assure payroll activities comply with established laws, codes, regulations, policies and procedures.
2. Lead, direct and participate in the preparation, maintenance, processing and auditing of manual and automated payroll data, records and reports; review information for accuracy, identify discrepancies, make corrections and resolve problems as necessary; coordinate and assure proper processing and application of employee benefits, insurance enrollments and taxes.
3. Maintain current knowledge of laws, codes, rules, regulations and pending legislature related to payroll functions; assist with modifying systems and activities to meet requirements.
4. Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; assign employee duties and review work to assure accuracy, completeness and compliance with established standards, requirements and procedures. Coordinate and conduct staff training activities.
5. Provide technical assistance to personnel and others concerning payroll activities and related functions; respond to inquiries, resolve issues and conflicts and provide detailed and technical information concerning related standards, requirements, computer

operations, labor contracts, taxes, benefits, data, laws, codes, regulations, policies and procedures.

6. Manage auditing, record-keeping and reporting functions to assure proper application, calculation and reporting of compensation data, benefits and taxes; oversee and participate in the coding and application of voluntary deductions; supervise the distribution and processing of annual W-2 forms; assure proper authorizing signatures, coding and accuracy of payroll adjustments.
7. Organize, direct and participate in the inputting, updating and auditing of a variety of payroll data in an assigned computer system; establish and maintain automated records; extract and adjust data, develop spreadsheets, initiate queries and generate a variety of computerized records and reports related to payroll activities; assure accuracy of automated payroll data.
8. Manage information and personnel to assure smooth and efficient payroll activities; establish payroll timelines and priorities; investigate and assure proper and timely resolution of payroll discrepancies, issues and conflicts.
9. Monitor and evaluate College payroll policies and procedures for financial effectiveness and operational efficiency; develop and implement policies and procedures to enhance the financial effectiveness and operational efficiency of payroll operations.
10. Manage payroll-related communications between College, personnel, administrators, educational organizations, retirement systems, benefit providers and others; serve as a liaison between the College and outside auditors concerning District and governmental audits. Resolve shared interests or concerns both ongoing and when there are changes.
11. Oversee and participate in the preparation and maintenance of a variety of financial and statistical records, statements and reports related to payroll, employees, taxes, assigned activities; assure mandated reports are submitted to appropriate governmental agency according to established time lines.
12. Operate a variety of office equipment including a computer and assigned software; administer the on-line student payroll system as directed; supervise the implementation of payroll system software conversions; drive a vehicle to conduct work.
13. Provide technical information and assistance to the Director regarding payroll activities, needs and issues; assist in the formulation and development of policies, procedures and programs; assure proper implementation of contract-related standards concerning compensation and fringe benefits.
14. Coordinate and interface with Human Resources and Benefits as directed; provide earnings and employment information for employees applying for unemployment insurance as needed.
15. Lead, coordinate and assist in the design, development implementation and documentation of new software applications and ongoing maintenance of current fiscal systems.

16. Maintain, audit and reconcile payroll accounts. Assemble, match, sort, tabulate, check code and post related financial employee and statistical data, review, adjust, and assure accuracy of related ledgers and journal entries.
17. Attend and conduct various meetings as assigned.
18. Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Management of ~~College~~ payroll operations and activities (prefer K-12 and/or college experience);
- Practices, procedures and techniques involved in payroll preparation and processing;
- ~~College P~~ payroll policies, objectives and procedures (prefer K-12 and/or college experience);
- Tax withholding, voluntary deductions and supplemental insurance;
- Preparation, maintenance, verification and processing of payroll records and reports; applicable laws, codes, regulations, policies and procedures;
- Record retrieval and storage systems;
- Financial and statistical record-keeping techniques;
- Preparation of financial statements and comprehensive accounting reports;
- Policies and objectives of assigned programs and activities;
- Principles and practices of administration, supervision and training.

Demonstrated ability to:

- Plan, organize and direct payroll operations and activities to assure College employees and student workers are paid in an accurate and timely manner;
- Coordinate, direct and participate in the preparation, maintenance, processing and auditing of manual and automated payroll data, records and reports;
- Supervise and evaluate the performance of assigned personnel;
- Coordinate auditing, record-keeping and reporting functions to assure proper application, calculation and reporting of compensation data, benefits and taxes;
- Assure proper and timely resolution of payroll discrepancies, issues and conflicts.
- Monitor, audit, adjust and reconcile payroll data;
- Provide technical assistance concerning payroll activities and related functions;
- Interpret, apply and explain laws, codes, rules, regulations, policies and procedures;
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and timelines;
- Direct and participate in the preparation and maintenance of various financial and statistical records, reports and statements related to employees and payroll.

EDUCATION AND EXPERIENCE:

Bachelor's degree in business administration, accounting or related field and ~~five~~two years increasingly responsible payroll experience including work with automated record-keeping systems.

Working Conditions:

- This is an FLSA exempt position.
- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, via e-mail, and on the telephone, with executive, management, supervisory, academic, and classified staff and the general public.
- May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email, and in person.
- Ability to lift, carry, and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Minimum Qualifications/Education & Experience 10/17

Range & Exempt Status 8/17

07/16

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Coaching Appointments and Stipends	Item Number: 11.J.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions for coaching appointments and stipends are recommended. The college reserves the right to cancel any coaching appointment or to reassign the area of service.

Coaching Appointments and Stipends
Assistant Coaches:

The coaching appointment for the period of September 13, 2017 through November 30, 2017, or earlier per district need.

1. Sheckherd, Lukas Water Polo \$820

The coaching appointment for the period of September 1, 2017 through May 31, 2018, or earlier per district need.

2. Miyake, Darin Baseball \$1,000

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$2,163 for the 2017-2018 fiscal year and is included in the 2017-2018 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Change of Status of Full-Time Faculty Member	Item Number: 11.K.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel action is recommended:

Temporary Change of Status

Alfredo Koch, FROM agribusiness instructor, life and physical sciences department, full time, 175 days, column IV, step 15, faculty contract salary schedule TO agribusiness instructor, life and physical sciences department, full time, 198 days, column IV, step 15, faculty contract salary schedule, retroactive to July 1, 2017 through June 30, 2018.

Reason: To compensate the employee for coordination duties performed outside of the contract year.

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$5,884 for the 2017-2018 fiscal year and is included in the 2017-2018 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the temporary change of status of Alfredo Koch, agribusiness instructor, life and physical sciences department, from 175 days to 198 days, retroactive to July 1, 2017 through June 30, 2018.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Acceptance of Grants Approved	Item Number: 13.A.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

The office of institutional grants has been notified of the funding for the following grants in the amount of \$70,250.

BACKGROUND

1. California Community Colleges Chancellors Office: MESA (\$70,250)

MESA academically prepares its program students intending to transfer to four-year institutions, to assure their ability to attain baccalaureate degrees in Science, Technology, Engineering, and Math (STEM) fields. MESA provides academic support to students throughout their program enrollment, facilitating their excellence in math and science and culminating with their graduation with a degree in a STEM major.

FISCAL IMPACT

1. Matching funds of \$186,779 were committed. Matching funds consist of personnel and benefits supported by the district for this on-going initiative. The grant period is 7/1/17 – 6/30/18.

RECOMMENDATION

Staff recommends that the board of trustees accept these contracts for a total of \$70,250 in restricted funds to the district.

Administrator Initiating Item: Susan Houghton	Final Disposition:
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**ACTION ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 10, 2017
Subject:	Authorization to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	Item Number:	13.B.
Strategic Goal:	Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures:	Page 1 of 1

BACKGROUND:

As an available option to meet possible cash shortfalls, the district may request a short-term advance of the district's net equity in the SIPE workers' compensation JPA. SIPE's Joint Powers Agreement specifies that any member, with approval of their governing board, may borrow up to 60 percent of their shareholder's net equity, based on the most current financial statement, for a period not to exceed 60 days at a rate equal to the amount that would have been earned through the County Treasurer.

Based on SIPE's June 30, 2016 financial report, Allan Hancock College's net equity in the JPA was \$2,057,199. This would make the district eligible to borrow \$1,234,319 to help offset any possible cash shortfalls. If this action becomes necessary, the district would repay the loan from SIPE within the allowable 60 days or when the district receives apportionment funding from the state, whichever is earlier.

FISCAL IMPACT:

None.

RECOMMENDATION

Staff recommends that the board of trustees authorize the district to borrow up to 60 percent of the district's net equity in the SIPE workers' compensation JPA if needed for cash flow purposes.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Adoption of the 2017-18 Education Protection Account Expenditure Plan	Item Number: 13.C.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 3

BACKGROUND:

Proposition 30, the Schools and Local Public Safety Protection Act, was passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents for four years ending December 31, 2016 and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. Proposition 30 created an Education Protection Account (EPA) within the General Fund to receive and disburse these temporary tax revenues. Proposition 55, passed in November 2016, extended the income tax for high income earners until December 31, 2030.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges verifies whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs, which include district-wide administrative activities, such as district-level fiscal and personnel services; activities concerned with directing and managing the operation of a particular campus; and activities for assisting instructional staff in planning, developing, and evaluating the process of providing learning experiences for students.

The EPA Expenditure Report form and the related reporting guidelines are provided by the California Community Colleges Chancellor's Office. Attached is the 2017-18 expenditure plan for the board's adoption. Also attached for the public record is the report of the actual EPA proceeds and expenditures in 2016-17.

(continued)

FISCAL IMPACT:

The proposed expenditures are included in the 2017-18 adopted budget.

RECOMMENDATION:

Staff recommends that the board of trustees adopt the 2017-18 Education Protection Account expenditure plan.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
EPA Expenditure Report

For Budget Year: 2017 -2018

District ID: 610

Name: Allan Hancock Joint
 Community College
 District

Activity Classification	Object Code	Unrestricted			
EPA Proceeds:	8630	7,565,696			
Activity Classification	Object Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	7,565,696			7,565,696
Other Support Activities (list below)	6XXX				
Total Expenditures for EPA*		7,565,696	0	0	7,565,696
Revenues less Expenditures					0
<p>*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.</p>					

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
EPA Expenditure Report

For Actual Year: 2016 -2017

District ID: 610

Name: Allan Hancock Joint
 Community College
 District

Activity Classification	Object Code	Unrestricted			
EPA Proceeds:	8630	6,929,821			
Activity Classification	Object Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	6,929,821			6,929,821
Other Support Activities (list below)	6XXX				
Total Expenditures for EPA*		6,929,821	0	0	6,929,821
Revenues less Expenditures					0
*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.					

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Resolution 17-32 Authorizing the Issuance of Allan Hancock Joint Community College District 2017 General Obligation Refunding Bonds	Item Number: 13.D.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 27

BACKGROUND:

The district has the opportunity to refinance a portion of outstanding bonds through the issuance of general obligation refunding bonds (the "Refunding Bonds") in an aggregate principal amount of not-to-exceed \$50,000,000. Savings of approximately \$4.1 million resulting from the refunding will accrue to the benefit of the property owners of the district.

The outstanding issues to be refunded include:

Series A & B, current interest bonds;
 Series B-1, Build America bonds;
 Series C, capital appreciation bonds; and,
 Series D, capital appreciation bonds, one or two bonds as needed to maximize savings.

This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of federally taxable or federally tax-exempt bonds and specifies the basic terms, parameters and forms of the Refunding Bonds, and approves the form of Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement described therein.

(continued)

FISCAL IMPACT:

There is no fiscal impact to the General Fund resulting from the issuance of the Refunding Bonds.

RECOMMENDATION:

Staff recommends that the board of trustees adopt Resolution 17-32 for the issuance of the Allan Hancock Joint Community College District 2017 general obligation refunding bonds.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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RESOLUTION 17-32

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION AUTHORIZING THE ISSUANCE OF THE ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT 2017 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, a duly called election was held in the Allan Hancock Joint Community College District (the "District"), on June 6, 2006 (the "Authorization") and thereafter canvassed pursuant to law;

WHEREAS, at such election there was submitted to and approved by the requisite fifty-five percent vote of the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum amount of \$180,000,000, payable from the levy of an *ad valorem* tax against the taxable property in the District;

WHEREAS, pursuant to the Authorization, the District has previously caused the issuance of the following: (i) \$68,000,000 of its Election of 2006 General Obligation Bonds, Series A (the "Series A Bonds"), and (ii) \$4,374,556.30 of its Election of 2006 General Obligation Bonds, Series B (Tax-Exempt) (the "Series B Bonds"), and (iii) \$25,625,000 of its Election of 2006 General Obligation Bonds, Series B-1 (Build America Bonds – Direct Payment to District) (Federally Taxable) (the "Series B-1 Bonds"), and (iv) \$38,996,199.80 of its Election of 2006 General Obligation Bonds, Series C (the "Series C Bonds"), and (v) \$8,773,376.40 of its Election of 2006 General Obligation Bonds, Series D (the "Series D Bonds", and together with the Series A Bonds, Series B Bonds, Series B-1 Bonds, and Series C Bonds, the "Prior Bonds");

WHEREAS, pursuant to Government Code Section 53550 *et seq.* (the "Act"), this Board of Trustees (the "Board") finds that the District is authorized to issue general obligation refunding bonds (the "Refunding Bonds") to refund all or a portion of the outstanding Prior Bonds (so refunded, the "Refunded Bonds");

WHEREAS, this Board desires to authorize the issuance of the Refunding Bonds in one or more Series of Taxable or Tax-Exempt current interest bonds (as such terms are defined herein);

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation refunding bonds of the District, and whereas the indebtedness of the District, including this proposed issue of Refunding Bonds, is within all limits prescribed by law;

WHEREAS, at this time the Board desires to appoint professionals related to the issuance of the Refunding Bonds; and

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED BY THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT AS FOLLOWS:

SECTION 1. Purpose and Authorization for Issuance of the Refunding Bonds. To refund all or a portion of the outstanding principal amount of the Prior Bonds and to pay all necessary legal,

financial, and contingent costs in connection therewith, the Board hereby authorizes the issuance of the Refunding Bonds pursuant to the Act in an aggregate principal amount not-to-exceed \$50,000,000, in one or more Series of Taxable or Tax-Exempt Current Interest Bonds (each as defined herein), to be styled as the “Allan Hancock Joint Community College District (Santa Barbara, San Luis Obispo and Ventura Counties, California) 2017 General Obligation Refunding Bonds,” with appropriate Series designation if more than one Series of Refunding Bonds are issued. Additional costs authorized to be paid from the proceeds of the Refunding Bonds are all of the authorized costs of issuance set forth in Section 53550(e) and (f) and Section 53587 of the Government Code.

SECTION 2. Paying Agent. This Board hereby appoints the Paying Agent, as defined in Section 5 hereof, to serve as the paying agent, bond registrar, transfer agent and authentication agent for the Refunding Bonds on behalf of the District. This Board hereby authorizes the payment of the reasonable fees and expenses of the Paying Agent, as they shall become due and payable. The fees and expenses of the Paying Agent which are not paid as a cost of issuance of the Refunding Bonds may be paid in each year from *ad valorem* property taxes levied and collected for the payment thereof, insofar as permitted by law, including specifically by Education Code Section 15232.

SECTION 3. Terms and Conditions of Sale. The Refunding Bonds shall be sold at a negotiated sale upon the direction of the Superintendent/President or the Associate Superintendent/Vice President Finance and Administration of the District (collectively, the “Authorized Officers”). The Refunding Bonds shall be sold pursuant to the terms and conditions set forth in the Purchase Contract, as described below.

SECTION 4. Approval of Purchase Contract. The form of Purchase Contract by and between the District and Morgan Stanley & Co., LLC, as underwriter (the “Underwriter”), substantially in the form on file with the Secretary to the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized and requested to execute and deliver the Purchase Contract, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that (i) the maximum interest rates on the Refunding Bonds shall not exceed that authorized by law; and (ii) the underwriting discount, excluding original issue discount, shall not exceed 0.50% of the aggregate principal amount of the Refunding Bonds issued. The Authorized Officers, each alone, are further authorized to determine the principal amount of the Refunding Bonds to be specified in the Purchase Contract for sale by the District up to \$50,000,000 and to enter into and execute the Purchase Contract with the Underwriter, if the conditions set forth in this Resolution are satisfied.

SECTION 5. Certain Definitions. As used in this Resolution, the terms set forth below shall have the meanings ascribed to them (unless otherwise set forth in the Purchase Contract):

- (a) “Act” means Government Code Section 53550 *et seq.*
- (b) “Beneficial Owner” means, when used with reference to book-entry Refunding Bonds registered pursuant to Section 6(c) hereof, the person who is considered the beneficial owner of such Refunding Bonds pursuant to the arrangements for book-entry determination of ownership applicable to the Depository.
- (c) “Bond Insurer” means any insurance company which issues a municipal bond insurance policy insuring the payment of principal of and interest on the Refunding Bonds.

(d) “Bond Payment Date” means, unless otherwise provided by the Purchase Contract, February 1 and August 1 of each year commencing on February 1, 2018, with respect to the interest on the Refunding Bonds, and August 1 of each year commencing August 1, 2018, with respect to the principal payments on the Refunding Bonds.

(e) “Bond Register” means the registration books which the Paying Agent shall keep or cause to be kept on which the registered ownership, transfer and exchange of Refunding Bonds shall be recorded.

(f) “Code” means the Internal Revenue Code of 1986, as the same may be amended from time to time. Reference to any particular section of the Code shall be deemed to be a reference to any successor to any such section.

(g) “Continuing Disclosure Certificate” means that certain contractual undertaking executed by the District in connection with the issuance of the Refunding Bonds pursuant to paragraph (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities and Exchange Act of 1934, dated as of the date of issuance of the Refunding Bonds, as amended from time to time in accordance with the provisions thereof.

(h) “County” means the Santa Barbara County, California.

(i) “Counties” means, collectively, Santa Barbara, San Luis Obispo and Ventura Counties, California.

(j) “Current Interest Bonds” means Refunding Bonds, the interest on which is payable semiannually on each Bond Payment Date specified for each such Refunding Bond as designated and maturing in the years and in the amounts set forth in the Purchase Contract.

(k) “Date of Delivery” means the date of initial issuance and delivery of the Refunding Bonds, or such other date as shall be set forth in the Purchase Contract or Official Statement.

(l) “Depository” means the entity acting as securities depository for the Refunding Bonds pursuant to Section 6(c) hereof.

(m) “DTC” means The Depository Trust Company, 55 Water Street, New York, New York 10041, a limited purpose trust company organized under the laws of the State of New York, in its capacity as the initial Depository for the Refunding Bonds.

(n) “Escrow Agent” means U.S. Bank National Association, in its capacity as escrow agent for the Refunded Bonds.

(o) “Escrow Agreement” means the Escrow Agreement relating to the Refunded Bonds, by and between the District and the Escrow Agent.

(p) “Federal Securities” means securities as permitted, in accordance with the respective Authorizing Documents, to be deposited with the Escrow Agent for the purpose of defeasing the Prior Bonds.

(q) “Holder” or “Owner” means the registered owner of a Refunding Bond as set forth in the Bond Register maintained by the Paying Agent pursuant to Section 6 hereof.

(r) “Information Services” means the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access System; or, such other services providing information with respect to called municipal obligations as the District may specify in writing to the Paying Agent or, in the absence of such written specification, as the Paying Agent may select.

(s) “Moody’s” means Moody’s Investors Service, Inc. a corporation organized and existing under the laws of the State of Delaware, its successors and assigns, or, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, such other nationally recognized securities rating agency designated by the District.

(t) “Nominee” means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 6(c) hereof.

(u) “Official Statement” means the Official Statement for the Refunding Bonds, as described in Section 17 hereof.

(v) “Outstanding” means, when used with reference to the Refunding Bonds, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

(i) Refunding Bonds canceled at or prior to such date;

(ii) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been delivered pursuant to Section 8 hereof; or

(iii) Refunding Bonds for the payment or redemption of which funds or Government Obligations in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Refunding Bonds), in accordance with Section 19 of this Resolution

(w) “Participants” means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(x) “Paying Agent” means initially U.S. Bank National Association, or any other Paying Agent as shall be named in the Purchase Contract or Official Statement, and afterwards any successor financial institution, acting as paying agent, transfer agent, authentication agent and bond registrar for the Refunding Bonds.

(y) “Principal” or “Principal Amount” means, with respect to any Refunding Bond, the initial principal amount thereof.

(z) “Purchase Contract” means the contract or contracts for purchase and sale of the Refunding Bonds, by and between the District and the Underwriter. To the extent the Refunding Bonds are sold pursuant to more than one Purchase Contract, each shall be substantially in the form presented to the Board, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve.

(aa) “Record Date” means the close of business on the fifteenth day of the month preceding each Bond Payment Date.

(bb) “Securities Depository” means The Depository Trust Company, 55 Water Street, New York, New York 10041, with Cede & Co. as its nominee.

(cc) “Series” means any Refunding Bonds executed, authenticated and delivered pursuant to the provisions hereof and identified as a separate series of bonds.

(dd) “S&P” means S&P Global Ratings, a business unit of Standard & Poor’s Financial Services LLC, its successors and assigns, or, if such entity shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, such other nationally recognized securities rating agency designated by the District.

(ee) “Taxable Bonds” means any Refunding Bonds not issued as Tax-Exempt Bonds.

(ff) “Tax-Exempt Bonds” means any Refunding Bonds the interest on which is excludable from gross income for federal income tax purposes and is not treated as an item of tax preference for purposes of calculating the federal alternative minimum tax, as further described in an opinion of Bond Counsel supplied to the original purchasers of such Refunding Bonds.

(gg) “Term Bonds” means those Refunding Bonds for which mandatory sinking fund redemption dates have been established in the Purchase Contract.

(hh) “Transfer Amount” means, with respect to any Outstanding Refunding Bond, the Principal Amount.

(ii) “Treasurer” means the Treasurer-Tax Collector, or similar officer, of the County of Santa Barbara.

(jj) “Underwriter” means Morgan Stanley & Co., LLC.

SECTION 6. Terms of the Refunding Bonds.

(a) Denomination, Interest, Dated Dates and Terms. The Refunding Bonds shall be issued as fully registered bonds registered as to both principal and interest, in denominations of \$5,000 principal amount or any integral multiple thereof. The Refunding Bonds will be initially registered in the name of “Cede & Co.,” the Nominee of DTC.

Each Refunding Bond shall be dated as of the Date of Delivery, and shall bear interest at the rates set forth in the Purchase Contract, from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to that Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before the first Record Date, in which event it shall bear interest from its Date of Delivery. Interest on the Refunding Bonds shall be payable on the respective Bond Payment Dates and shall be calculated on the basis of a 360-day year of twelve 30-day months.

No Refunding Bond shall mature later than the final maturity date of the Prior Bonds to be refunded from proceeds of such Refunding Bond.

(b) Redemption.

(i) Optional Redemption. The Refunding Bonds shall be subject to optional redemption prior to maturity as provided in the Purchase Contract or the Official Statement.

(ii) Mandatory Redemption. Any Refunding Bonds issued as Term Bonds shall be subject to mandatory sinking fund redemption as provided in the Purchase Contract or the Official Statement.

(iii) Selection of Refunding Bonds for Redemption. Whenever provision is made in this Resolution for the redemption of Refunding Bonds and less than all Outstanding Refunding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, shall select Refunding Bonds for redemption as so directed and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent shall select Refunding Bonds for redemption by lot. Redemption by lot shall be in such manner as the Paying Agent shall determine; provided, however, that with respect to redemption by lot, the portion of any Refunding Bond to be redeemed in part shall be in the principal amount of \$5,000 or any integral multiple thereof.

The Purchase Contract may provide that (i) in the event that a portion of any Term Bond is optionally redeemed prior to maturity pursuant to Section 6(b)(i) hereof, the remaining mandatory sinking fund payments with respect to such Term Bond shall be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000 principal amount, in respect of the portion of such Term Bond optionally redeemed, or (ii) within a maturity, Refunding Bonds shall be selected for redemption on a “Pro Rata Pass-Through Distribution of Principal” basis in accordance with DTC procedures; provided further that, such pro-rata redemption is made in accordance with the operational arrangements of DTC then in effect.

(iv) Redemption Notice. When redemption is authorized or required pursuant to Section 6(b) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a “Redemption Notice”) of the redemption of the Refunding Bonds. Such Redemption Notice shall specify: the Refunding Bonds or designated portions thereof (in the case of redemption of the Refunding Bonds in part but not in whole) which are to be redeemed; the date of redemption; the place or places where the redemption will be made, including the name and address of the Paying Agent; the redemption price; the CUSIP numbers (if any) assigned to the Refunding Bonds to be redeemed, the Refunding Bond numbers of the Refunding Bonds to be redeemed in whole or in part and, in the case of any Refunding Bond to be redeemed in part only, the portion of the principal amount of such Refunding Bond to be redeemed; and the original issue date, interest rate and stated maturity date of each Refunding Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Refunding Bond or portion thereof being redeemed at the redemption price thereof, together with the interest accrued to the redemption date thereon, and that from and after such date, interest thereon shall cease to accrue.

With respect to any Redemption Notice of Refunding Bonds, unless upon the giving of such notice such Refunding Bonds shall be deemed to have been defeased pursuant to Section 19 hereof, such notice shall state that such redemption shall be conditional upon the receipt by an independent escrow agent selected by the District on or prior to the date fixed for such redemption of the moneys necessary and sufficient to pay the principal of, premium, if any, and interest on, such Refunding Bonds to be redeemed, and that if such moneys shall not have been so received said notice shall be of no force and effect, the Refunding Bonds shall not be subject to redemption on such date and the Refunding Bonds shall not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the redemption shall not be made and the Paying Agent shall within a reasonable time thereafter give notice, to the persons to whom and in the manner in which the Redemption Notice was given, that such moneys were not so received. In addition, the District shall have the right to rescind any Redemption Notice, by written notice to the

Paying Agent, on or prior to the date fixed for such redemption. The Paying Agent shall distribute a notice of such rescission in the same manner as the Redemption Notice was originally provided.

The Paying Agent shall take the following actions with respect to each such Redemption Notice:

(1) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Refunding Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the Bond Register.

(2) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service to the Depository.

(3) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, or (ii) overnight delivery service to one of the Information Services.

(4) Such Redemption notice shall be given to such other persons as may be required pursuant to the Continuing Disclosure Certificate.

A certificate of the Paying Agent to the effect that a Redemption Notice has been given as provided herein shall be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Refunding Bonds. Each transfer of funds made by the Paying Agent for the purpose of redeeming Refunding Bonds shall include the CUSIP number identifying, by issue and maturity, the Refunding Bonds being redeemed with the proceeds of such transfer. Such Redemption Notice may state that no representation is made as to the accuracy or correctness of CUSIP numbers printed thereon.

(v) Partial Redemption of Refunding Bonds. Upon the surrender of any Refunding Bond redeemed in part only, the Paying Agent shall execute and deliver to the Owner thereof a new Refunding Bond or Refunding Bonds of like tenor and maturity and of authorized denominations equal in principal amounts to the unredeemed portion of the Refunding Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(vi) Effect of Redemption Notice. Notice having been given as aforesaid, and the moneys for the redemption (including the interest accrued to the applicable date of redemption) having been set aside as provided in Section 19 hereof, the Refunding Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Refunding Bonds to be redeemed as provided in Section 6(b) hereof, together with interest accrued to such redemption date, shall be held in trust as provided in Section 19 hereof, so as to be available therefor on such redemption date, and if a Redemption Notice thereof shall have been given as aforesaid, then from and after such redemption date, interest on the Refunding Bonds to be redeemed shall cease to accrue and become payable. All money held for the redemption of Refunding Bonds shall be held in trust for the account of the Owners of the Refunding Bonds to be so redeemed.

All Refunding Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 6 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Refunding Bond purchased by the District shall be cancelled by the Paying Agent.

(vii) Refunding Bonds No Longer Outstanding. When any Refunding Bonds (or portions thereof), which have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which irrevocable instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be irrevocably held in trust as provided in Section 19 hereof for the payment of the redemption price of such Refunding Bonds or portions thereof, and accrued interest thereon to the date fixed for redemption, all as provided in this Resolution, then such Refunding Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

(c) Book-Entry System.

(i) Election of Book-Entry System. The Refunding Bonds shall initially be delivered in the form of a separate single fully-registered bond (which may be typewritten) for each maturity date of such Refunding Bonds in an authorized denomination. The ownership of each such Refunding Bond shall be registered in the Bond Register maintained by the Paying Agent in the name of the Nominee, as nominee of the Depository and ownership of the Refunding Bonds, or any portion thereof may not thereafter be transferred except as provided in Section 6(c)(i)(4).

With respect to book-entry Refunding Bonds, the District and the Paying Agent shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds an interest in such book-entry Refunding Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent shall have no responsibility or obligation with respect to: (i) the accuracy of the records of the Depository, the Nominee, or any Participant with respect to any ownership interest in book-entry Refunding Bonds; (ii) the delivery to any Participant or any other person, other than an Owner as shown in the Bond Register, of any notice with respect to book-entry Refunding Bonds, including any Redemption Notice; (iii) the selection by the Depository and its Participants of the beneficial interests in book-entry Refunding Bonds to be prepaid in the event the District redeems such book-entry Refunding Bonds in part; or (iv) the payment by the Depository or any Participant or any other person, of any amount with respect to principal of, premium, if any, or interest on the book-entry Refunding Bonds. The District and the Paying Agent may treat and consider the person in whose name each book-entry Refunding Bond is registered in the Bond Register as the absolute Owner of such Refunding Bond for the purpose of payment of principal of and premium and interest on and to such Refunding Bond, for the purpose of giving notices of redemption and other matters with respect to such Refunding Bond, for the purpose of registering transfers with respect to such Refunding Bond, and for all other purposes whatsoever. The Paying Agent shall pay all principal of and premium, if any, and interest on book-entry Refunding Bonds only to or upon the order of the respective Owner, as shown in the Bond Register, or his respective attorney duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of principal of, premium, if any, and interest on book-entry Refunding Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a certificate evidencing the obligation to make payments of principal of, premium, if any, and interest on book-entry Refunding Bonds. Upon delivery by the Depository to the Owner and the Paying Agent, of written notice to the effect that the Depository has determined to

substitute a new nominee in place of the Nominee, and subject to the provisions herein with respect to the Record Date, the word “Nominee” in this Resolution shall refer to such nominee of the Depository.

(1) Delivery of Letter of Representations. In order to qualify the book-entry Refunding Bonds for the Depository’s book-entry system, the District and the Paying Agent shall execute and deliver to the Depository a Letter of Representations. The execution and delivery of a Letter of Representations shall not in any way impose upon the District or the Paying Agent any obligation whatsoever with respect to persons having interests in the book-entry Refunding Bonds other than the Owners, as shown on the Bond Register. By executing a Letter of Representations, the Paying Agent shall agree to take all action necessary at all times so that the District will be in compliance with all representations of the District in such Letter of Representations. In addition to the execution and delivery of a Letter of Representations, the District and the Paying Agent shall take such other actions, not inconsistent with this Resolution, as are reasonably necessary to qualify book-entry Refunding Bonds for the Depository’s book-entry program.

(2) Selection of Depository. In the event (i) the Depository determines not to continue to act as securities depository for the book-entry Refunding Bonds, or (ii) the District determines that continuation of the book-entry system is not in the best interest of the Beneficial Owners of the Refunding Bonds or the District, then the District will discontinue the book-entry system with the Depository. If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or direct the preparation of a new single, separate, fully registered bond for each maturity date of such Outstanding book-entry Refunding Bond, registered in the name of such successor or substitute qualified securities depository or its Nominee as provided in subsection (4) hereof. If the District fails to identify another qualified securities depository to replace the Depository, then the Refunding Bonds shall no longer be restricted to being registered in such Bond Register in the name of the Nominee, but shall be registered in whatever name or names the Owners transferring or exchanging such Refunding Bonds shall designate, in accordance with the provisions of this Section 6(c).

(3) Payments and Notices to Depository. Notwithstanding any other provision of this Resolution to the contrary, so long as all Outstanding Refunding Bonds are held in book-entry form and registered in the name of the Nominee, all payments by the District or Paying Agent with respect to principal of and premium, if any, or interest on book-entry Refunding Bonds and all notices with respect to such Refunding Bonds, including notices of redemption, shall be made and given, respectively to the Nominee, as provided in the Letter of Representations or as otherwise required or instructed by the Depository and agreed to by the Paying Agent notwithstanding any inconsistent provisions herein.

(4) Transfer of Refunding Bonds to Substitute Depository.

(A) The Refunding Bonds shall be initially issued as described in the Official Statement. Registered ownership of such Refunding Bonds, or any portions thereof, may not thereafter be transferred except:

(1) to any successor of DTC or its Nominee, or of any substitute depository designated pursuant to Section 6(c)(i)(4)(A)(2) (“Substitute Depository”); provided that any successor of DTC or Substitute Depository shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(2) to any Substitute Depository, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC (or its successor) is no longer able to carry out its functions as depository; provided that any such Substitute Depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(3) to any person as provided below, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC or its successor (or Substitute Depository or its successor) is no longer able to carry out its functions as depository.

(B) In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(1) or (2), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent designating the Substitute Depository, a single new Refunding Bond, which the District shall prepare or cause to be prepared, shall be executed and delivered for each maturity of Refunding Bonds then Outstanding, registered in the name of such successor or such Substitute Depository or their Nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(3), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, new Refunding Bonds, which the District shall prepare or cause to be prepared, shall be executed and delivered in such denominations and registered in the names of such persons as are requested in such written request of the District, provided that the Paying Agent shall not be required to deliver such new Refunding Bonds within a period of less than sixty (60) days from the date of receipt of such written request from the District.

(C) In the case of a partial redemption or advance refunding of any Refunding Bonds evidencing a portion of the principal maturing in a particular year, DTC or its successor (or any Substitute Depository or its successor) shall make an appropriate notation on such Refunding Bonds indicating the date and amounts of such reduction in principal, in form acceptable to the Paying Agent, all in accordance with the Letter of Representations. The Paying Agent shall not be liable for such Depository's failure to make such notations or errors in making such notations.

(D) The District and the Paying Agent shall be entitled to treat the person in whose name any Refunding Bond is registered as the Owner thereof for all purposes of this Resolution and any applicable laws, notwithstanding any notice to the contrary received by the Paying Agent or the District; and the District and the Paying Agent shall not have responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any Beneficial Owners of the Refunding Bonds. Neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to any such Beneficial Owners or to any other party, including DTC or its successor (or Substitute Depository or its successor), except to the Owner of any Refunding Bonds, and the Paying Agent may rely conclusively on its records as to the identity of the Owners of the Refunding Bonds.

SECTION 7. Execution of the Refunding Bonds. The Refunding Bonds shall be signed by the President of the Board, or by such other member of the Board authorized to sign on behalf of the President, by his or her manual or facsimile signature, and countersigned by the manual or facsimile signature of the Secretary to or Clerk of the Board, or the designees thereof, all in their official capacities. No Refunding Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Refunding Bond is signed by the Paying Agent as authenticating agent. Authentication by the Paying

Agent shall be conclusive evidence that the Refunding Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

SECTION 8. Paying Agent; Transfer and Exchange. So long as any of the Refunding Bonds remain Outstanding, the District will cause the Paying Agent to maintain and keep at its principal corporate trust office all books and records necessary for the registration, exchange and transfer of the Refunding Bonds as provided in this Section. Subject to the provisions of Section 9 below, the person in whose name a Refunding Bond is registered on the Bond Register shall be regarded as the absolute Owner of that Refunding Bond for all purposes of this Resolution. Payment of or on account of the principal of and premium, if any, and interest on any Refunding Bond shall be made only to or upon the order such Owner; neither the District nor the Paying Agent shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Refunding Bonds, including interest, to the extent of the amount or amounts so paid.

Any Refunding Bond may be exchanged for Refunding Bonds of like Series, tenor, maturity and principal amount upon presentation and surrender at the principal corporate trust office of the Paying Agent, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Refunding Bond may be transferred on the Bond Register only upon presentation and surrender of the Refunding Bond at the principal corporate trust office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new bond or bonds of like tenor and of any authorized denomination or denominations requested by the Owner equal to the principal amount of the Refunding Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date.

If any Refunding Bond shall become mutilated, the District, at the expense of the Owner of said Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like Series, tenor, maturity and principal amount in exchange and substitution for the Refunding Bond so mutilated, but only upon surrender to the Paying Agent of the Refunding Bond so mutilated. If any Refunding Bond issued hereunder shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the Paying Agent and, if such evidence be satisfactory to the Paying Agent and indemnity for the Paying Agent and the District satisfactory to the Paying Agent shall be given by the Owner, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like Series, tenor, maturity and principal amount in lieu of and in substitution for the Refunding Bond so lost, destroyed or stolen (or if any such Refunding Bond shall have matured or shall have been called for redemption, instead of issuing a substitute Refunding Bond, the Paying Agent may pay the same without surrender thereof upon receipt of indemnity satisfactory to the Paying Agent and the District). The Paying Agent may require payment of a reasonable fee for each new Refunding Bond issued under this paragraph and of the expenses which may be incurred by the District and the Paying Agent.

If signatures on behalf of the District are required in connection with an exchange or transfer, the Paying Agent shall undertake the exchange or transfer of Refunding Bonds only after the new Refunding Bonds are signed by the Authorized Officers of the District as provided in Section 7. In all cases of exchanged or transferred Refunding Bonds, the District shall sign and the Paying Agent shall authenticate and deliver Refunding Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be

paid before the procedure is begun for the exchange or transfer. All Refunding Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Refunding Bonds surrendered upon that exchange or transfer.

Any Refunding Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Paying Agent. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Refunding Bonds that the District may have acquired in any manner whatsoever, and those Refunding Bonds shall be promptly cancelled by the Paying Agent. Written reports of the surrender and cancellation of Refunding Bonds shall be made to the District by the Paying Agent as requested by the District. The cancelled Refunding Bonds shall be retained for three years, then returned to the District or destroyed by the Paying Agent as directed by the District.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Refunding Bonds during a period beginning with the opening of business on the 16th day next preceding either any Bond Payment Date or any date of selection of Refunding Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable Redemption Notice is given or (b) to transfer any Refunding Bonds which have been selected or called for redemption in whole or in part.

SECTION 9. Payment. Payment of interest on any Refunding Bond on any Bond Payment Date shall be made to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date. The principal of, and redemption premium, if any, payable on the Refunding Bonds shall be payable upon maturity or redemption upon surrender at the designated corporate trust office of the Paying Agent. The principal of, premiums, if any, and interest on the Refunding Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Refunding Bonds when duly presented for payment at maturity, and to cancel all Refunding Bonds upon payment thereof. The Refunding Bonds are obligations of the District payable solely from the levy of *ad valorem* property taxes upon all property within the District subject to taxation, which taxes are unlimited as to rate or amount. The Refunding Bonds do not constitute an obligation of any of the Counties except as provided in this Resolution, and no part of any fund of any of the Counties is pledged or obligated to the payment of the Refunding Bonds.

SECTION 10. Form of Refunding Bonds. The Refunding Bonds shall be in substantially the form attached as Exhibit A, allowing those officials executing the Refunding Bonds to make the insertions and deletions necessary to conform the Refunding Bonds to this Resolution, the Purchase Contract and the Official Statement, or to correct or cure any defect, inconsistency, ambiguity or omission therein.

SECTION 11. Delivery of Refunding Bonds. The proper officials of the District shall cause the Refunding Bonds to be prepared and, following their sale, shall have the Refunding Bonds signed and delivered, together with a final transcript of proceedings with reference to the issuance of the Refunding Bonds, to the Underwriter upon payment of the purchase price therefor.

SECTION 12. Deposit of Proceeds of Refunding Bonds; Escrow Agreement. An amount of proceeds, including any premium received, from the sale of the Refunding Bonds necessary to purchase

certain Federal Securities, or to otherwise refund the Prior Bonds, shall be transferred to the Escrow Agent for deposit in the escrow fund established under the Escrow Agreement (the “Escrow Fund”), which amount, if uninvested, shall be sufficient, or if invested, together with an amount or amounts of cash held uninvested therein, shall be sufficient to refund the Prior Bonds all as set forth in a certificate of an Authorized Officer. Premium or proceeds received from the sale of the Refunding Bonds desired to pay all or a portion of the costs of issuing the Refunding Bonds may be deposited in the fund of the District held by a fiscal agent selected thereby and shall be kept separate and distinct from all other District funds, and those proceeds shall be used solely for the purpose of paying costs of issuance of the Refunding Bonds.

Any accrued interest received by the District from the sale of the Refunding Bonds shall be kept separate and apart in the fund hereby created and established and to be designated as the “Allan Hancock Joint Community College District, 2017 General Obligation Refunding Bonds Debt Service Fund” (the “Debt Service Fund”) for the Refunding Bonds and used only for payments of principal of and interest on the Refunding Bonds. The Debt Service Fund shall be held by the County, and may contain subaccounts if the Refunding Bonds are sold in more than one Series. A portion of the premium received by the District from the sale of the Refunding Bonds may be transferred to the Debt Service Fund or applied to the payment of cost of issuance of the Refunding Bonds, or some combination of deposits. Any excess proceeds of the Refunding Bonds not needed for the authorized purposes set forth herein for which the Refunding Bonds are being issued shall be transferred to the Debt Service Fund and applied to the payment of the principal of and interest on the Refunding Bonds. If, after payment in full of the Refunding Bonds, there remain excess proceeds, any such excess amounts shall be transferred to the general fund of the District.

The moneys in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Refunding Bonds. DTC will thereupon make payments of principal of and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of such principal and interest to the Beneficial Owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District.

Except as required below to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of monies held in the Debt Service Fund shall be retained in the Debt Service Fund and used to pay principal of and interest on the Refunding Bonds when due.

SECTION 13. Rebate Fund.

(a) General. With respect to Refund Bonds sold as Tax-Exempt Bonds, there shall be created and established, if necessary, a special fund designated the “Allan Hancock Joint Community College District 2017 General Obligation Refunding Bonds Rebate Fund” (the “Rebate Fund”). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the “Rebate Requirement”) pursuant to Section 148 of the Code, as the same may be amended from time to time, and the Treasury Regulations promulgated thereunder (the “Treasury Regulations”). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and by the Tax Certificate to be executed and delivered by the District in connection with the Refunding Bonds (the “Tax Certificate”).

(b) Deposits.

(i) Within forty-five (45) days of the end of each fifth Bond Year (as such term is defined in the Tax Certificate) (1) the District shall calculate or cause to be calculated with respect to the Refunding Bonds the amount that would be considered the “rebate amount” within the meaning of Section 1.148-3 of the Treasury Regulations, using as the “computation date” for this purpose the end of such Bond Year, and (2) the District shall deposit to the Rebate Fund amounts on deposit in other funds established hereunder or from other District funds, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the “rebate amount” so calculated.

(ii) The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence if the amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) equals or exceeds the “rebate amount” calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section.

(iii) The District shall not be required to calculate the “rebate amount” and the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b), with respect to all or a portion of the proceeds of the Refunding Bonds (including amounts treated as the proceeds of the Refunding Bonds) (1) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148 (f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations or the small issuer exception of Section 148(f)(4)(D) of the Code, whichever is applicable, and otherwise qualify for the exception of the Rebate Requirement pursuant to whichever of said sections is applicable, or (2) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a one and one-half percent (1½%) penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (3) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a “bona fide debt service fund.” In such event, and with respect to such amounts, the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b).

(c) Withdrawal Following Payment of Refunding Bonds. Any funds remaining in the Rebate Fund after redemption of all the Refunding Bonds and any amounts described in paragraph (ii) of subsection (d) of this Section, including accrued interest, shall be transferred to the general fund of the District.

Withdrawal for Payment of Rebate. Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the “rebate amount” and make deposits to the Rebate Fund, the District shall pay to the United States, from amounts on deposit in the Rebate Fund,

(i) not later than sixty (60) days after the end of (a) the fifth Bond Year, and (b) each fifth Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the “rebate amount” calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Treasury Regulations; and

(ii) not later than sixty (60) days after the payment of all Refunding Bonds, an amount equal to one hundred percent (100%) of the “rebate amount” calculated as of the date of such payment

(and any income attributable to the “rebate amount” determined to be due and payable) in accordance with Section 1.148-3 of the Treasury Regulations.

(d) Rebate Payments. Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service Center, Ogden, Utah 84201, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T, such form to be prepared or caused to be prepared by or on behalf of the District.

(e) Deficiencies in the Rebate Fund. In the event that, prior to the time of any payment required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate or have calculated the amount of such deficiency and deposit an amount equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(f) Withdrawals of Excess Amount. In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the “rebate amount” calculated in accordance with said subsection, upon written instructions from the District, the District may withdraw the excess from the Rebate Fund and credit such excess to the Debt Service Fund.

(g) Record Retention. The District shall retain records of all determinations made hereunder until three years after the complete retirement of the Refunding Bonds.

(h) Survival of Defeasance. Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Refunding Bonds.

SECTION 14. Security for the Refunding Bonds. There shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct *ad valorem* property tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, which moneys when collected will be deposited in the Debt Service Fund of the District, which fund is hereby designated for the payment of the principal of and interest on the Refunding Bonds when due, and for no other purpose. The District covenants to cause the Counties to take all actions necessary to levy such *ad valorem* tax in accordance with this Section 14 and Section 53559 of the Act. Pursuant to Government Code Section 53515, the Refunding Bonds shall be secured by a statutory lien on all revenues received pursuant to the levy and collection of *ad valorem* taxes for the payment thereof.

Pursuant to Government Code Sections 5450 and 5451, the District hereby pledges all revenues received from the levy and collection *ad valorem* taxes for the payment of each series of Refunding Bonds and all amounts on deposit in the corresponding Debt Service Fund created pursuant to Section 12 to the payment of such series of Refunding Bonds. Such pledge shall constitute a lien on and security interest in such taxes and amounts in such Debt Service Fund. This pledge shall constitute an agreement between the District and the Owners of such series of Refunding Bonds to provide security for the payment of such Refunding Bonds in addition to any statutory lien that may exist.

The moneys in the Debt Service Fund, to the extent necessary to pay the principle of and interest on the Refunding Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay such principle and interest. DTC will thereupon make payments of principle of and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of such principle and interest to the

Beneficial Owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District.

SECTION 15. Arbitrage Covenant. The District covenants that it will restrict the use of the proceeds of the Refunding Bonds in such manner and to such extent, if any, as may be necessary, so that the Refunding Bonds will not constitute arbitrage bonds under Section 148 of the Code and the applicable regulations prescribed thereunder or any predecessor section. Calculations for determining arbitrage requirements shall be the sole responsibility of the District.

SECTION 16. Legislative Determinations. The Board determines that all acts and conditions necessary to be performed thereby or to have been met precedent to and in the issuing of the Refunding Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Refunding Bonds have been performed and have been met, in regular and due form as required by law; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Refunding Bonds. Furthermore, the Board hereby finds and determines pursuant to Section 53552 of the Act that the prudent management of the fiscal affairs of the District requires that it issue the Refunding Bonds without submitting the question of the issuance of the Refunding Bonds to a vote of the qualified electors of the District.

SECTION 17. Official Statement. The Preliminary Official Statement relating to the Refunding Bonds, substantially in the form on file with the Secretary to the Board is hereby approved and the Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deliver such Preliminary Official Statement to the Underwriter to be used in connection with the offering and sale of the Refunding Bonds. The Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deem the Preliminary Official Statement "final" pursuant to 15c2-12 of the Securities Exchange Act of 1934, prior to its distribution and to execute and deliver to the Underwriter a final Official Statement, substantially in the form of the Preliminary Official Statement, with such changes therein, deletions therefrom and modifications thereto as an Authorized Officer executing the same shall approve. The Underwriter are hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Refunding Bonds and such Underwriter are directed to deliver copies of any final Official Statement to the purchasers of the Refunding Bonds. Execution of the Official Statement shall conclusively evidence the District's approval of the Official Statement.

SECTION 18. Insurance. In the event the District purchases bond insurance for the Refunding Bonds, and to the extent that the Bond Insurer makes payment of the principal of or interest on the Refunding Bonds, it shall become the Owner of such Refunding Bonds with the right to payment of such principal or interest, and shall be fully subrogated to all of the Owners' rights, including the Owners' rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims of past due interest, the Paying Agent shall note the Bond Insurer's rights as subrogee on the registration books for the Refunding Bonds maintained by the Paying Agent upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Refunding Bonds, and (ii) in the case of subrogation as to claims for past due principal, the Paying Agent shall note the Bond Insurer as subrogee on the registration books for the Refunding Bonds maintained by the Paying Agent upon surrender of the Refunding Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer.

SECTION 19. Defeasance. All or any portion of the Outstanding maturities of the Refunding Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with any amounts transferred from the Debt Service Fund, is sufficient to pay all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations together with any amounts transferred from the Debt Service Fund and any other cash, if required, in such amount as will, together with interest to accrue thereon, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Refunding Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated Outstanding Refunding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Refunding Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, Government Obligations shall, unless otherwise provided in the Purchase Contract, mean:

Direct and general obligations of the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or obligations that are unconditionally guaranteed as to principal and interest by the United States of America. In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (a) a bank or trust company acts as custodian and holds the underlying United States obligations; (b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that all such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by S&P or by Moody's.

SECTION 20. Nonliability of the Counties. Notwithstanding anything to the contrary contained herein, in the Bonds or in any other document mentioned herein, none of the Counties, nor the respective officials, officers, employees or agents thereof, shall have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby, the Bonds are not a debt of the Counties or a pledge of any County's full faith and credit, and the Bonds and any liability in

connection therewith, shall be paid solely from ad valorem property taxes lawfully levied to pay the principal of or interest on the Bonds, which taxes shall be unlimited as to rate or amount.

SECTION 21. Request to Counties to Levy Tax. The Boards of Supervisors and officers of each of the Counties are obligated by statute to provide for the levy and collection of *ad valorem* property taxes in each year sufficient to pay all principal of and interest coming due on the Refunding Bonds in such year, and to pay from such taxes all amounts due on the Refunding Bonds. The District hereby requests each such Board of Supervisors of the Counties to annually levy a tax upon all taxable property in the District sufficient to pay all such principal and interest coming due on the Refunding Bonds in such year, and to pay from such taxes all amounts due on the Refunding Bonds. The Boards hereby finds and determines that such *ad valorem* taxes shall be levied specifically to pay the Refunding Bonds being issued to refinance the Prior Bonds which financed a specific project authorized by the voters of the District at the Election.

SECTION 22. Other Actions, Determinations and Approvals.

(a) Officers of the Board, District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Refunding Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The Board hereby finds and determines that both the total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds will be less than the total net interest cost to maturity on the Prior Bonds plus the principal amount of the Prior Bonds.

(c) The Board anticipates that the Refunded Bonds will be redeemed on the first respective optional redemption date therefor following the issuance of the Refunding Bonds.

(d) The Board hereby authorizes the appointment of such Escrow Agent as shall be named in the Escrow Agreement, and approves the form of the Escrow Agreement substantially in the form on file with the Secretary to the Board. The Authorized Officers, each alone, are hereby authorized to execute the Escrow Agreement with such changes as they shall approve, such approval to be conclusively evidenced by such individual's execution and delivery thereof.

(e) The Board hereby appoints Stradling Yocca Carlson & Rauth, a Professional Corporation, as Bond Counsel and Disclosure Counsel, and Morgan Stanley & Co. LLC as Underwriter, and KNN Public Finance, as Municipal Advisor, all with respect to the issuance of the Refunding Bonds.

(f) The provisions of this Resolution as they relate to the terms of the Refunding Bonds may be amended by the Purchase Contract. If the Purchase Contract so provides, the Refunding Bonds may be issued as crossover refunding bonds pursuant to Government Code Section 53558(b). All or a portion of the Refunding Bonds may further be issued on a forward delivery basis, pursuant to a Purchase Contract with such changes therein and modifications thereto necessary to effectuate such forward delivery as the Authorized Officer executing the same shall approve.

SECTION 23. Resolution to Counties. The Clerk of the Board is hereby directed to provide a certified copy of this Resolution to the Treasurer-Tax Collector (or similar officer) of each of the Counties immediately following its adoption.

SECTION 24. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated as of the Date of Delivery, as originally executed and as it may be amended from time to time in accordance with the terms thereof. The Board hereby approves the form of Continuing Disclosure Certificate appended to the Preliminary Official Statement on file with the Secretary to the Board, and the Authorized Officers, each alone, are hereby authorized to execute the Continuing Disclosure Certificate with such changes thereto as the Authorized Officers executing the same shall approve, such approval to be conclusively evidenced by such execution and delivery. Noncompliance with the Continuing Disclosure Certificate shall not result in acceleration of the Refunding Bonds.

SECTION 25. Further Actions Authorized. It is hereby covenanted that the District, and its appropriate officials, have duly taken all actions necessary to be taken by them, and will take any additional actions necessary to be taken by them, for carrying out the provisions of this Resolution.

SECTION 26. Recitals. All the recitals in this Resolution above are true and correct and the Board so finds, determines and represents.

[REMAINDER OF PAGE LEFT BLANK]

SECTION 27. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 10th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President, Board of Trustees
Allan Hancock Joint Community College
District

ATTEST:

Secretary to the Board of Trustees
Allan Hancock Joint Community College
District

SECRETARY'S CERTIFICATE

I, Dr. Kevin G. Walthers, Secretary to the Board of Trustees of the Allan Hancock Joint Community College District (the "District"), Santa Barbara, San Luis Obispo and Ventura Counties, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of the District duly and regularly and legally held at the regular meeting place thereof on October 10, 2017, of which meeting all of the members of the Board of the District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: October 10, 2017

Dr. Kevin G. Walthers
Secretary to the Board
Allan Hancock Joint Community
College District

EXHIBIT A**(Form of Refunding Bond)****REGISTERED
NO.****REGISTERED
\$**

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
(SANTA BARBARA, SAN LUIS OBISPO AND VENTURA COUNTIES, CALIFORNIA)
2017 GENERAL OBLIGATION REFUNDING BONDS**

<u>INTEREST RATE:</u>	<u>MATURITY DATE:</u>	<u>DATED AS OF:</u>	<u>CUSIP</u>
___% per annum	August 1, ____	_____, 2017	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The Allan Hancock Joint Community College District (the "District") in Santa Barbara, San Luis Obispo and Ventura Counties, California, for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on February 1 and August 1 of each year (the "Bond Payment Dates"), commencing on February 1, 2018. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before January 15, 2018, in which event it shall bear interest from the Date of Delivery. Interest on this bond shall be computed on the basis of a 360-day year of twelve 30-day months. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered, such owner being the Registered Owner on the Register maintained by the Paying Agent, initially U.S. Bank National Association. Principal is payable upon presentation and surrender of this bond at the designated corporate trust office of the Paying Agent. Interest is payable by wire transfer by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the bond register maintained by the Paying Agent at the close of business on the 15th day of the calendar month next preceding that Bond Payment Date (the "Record Date").

This bond is one of an authorization of bonds issued by the District pursuant to California Government Code Section 53550 *et seq.* (the "Act") for the purpose of refunding certain of the District's outstanding bonded indebtedness and to pay all necessary legal, financial, and contingent costs in connection therewith. The bonds are being issued under authority of and pursuant to the Act, the laws of the State of California, and the resolution of the Board of Trustees of the District adopted on October 10, 2017 (the "Bond Resolution"). This bond and the issue of which this bond is one are

general obligation bonds of the District payable as to both principal and interest solely from the proceeds of the levy of *ad valorem* property taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

The bonds of this issue comprise \$_____ Principal Amount of current interest bonds, of which this bond is a part (each, a “Refunding Bond”).

This bond is exchangeable and transferable for bonds of like series, tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the principal corporate trust office of the Paying Agent by the Registered Owner, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute Owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Refunding Bond during a period beginning with the opening of business on the 16th day next preceding either any Bond Payment Date or any date of selection of Refunding Bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any Refunding Bond which has been selected or called for redemption in whole or in part.

The Refunding Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Refunding Bonds maturing on or after August 1, 20__ are subject to redemption on or after August 1, 20__ or on any date thereafter at the option of the District, as a whole or in part, at a redemption price equal to the principal amount of the Refunding Bonds to be redeemed, plus interest accrued thereon to the date fixed for redemption, without premium.

The Refunding Term Bonds maturing on August 1, 20__ are subject to redemption prior to maturity from mandatory sinking fund payments on August 1 of each year on and after August 1, 20__, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium. The principal amounts represented by such Refunding Term Bonds to be so redeemed and the dates therefor and the final principal payment date is as indicated in the following table:

<u>Redemption Dates</u>	<u>Principal Amounts</u>
	\$
TOTAL	\$

The principal amount to be redeemed in each year shown above will be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000, by any portion of the Refunding Term Bond optionally redeemed prior to the mandatory sinking fund redemption date.

If less than all of the Refunding Bonds of any one maturity shall be called for redemption, the particular Refunding Bonds or portions thereof of such maturity to be redeemed shall be selected by lot by the Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any Refunding Bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof. If less than all of the Refunding Bonds stated to mature on different dates shall be called for redemption, the particular Refunding Bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order of maturity as directed by the District and, if the Paying Agent is not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of certain defined terms used herein, as well as the provisions, among others, with respect to the nature and extent of the security for the Refunding Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Refunding Bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the Refunding Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Refunding Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

[REMAINDER OF PAGE LEFT BLANK]

IN WITNESS WHEREOF, the Allan Hancock Joint Community College District, in Santa Barbara, San Luis Obispo and Ventura Counties, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signature of the President of the Board of Trustees of the District, and to be countersigned by the manual or facsimile signature of the Secretary to the Board of the District, all as of the date stated above.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT

By: _____
(Facsimile Signature)
President or the Board of Trustees

COUNTERSIGNED:

(Facsimile Signature)
[Secretary to/Clerk of] the Board

CERTIFICATE OF AUTHENTICATION

This bond is one of the Bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2017.

U.S. BANK NATIONAL ASSOCIATION

By: _____
Authorized Officer

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this bond is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any bond issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

(Facsimile Signature)

[Secretary/Clerk]

(Form of Legal Opinion)

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Resolution 17-33 to Approve a Debt Issuance and Management Policy	Item Number: 13.E.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 9

BACKGROUND:

Existing California law requires public agencies to provide information to the California Debt and Investment Advisory Commission (“CDIAC”) no later than 30 days prior to the sale of the debt. Senate Bill 1029 (“S.B. 1029”), signed into law by Governor Brown on September 12, 2016, amends this law to place additional reporting obligations on issuers of debt. In part, S.B. 1029 requires that an issuer certify that it has adopted local debt policies concerning the use of debt and that the proposed debt issuance is consistent with the local debt policies. S.B. 1029 lists certain topics to be covered in the local debt policies.

The district expects to execute and deliver its Measure I bonds in 2017, and therefore must adopt a debt issuance and management policy in compliance with S.B. 1029. Bond counsel has assisted the district with preparing a debt issuance and management policy that is in compliance with S.B. 1029.

(continued)

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends that the board of trustees adopt Resolution 17-33 authorizing the adoption of a debt issuance and management policy in compliance with S.B. 1029.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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RESOLUTION 17-33

RESOLUTION OF THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK
JOINT COMMUNITY COLLEGE DISTRICT APPROVING A DEBT ISSUANCE
AND MANAGEMENT POLICY IN ACCORDANCE WITH S.B. 1029

WHEREAS, the State legislature has recently enacted Senate Bill 1029 (“S.B. 1029”), which bill amends Government Code Section 8855 to require that all public agencies certify, 30 days prior to the issuance of any debt, that it has adopted local debt policies addressing the topics set forth in Government Code Section 8855(i); and

WHEREAS, the Board of Trustees (the “Board”) of the Allan Hancock Community College District (the “District”) expects to issue debt in the form of general obligation bonds pursuant to its Measure I authorization; and

WHEREAS, from time-to-time the District shall have the opportunity to consider other forms of debt issuance; and

WHEREAS, the Board desires to adopt a Debt Issuance and Management Policy in compliance with Government Code Section 8855;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

- Section 1. The Board finds and determines that the foregoing recitals are true and correct.
- Section 2. The Board approves the Debt Issuance and Management Policy attached hereto.
- Section 3. Officers of the Board are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

ADOPTED, SIGNED AND APPROVED this 10 day of October, 2017.

BOARD OF TRUSTEES OF THE ALLAN
HANCOCK COMMUNITY COLLEGE
DISTRICT

President

ATTEST:

Secretary

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA,)
SAN LUIS OBISPO AND VENTURA)

I, Dr. Kevin G. Walthers, do hereby certify that the foregoing Resolution 17-33 was duly adopted by the Board of Trustees of the Allan Hancock Community College District at a meeting thereof held on October 10, 2017 and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By: _____
Secretary

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

DEBT ISSUANCE AND MANAGEMENT POLICY

This Debt Management Policy (the “Policy”) provides written guidelines for the issuance of indebtedness by the Allan Hancock Joint Community College District (the “District”) in satisfaction of the requirements of S.B. 1029, codified as part of Government Code Section 8855.

Article I

Purpose and Goals

This Policy provides a framework for debt management and capital planning by the District.

This Policy has been developed to meet the following goals:

- (1) Identifying the purposes for which the debt proceeds may be used.
- (2) Identifying the types of debt that may be issued.
- (3) Describing the relationship of the debt to, and integration with, the District’s capital improvement program or budget.
- (4) Establishing policy goals related to the District’s planning goals and objectives.
- (5) Implementing internal control procedures to ensure that the proceeds of the proposed debt issuance will be directed to the intended use upon completion of the issuance.

Article II

Purposes for Which Debt Proceeds May be Used

Section 2.01. Authority and Purposes of the Issuance of Debt

The laws of the State of California (the “State”) authorize the District to incur debt to make lease payments, contract debt, and issue bonds for school improvement projects. The District is authorized to contract debt to acquire, construct, reconstruct, rehabilitate, replace, improve, extend, enlarge, and equip such projects; to refund existing debt; or to provide for cash flow needs.

Section 2.02. State Law

Section 18 of Article XVI of the State Constitution contains the “debt limitation” formula applicable to the District.

There are a number of State laws that govern the issuance of general obligation bonds (“GO Bonds”) by community college districts. Sections 1(b)(2) (Proposition 46) and 1(b)(3) of Article XIII A (Proposition 39) of the State Constitution allow the District to issue GO Bonds. The statutory authority for issuing GO Bonds is contained in Education Code Section 15000 *et seq.* Additional provisions

applicable only to Proposition 39 GO Bonds are contained in Education Code Section 15264 *et seq.* An alternative procedure for issuing GO Bonds is also available in Government Code Section 53506 *et seq.*

The statutory authority for issuing Tax and Revenue Anticipation Notes (“TRANs”) is contained in Government Code Section 53850 *et seq.* Authority for lease financings is found in Education Code Section 17455 *et seq.* and additional authority is contained in Education Code Sections 17400 *et seq.*, 17430 *et seq.* and 17450 *et seq.*, and Government Code Section 4217.10 *et seq.* The District may also issue Mello-Roos bonds pursuant to Government Code Section 53311 *et seq.*

Section 2.03. Debt Issued to Finance Operating Costs

The District may deem it necessary to finance cash flow requirements under certain conditions. Such cash flow borrowing must be payable from taxes, income, revenue, cash receipts and other moneys attributable to the fiscal year in which the debt is issued.

General operating costs include, but are not limited to, those items normally funded in the District’s annual operating budget.

The District’s Chancellor or Vice Chancellor, Business Services, will review potential financing methods to determine which method is most prudent for the District. Potential financing sources include but are not limited to tax and revenue anticipation notes, temporary borrowing from the Santa Barbara County Treasurer and Tax Collector, and temporary interfund borrowing.

Article III

Types of Debt That May be Issued

Section 3.01. Types of Debt Authorized to be Issued

A. Short-Term: The District may issue fixed-rate and/or variable rate short-term debt, which may include TRANs, when such instruments allow the District to meet its cash flow requirements. The District may also issue bond anticipation notes (“BANs”) to provide interim financing for bond projects that will ultimately be paid from GO Bonds.

B. Long-Term: Debt issues may be used to finance essential capital facilities, projects and certain equipment where it is appropriate to spread the cost of the projects over more than one budget year. Long-term debt should not be used to fund District operations.

Long term debt in the form of GO Bonds may be issued under Article XIII A of the State Constitution, either under Proposition 46, which requires approval by at least a two-thirds (66.67%) majority of voters, or Proposition 39, which requires approval by at least 55% of voters, subject to certain accountability requirements and additional restrictions.

The District may also enter into long-term leases and/or participate in the sale of certificates of participation or lease revenue bonds for public facilities, property, and equipment.

C. Lease/Equipment Financing: Lease-purchase obligations or appropriation leases are a routine and appropriate means of financing capital equipment and certain capital facilities. However, lease obligations may impact on budget flexibility.

D. Use of General Obligation Bonds: A significant portion of the District's capital projects are projected to be funded by GO Bond proceeds. Projects financed by the GO Bonds will be determined by the constraints of applicable law and the project list approved by voters.

Article IV

Relationship of Debt to and Integration with District's Capital Improvement Program or Budget

Section 4.01. Impact on Operating Budget and District Debt Burden

In evaluating financing options for capital projects, both short and long-term debt amortization will be evaluated when considering a debt issuance, along with the potential impact of debt service, and additional costs associated with new projects on the operating budget of the District. The cost of debt issued for major capital repairs or replacements may be judged against the potential cost of delaying such repairs.

Section 4.02. Capital Improvement Program

The Vice Chancellor, Business Services and the facilities staff have responsibility for the planning and management of the District's capital improvement program subject to review and approval by the Board of Trustees. Staff will, as appropriate, supplement and revise any applicable facilities master plan in keeping with the District's current needs for the acquisition, development and/or improvement of District's real estate and facilities. Such plans may include a summary of the estimated cost of each project, schedules for the projects, the expected quarterly cash requirements, and annual appropriations, in order for the projects to be completed.

Section 4.03. Refunding and Restructuring Policy

A. Considerations for Refunding.

1. District's Best Interest. Whenever deemed to be in the best interest of the District, the District shall consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility.

2. Net Present Value Analysis. The District shall review a net present value analysis of any proposed refunding in order to make a determination regarding the cost-effectiveness of the proposed refunding.

3. Maximize Expected Net Savings. The District shall time the refinancing of debt to maximize the District's expected net savings over the life of the debt.

4. Comply with Existing Legal Requirements. The refunding of any existing debt shall comply with all applicable State and Federal laws governing such issuance.

Article V

Policy Goals Related to District's Planning Goals and Objectives

In following this Policy, the District shall pursue the following goals:

1. The District shall strive to fund capital improvements from voter-approved GO Bond issues to preserve the availability of its General Fund for District operating purposes and other purposes that cannot be funded by such bond issues.

2. To the extent applicable, the District shall endeavor to attain the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements.

3. The District shall take all practical precautions and proactive measures to avoid any financial decision that will negatively impact current credit ratings on existing or future debt issues.

4. The District shall, with respect to GO Bonds, remain mindful of its statutory debt limit in relation to assessed value growth within the school district and the tax burden needed to meet long-term capital requirements.

5. The District shall consider market conditions and District cash flows when timing the issuance of debt.

6. The District shall determine the amortization (maturity) schedule which will fit best within the overall debt structure of the District at the time the new debt is issued.

7. The District shall match the term of the issue to the useful lives of assets funded by that issue whenever practicable and economical, while considering repair and replacement costs of those assets to be incurred in future.

8. The District shall, when issuing debt, assess financial alternatives to include new and innovative financing approaches, including whenever feasible, categorical grants, revolving loans or other State/federal aid, so as to minimize the encroachment on the District's General Fund.

9. The District shall, when planning for the sizing and timing of debt issuance, consider its ability to expend the funds obtained in a timely, efficient and economical manner.

Article VI

**Internal Control Procedures for Issuance of Debt
to Ensure Intended Use of Proceeds**

Section 6.01. Structure of Debt Issues

A. Maturity of Debt: The duration of a debt issue shall be consistent, to the extent possible, with the economic or useful life of the improvement or asset that the issue is financing. In addition, the average life of tax-exempt financing shall not exceed 120% of the average life of the assets being financed. The District shall also consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

B. Debt Structure:

1. GO Bonds:

a. *New Money Bond Issuances*: For tax-exempt new money bond issuances, the District shall size the bond issuance consistent with the “spend-down” requirements of the Internal Revenue Code and, for all new money bond issuance, within any limits approved by the District’s voters. To the extent possible, the District will also consider credit issues, market factors (e.g. bank qualification) and tax law when sizing the District’s bond issuance.

b. *Refunding Bond Issuances*: The sizing of refunding bonds will be determined by the amount of money that will be required to cover the principal of, accrued interest (if any) on, and redemption premium for the bonds to be defeased on the call date and to cover appropriate financing costs.

c. *Maximum Maturity*: All bonds issued by the District shall mature within the limits set forth in applicable provisions of the Education Code or the Government Code. The final maturity of tax-exempt bonds will also be limited to the average useful life of the assets financed or as otherwise required by tax law.

d. *Taxable Bonds*: Taxable bonds shall be considered for funding projects which do not satisfy the “spend-down” requirements of the Internal Revenue Code.

2. Lease-Purchase Obligations: The final maturity of equipment or real property lease obligations will be limited to the useful life of the assets to be financed.

C. Debt Service Structure: The District shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, provide flexibility, and, as practical, to recapture or maximize its debt capacity for future use.

Section 6.02. Use of Proceeds

The District shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred. In furtherance of the policy, and in connection with the issuance of all GO Bonds:

1. As required by Government Code Section 53410, the District shall only use GO Bond proceeds for the purposes approved by the District's voters; and

2. The Vice Chancellor, Business Services shall have the responsibility, no less often than annually, to provide to the District's Board of Trustees a written report which shall contain at least the following information:

(i) The amount of the debt proceeds received and expended during the applicable reporting period; and

(ii) The status of the acquisition, construction or financing of the school facility projects, as identified in any applicable bond measure, with the proceeds of the debt.

These reports may be combined with other periodic reports which include the same information, including but not limited to, periodic reports made to the California Debt and Investment Advisory Commission, or continuing disclosure reports or other reports made in connection with the debt. These requirements shall apply only until the earliest of the following: (i) all the debt is redeemed or defeased, but if the debt is refunded, such provisions shall apply until all such refunding bonds are redeemed or defeased, or (ii) all proceeds of the debt, or any investment earnings thereon, are fully expended.

3. The District shall post on the District website the Annual Report of the District's Independent Bond Oversight Committee which has been given the responsibility to review the expenditure of GO Bond proceeds to assure the community that all GO Bond funds have been used for the construction, renovation, repair, furnishing and equipping of school facilities, and not used for teacher or administrator salaries or other operating expenses.

4. The District shall hire an independent auditor to perform an annual independent financial and performance audit of the expenditure of GO Bond proceeds, and to post such audits on the District website.

Allan Hancock Joint Community College District
Debt Issuance and Management Policy
Adopted on October 10, 2017.

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Authorization to Use Reserved Mandate Block Grant Funds	Item Number: 13.F.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

BACKGROUND:

At the September 8, 2015 board meeting, the board adopted the 2015-16 district budget. Included in that action, the board agreed that \$5,340,800 in mandate block grant funds would be held in reserve and use of the funds would require board approval. At the March 8, 2016 board meeting, the board approved the use of \$200,000 of the mandate block grant funds for Plant Services to backfill deferred plant and equipment needs due to budget reductions occurring in the previous five years.

The current balance in the Mandate Block Grant Reserve is \$5,142,528. Funds from this reserve have not been used to provide stability funding in FY 2015-2016 or FY 2016-2017 as budgeted.

Plant Services is requesting an allocation of an additional \$200,000 to continue replacement of aging district vehicles and equipment, including vehicles that support the Public Safety program and PCPA. The attached document provides a summary of vehicles and equipment purchased with the previous allocation of funds from the reserve. Also included is a list of needed vehicles and equipment. The additional funding will allow acquisition of necessary, efficient and safe vehicles and equipment for district needs.

(continued)

FISCAL IMPACT:

A reduction of \$200,000 in the Mandate Block Grant Reserve, General Fund Restricted. There is no net impact on the General Fund Unrestricted.

RECOMMENDATION:

Staff recommends that the board of trustees authorize the transfer of \$200,000 from the Mandate Block Grant Reserve to the Plant Services budget for the replacement of vehicles identified in the list provided.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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PRIORITY	YEAR	VEHICLES/EQUIPMENT REPLACED	DEPARTMENT	MILEAGE	REPLACEMENT	COST
	1998	Ford Crown Victoria	Police Academy	187,000	(2) 2007 Chevrolet Impalas	\$5,412
	1975	Specialty Trailer	PCPA	Unknown	2016 Specialty Trailer	\$9,096
	1975	Specialty Trailer	PCPA	Unknown	2016 Specialty Trailer	\$9,096
	1990	Ford Ranger Pickup Truck	Custodial	176,000	New Eco Electric Truck	\$13,098
	1999	Chevrolet S10 Pickup Truck	Custodial	173,172	New Eco Electric Truck	\$13,098
	1992	Ford Ranger Pickup Truck	Grounds	148,000	New Eco Electric Truck	\$13,098
		Equipment request	Fire Academy	N/A	2007 Telehandler Forklift	\$42,212
	1980	Chevrolet 3/4 T Pickup Truck	Grounds - LVC	195,000	2004 Chevrolet LD2500 Truck	\$0
	2003	Chevrolet Astro Minivan	PCPA	123,000	2007 Chevrolet Express Van	\$0
	2007	Chevrolet Express Van	Student Transp.	N/A	2014 Ford E-350 Passenger Van	\$30,483
	1981	Advance Street Sweeper	Police Academy	15,292 Hrs	2009 GMC SchwartzeStreet Sweeper	\$54,088
	2005	Chevrolet Minivan	PCPA	144,000	2015 Dodge Grand Caravan	\$19,344
	1997	GMC Sierra C2500 Pickup Truck #28	Grounds	118,000	Replace with 2500 Pickup Truck	\$13,121
					TOTAL	\$222,146
		LEASED VEHICLES/EQUIP.				
	2004	Chevrolet LD2500 Pickup Truck	Landscape Supervisor	75,000	Lease to own 2016 Chev. 1500 Pickup	\$5,700 Yr
	2001	Dodge Ram 2500 Utility Pickup Truck	Maint. Supervisor	93,000	Lease to own 2016 Chev. 1500 Pickup	\$5,700 Yr
	2003	GMC Sierra 1500 Pickup Truck	Custodial Supervisors	121,000	Lease to own 2016 Ford 1500 Pickup	\$5,880 Yr
	1986	John Deere Tractor	LVC Grounds	2,563 Hrs.	Lease to own 2016 Kubota Tractor	\$7,300 Yr
PRIORITY	YEAR	VEHICLES/EQUIP. YET TO BE REPLACE	DEPARTMENT	MILEAGE	REPLACEMENT	COST
1	1999	Chevrolet Astro Minivan #22	ITS	87,000	Replace with Minivan	\$20,000
2	1998	International Box Truck #52	PCPA	115,014	Replace with Box Truck	\$50,000
3	1999	Ford Ranger Pickup Truck #47	Custodial - LVC	125,000	Replace with Small Pickup Truck	\$20,000
4	2005	Ford 2500 Utility Truck #29	Maint. - Carpenter	135,000	Replace with 2500 Utility Truck	\$35,000
5	2002	Chevrolet Astro Minivan #41	Maint. - Locksmith	148,267	Replace with 2500 Van	\$35,000
6		None Available	Grounds		Pro-gator Heavy Utility Vehicle	\$10,000
7	2009	5' Deck John Deere Gas Mower Z830	Grounds	14,145 Hrs	6' Deck John Deere Diesel Mower	\$20,300
8	2001	Chevrolet Express 2500 Van #31	Maint. - HVAC - LVC	73,135	Replace with 2500 Van	\$35,000
9		None Available	Maintenance - LVC		Need Man-lift for LVC	\$36,000
10	1975	Specialty Trailer	PCPA	Unknown	2017 Specialty Trailer	\$12,000
11	2001	Toyota Forklift - 3,500 lb.	Warehouse	7,303	Replace with 5,000 lb. Forklift	\$19,000
					TOTAL	\$292,300
		PUBLIC SAFETY VEHICLES/EQUIP.				
*		Police Vehicles	Police Academy		High-Speed Track Vehicles	\$26,400
*		Fire Trucks	Fire Academy		Fire trucks and Water tenders	\$50K - \$150K
*		EMS Vehicles	EMS Academy		Ambulances	\$25K - \$75K

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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Change Order 02	Item Number: 13.G.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

BACKGROUND

At the September 13, 2016 meeting, the board of trustees affirmed the award of the Vehicle and Pedestrian Wayfinding Signage Project to A Good Sign and Graphics Co. in the amount of \$496,700.00. The project scope of work included providing consistent wayfinding through vehicular signage at campus entrances, parking lots, and pedestrian signs throughout each campus. The signage design provides a sense of place through use of the Allan Hancock College logo, color scheme, and fonts.

A change order allows services to be added to or deleted from the original scope of work of a contract, which alters the original contract amount and may extend completion date. The change order identifies the price to be paid for this added work, in addition, to describing the work to be completed (or not completed in some cases). Once the change order is approved by the board of trustees, it serves to amend the original contract such that the change order now becomes part of the contract.

The following page shows an itemized list for change order 02. The contingency balance prior to change order 02 is \$17,127.97.

FISCAL IMPACT

Change order 02 results in a credit of \$12,165.00. This change order will decrease the contract amount from \$496,700.00 to \$484,535.00.

RECOMMENDATION

Staff recommends that the board of trustees approve change order 02 to the contract with A Good Sign and Graphics Co. and authorize the associate superintendent/vice president, finance and administration to sign change order 02.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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Number	Vehicle and Pedestrian Wayfinding Signage Project Bid No 16-02, Change Order 02	Amount
COR #2/COR #3	Fabrication of pedestrian directional signage [COR 2] and university signage [COR 3]: November 16, 2016 submittal response requested double-sided signage. There are approximately 44 signs. 10 non-compensable delay days are justifiable.	\$0.00
COR #4	Double-sided type 4 directional signage: On April 28, 2017, A Good Sign and Graphics Co. was notified of the additional work to 1 sign. 10 non-compensable delay days are justifiable.	\$0.00
COR #5	Directional removal: On April 28, 2017 A Good Sign and Graphics Co. was notified of the additional work to 36 blades to remove the letter "S." 2 non-compensable delay days are justifiable.	\$0.00
COR #6	Pedestrian directional signage, add 5 blades: On April 6, 2017, A Good Sign and Graphics Co. was notified of the additional work to add 1 blade (not 5) and add vinyl to an existing sign. 10 non-compensable delay days are justifiable.	\$0.00
COR #7	Add vinyl: W, D, E, and F: On April 6, 2017, A Good Sign and Graphics Co. was notified of the additional work to add vinyl letters W, D, E, and F. 5 non-compensable delay days are justifiable.	\$0.00
COR #8	Vehicular directional sign type 4 & 6: There is a mutual agreement that there was no delayed days associated with change order 01.	\$0.00
COR #10	Remobilization cost associated with implementing change order 02.	\$0.00
COR # 11	Deleted scope of work.	(\$12,165.00)
	Change Order 02 Total	(\$12,165.00)

Vehicle and Pedestrian Wayfinding Signage Project Bid No. 16-02, Change Order 02		
	Amount	Time (Days)
<u>Original Contract</u>	\$496,700.00	112
<u>Change Orders To Date</u>	\$0.00	0
<u>Change Order 02</u>	(\$12,165.00)	55
<u>Revised Current Total</u>	\$484,535.00	167

ACTION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 10, 2017
Subject:	Vehicle and Pedestrian Wayfinding Signage Project, Bid No. 16-02, Notice of Completion	Item Number:	13.H.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

At the September 13, 2016 meeting, the board of trustees affirmed the award of the Vehicle and Pedestrian Wayfinding Signage Project to A Good Sign and Graphics Co. in the amount of \$496,700.00. The project scope of work included providing consistent wayfinding through vehicular signage at campus entrances, parking lots, and pedestrian signs throughout each campus. The signage design provides a sense of place through use of the Allan Hancock College logo, color scheme, and fonts.

The close out of the construction requires technical procedures be implemented to ensure compliance with the district's construction contract documents and the California state public contract code. Part of the process is for the district's board of trustees to acknowledge final completion, accept the project, and to record a notice of completion with the Santa Barbara County Recorder's Office within fifteen (15) days of the district's acceptance. This notice starts the 30-day period within which subcontractors or material suppliers must file any stop payment notices. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release the retention payment to the contractor in accordance with public contract code section 7107(c).

FISCAL IMPACT

There is no fiscal impact to file a notice of completion. A five percent (5%) retention in the amount of \$24,226.75 is held.

RECOMMENDATION

Staff recommends that the board of trustees approve filing a notice of completion for A Good Sign and Graphics Co. for the Vehicle and Pedestrian Wayfinding Signage Project.

Administrator Initiating Item: Michael R Black	Final Disposition:
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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Site Concrete Replacement Project, Lompoc Valley Center, Bid No. 17-01, Change Order 01	Item Number: 13.I.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

BACKGROUND

At the July 11, 2017 meeting, the board of trustees awarded the Site Concrete Replacement Project, to Jeff Ploutz Construction, Inc. DBA J&P Construction in the amount of \$142,222.00. The project scope of work includes replacing the existing sinking sidewalk pavers with concrete at the Lompoc Valley Center's drop off entrance and courtyard location.

A change order allows services to be added to or deleted from the original scope of work of a contract, which alters the original contract amount and may extend completion date. The change order identifies the price to be paid for this added work, in addition, to describing the work to be completed (or not completed in some cases). Once the change order is approved by the board of trustees, it serves to amend the original contract such that the change order now becomes part of the contract and thereby allows the contractor to be paid for the additional scope of work.

The following page shows an itemized list for change order 01. The contingency balance prior to change order 01 is \$57,197.81.

FISCAL IMPACT

The amount of the change order 01 is \$5,485.00. This change order will increase the contract amount from \$142,222.00 to \$147,707.00.

RECOMMENDATION

Staff recommends that the board of trustees approve change order 01 to the contract with Jeff Ploutz Construction, Inc. DBA J&P Construction and authorize the associate superintendent/vice president, finance and administration to sign change order 01.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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Number	Site Concrete Replacement Project Bid No 17-01, Change Order 01	Amount
CCD #5	Remove non-compliant ramp and replace with new accessible ramp.	\$5,485.00
Change Order 01 Total		\$5,485.00

Site Concrete Replacement Project Bid No. 17-01, Change Order 01		
	Amount	Time (Days)
<u>Original Contract</u>	\$142,222.00	33
<u>Change Orders To Date</u>	\$0.00	0
<u>Change Order 01</u>	\$5,485.00	19
<u>Revised Current Total</u>	\$147,707.00	52

ACTION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 10, 2017
Subject:	Site Concrete Replacement Project, Lompoc Valley Center, Bid No. 17-01, Notice of Completion	Item Number:	13.J.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

At the July 11, 2017 meeting, the board of trustees awarded the Site Concrete Replacement Project, to Jeff Ploutz Construction, Inc. DBA J&P Construction in the amount of \$142,222.00. The project scope of work included replacing the existing sinking sidewalk pavers with concrete at the Lompoc Valley Center's drop off entrance and courtyard location.

The close out of the construction requires technical procedures be implemented to ensure compliance with the district's construction contract documents and the California state public contract code. Part of the process is for the district's board of trustees to acknowledge final completion, accept the project, and to record a notice of completion with the Santa Barbara County Recorder's Office within fifteen (15) days of the district's acceptance. This notice starts the 30-day period within which subcontractors or material suppliers must file any stop payment notices. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release the retention payment to the contractor in accordance with public contract code section 7107(c).

FISCAL IMPACT

There is no fiscal impact to file a notice of completion. A five percent (5%) retention is held in the amount of \$7,111.10.

RECOMMENDATION

Staff recommends that the board of trustees approve filing a notice of completion for Jeff Ploutz Construction, Inc. DBA J&P Construction for the Site Concrete Replacement Project.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Resolution 17-34, Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act	Item Number: 13.K.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 3

BACKGROUND

On January 20, 2015 the board of trustees approved Resolution 15-02 and 15-03, Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act. This public contract code §22003 et seq. establishes the authority of the district to engage in alternative bidding procedures provided that the district adopts the uniform construction cost accounting procedures.

As part of resolution 15-03, the vice president of operations was authorized to award informal bid contracts to the lowest responsive bidder. Once awarded, the board is asked to ratify the award of contract at the next scheduled board meeting. With the retirement of Felix Hernandez, vice president of operations, it is necessary to delegate authorization to award informal bid contracts to the associate superintendent/vice president of finance and administration.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 17-34, Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act authorizing the associate superintendent/vice president of finance and administration to award a contract under the Uniform Public Construction Cost Accounting Act.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION NO.17-34**

**INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST
ACCOUNTING ACT**

WHEREAS, and the District has adopted the uniform public construction cost accounting procedures set forth in the Uniform Public Construction Cost Accounting Act (the "Act") set forth at California Public Contract Code §§22000 et seq.

WHEREAS, pursuant to the Act, if a public agency adopts the uniform public construction cost accounting procedures, such public agency may, in its discretion, adopt and implement the alternative bidding procedures and certain informal bidding procedures as set forth in the Act commencing at California Public Contract Code §§22030 et seq.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Allan Hancock Joint Community College District hereby adopt the following informal bidding procedures under the Act:

INFORMAL BID PROCEDURES

Public projects, as defined in the Act, of One Hundred Seventy-Five Thousand Dollars (\$175,000) or less may be let to contract by informal bidding procedures as set forth in §§22032 et seq., of the California Public Contract Code and this Resolution. The foregoing dollar limit for the informal bidding procedures herein shall be adjusted without further action of the Board of Trustees if the State Controller under Public Contract Code §22020 adjusts the monetary limits for bidding contracts under the informal bidding procedures of the Act.

LIST OF CONTRACTORS

A list of contractors shall be developed and maintained in accordance with the provisions of §22034 of the California Public Contract Code and criteria promulgated from time to time by the California Uniform Cost Accounting Commission. The list shall set forth the different categories of trade work that each listed contractor is qualified to perform on behalf of the District.

NOTICE INVITING INFORMAL BIDS

Where a public project is to be informally bid under the Act, a notice inviting formal bids (which shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for submission of bids shall be mailed to: (i) all contractors for the category of work to be bid as shown in the list of contractors developed pursuant to this Resolution, or: (ii) all trade journals specified by the California Uniform Cost Accounting Commission for Santa Barbara County in accordance with Public Contract Code §22036, or (iii) both contractors and trade journals. All mailing of notices to the contractors and/or trade journals described above shall be completed not less than fourteen (14) calendar days prior to the date that the bids are due. Additional contractors and/or construction trade journals may be notified at the discretion of the Associate Superintendent/Vice President, Finance and Administration provided that;

If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent to the construction trade journals specified by the Commission and such other contractors and trade journals as the Associate Superintendent/Vice President, Finance and Administration may determine; and

If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

AWARD OF INFORMALLY BID CONTRACTS

The District will award contracts bid pursuant to these Informal Bidding Resolutions in accordance with the policies set forth herein.

The District's Associate Superintendent/Vice President, Finance and Administration is authorized, without further action or authorization of the Board of Trustees to award contracts bid pursuant to the informal bidding procedures adopted by this Resolution to the pre-qualified bidder submitting the lowest priced responsive bid proposal in the amount of \$175,000 or less (Public Contract Code Section 22034(e) allows the governing body of the public agency to delegate the authority to award informal contracts). The foregoing dollar limits shall be deemed amended without further action of the District's Board of Trustees if the State Controller under Public Contract Code §22020 adjusts the monetary limits for bidding contracts under the informal bidding procedures of the Act.

Notwithstanding the authority conferred onto the District's Associate Superintendent/Vice President, Finance and Administration, informally bid contracts awarded pursuant to such authority shall be submitted to information and ratification to the Board of Trustees on the Board's consent agenda within sixty (60) days of action awarding an informally bid contract.

If the lowest priced responsive bid proposal submitted for an informally bid public project exceeds \$175,000, but does not exceed \$187,500, the District's Board of Trustees may nevertheless award the contract to the bidder submitting the lowest priced responsive bid proposal if the Board of Trustees determines, by at least 4/5th vote that the cost estimate of the public agency was reasonable. The foregoing dollar limits shall be deemed adjusted in the event of action by the State Controller under Public Contract Code §22020 modifying the monetary limits for bidding contracts under the informal bidding procedures.

EFFECTIVE DATE

This Resolution shall take effect and be in force as of the date of enactment.

PASSED AND ADOPTED by the Board of Trustees of the Allan Hancock Joint Community College District in Santa Maria, California, this 10th day of October 2017, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTIONS: _____

IN WITNESS WHEREOF, this Resolution has been duly signed and sealed as of the 10th day of October, 2017

President of the Board

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Resolution 17-35, Approval of Construction Change Directives (CCD)	Item Number: 13.L.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

BACKGROUND

Education Code §70902 allows the board of trustees to delegate to an officer or employee of the district certain powers or duties. Although the board may delegate certain powers or duties, the board retains ultimate responsibility.

Resolution 17-35, grants signature authority to the associate superintendent/vice president of finance and administration to sign construction change directives (CCD). A CCD authorizes the contractor to make changes that may increase contract price and contract time. Adoption of this resolution will expedite processing of certain district documents in a timely manner.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the board of trustees approve Resolution 17-35, Approval of Construction Change Directives (CCD) authorizing the associate superintendent/vice president of finance and administration to approve and sign construction change directives.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION NO.17-35**

APPROVAL OF CONSTRUCTION CHANGE DIRECTIVES (CCD)

WHEREAS, Education Code Section 70902 provides that "Wherever in this section or any other statute a power is vested in the board of trustees, the board of trustees of a community college district, by majority vote, may adopt a rule delegating the power to the district's chief executive officer or any other employee or committee as the board of trustees may designate ...;" and

WHEREAS, Education Code Section 70902 further provides that the "board of trustees shall not delegate any power that is expressly made non delegable by statute," and "Any rule delegating authority shall prescribe the limits of the delegation;" and

WHEREAS, the board of trustees of Allan Hancock Joint Community College District recognizes that while the authority provided in Education Code Section 70902 authorizes the board of trustees to delegate its vested powers, the board of trustees retains the ultimate responsibility over the performance of those vested powers; and

WHEREAS, the board of trustees further recognizes that where other statutory provisions make certain powers non delegable, the board of trustees shall not delegate those powers, and that any rule delegating authority shall prescribe the limits of the delegation.

NOW, THEREFORE, be it resolved that in accordance with the authority provided in Education Code Section 70902, the board of trustees of the Allan Hancock Joint Community College District hereby delegates to the following officer or employee of the district, the authority to act in consultation with the superintendent/president on its behalf in performance of the duties and powers granted to the board by law as indicated below and subject to the following limitations and restrictions:

Authorized District Employee/Officer:	Michael R. Black Assoc. Superintendent/Vice President, Finance & Administration
Delegated Power or Duty:	Signature authority
Limitations and Restrictions:	Restricted to construction change directives. Actions to be reported to the board of trustees.

EFFECTIVE DATE

This Resolution shall take effect and be in forced as of the date of enactment.

PASSED AND ADOPTED by the Board of Trustees of the Allan Hancock Joint Community College District in Santa Maria, California, this 10th day of October 2017, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTIONS: _____

IN WITNESS WHEREOF, this Resolution has been duly signed and sealed as of the 10th day of October, 2017

President of the Board

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Authorization, Joint Use Agreement with the County of Santa Barbara Sheriff's Office	Item Number: 13.M.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

The district developed and constructed the Lompoc Valley Center, Public Safety Complex ("Project") in anticipation of the facilities to be used for training by local public safety agencies. The district and the County of Santa Barbara Sheriff's Office ("County") have an interest to execute a joint use agreement that stipulates the County will provide a Recruitment Training Officer (RTO) in support of the basic law enforcement and custody academies. Extensive discussions between the district and the County have resulted in a joint use agreement for County use of the driving track/city grid, scenario buildings, running track, skid pad, and shooting range within the terms of the agreement. The term of the agreement is for one year from January 1, 2018 to December 31, 2018. The district has the right to terminate the agreement for convenience with a ten-day notice.

The district is authorized by Education Code §81420 to enter into joint use agreements with a county for use of district real property provided that the proposed joint use "will not interfere with the educational program or activities of any school or class conducted upon the real property or in any such building" subject to the joint use agreement. The five-day advance scheduling requirement of the agreement ensures that there will be no use any of the facilities, by the County, so as to not interfere with district education programs.

FISCAL IMPACT

There is no fiscal impact to execute this joint use agreement.

RECOMMENDATION

Staff recommends that the board of trustees authorize the superintendent/president to execute a joint use agreement between the district and County of Santa Barbara Sheriff's Office once amendable terms are reached.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: District Travel Request Outside of the State	Item Number: 13.N.
Strategic Goal: Goal SLS4: Ensure students are focused	Enclosures: Page 1 of 1

BACKGROUND

- Two Bridges to the Baccalaureate students will be attending out-of-state conferences. Bianca Aleman will attend the 33rd Biennial Western Coatings Symposium and Show in Las Vegas, NV, October 15-18, 2017, and Emiliano Escamilla will attend the 21st International Conference on Miniaturized Systems for Chemistry and Life Sciences (MicroTAS 2017) in Savannah, GA, October 22-26, 2017. Participation in the scientific conferences will accomplish the objective of the NIH/Bridges to the Baccalaureate program, which is to provide research experience and support network necessary in the sciences for students of unrepresented groups. Moreover, the NIH enhances the research experience by promoting the practices in coaching/mentoring between Cal Poly faculty and Bridges students. Bianca and Emiliano are students who participated in the summer research at Cal Poly, SLO. Their lab mentors invited them to present their research at the scientific conferences noted in the submitted Travel Request packets. These activities enhance students' engagement in the sciences, knowledge and skills in research, and provide the resources needed to transfer to a four year college.
- Ann Lucas, music professor, attended and presented her paper at the Institute for Medieval Studies at the University of Leeds in the city of Leeds located in West Yorkshire, England, July 3-6, 2017. The International Medieval Studies provided an interdisciplinary forum for the discussion of all aspects of Medieval Studies. Ann presented her paper in the session entitled "The Otherness of God". Her topic was the 11th century nun and visionary Hildegard of Bingen and her masterwork miracle play *Ordo Virtutum*. Ann reports that her paper was well received, and she learned much by attending other sessions and musical events. Writing the paper enriched Ann's understanding of the period, and she revised her own music history courses as a result.

FISCAL IMPACT

- Estimated to be a maximum of \$3,229 from Bridges to the Baccalaureate funds.
- Estimated to be a maximum of \$700 from Professional Development funds.

RECOMMENDATION

Staff recommends that the board of trustees approve the authorization to travel for Ann Lucas, music professor to Leeds located in West Yorkshire, England in July 2017, Bridges to the Baccalaureate students, Bianca Aleman to Las Vegas, NV and Emiliano Escamilla to Savannah, GA in October 2017.

Administrator Initiating Item: George A. Railey	Final Disposition:
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ACTION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 10, 2017
Subject:	Resolution 17-36 Authorization to Issue a Request for Qualifications for Architectural Services for Design of the Fine Arts Complex	Item Number:	13.O.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 3

BACKGROUND

The Fine Arts Complex is a new 68,000 sq. ft. two-story building that includes visual arts, multi-media and applied design, photography, film and video, dance, music, and shared amenities. The project consolidates all of the fine arts and performing arts (except theatre arts) currently in buildings D (Theatre Arts Center), E (Music), F (Fine Arts), O (Industrial Technology), and S (Community Education) into one Fine Arts Complex.

A Final Project Proposal (FPP) was submitted to the state in June 2014. The state's construction bond passed in November 2016. The district requested approval from the board of trustees in April 2017 to solicit proposals for the Fine Arts Complex. As part of the state funding requirements, a resolution authorizing the request for proposals for architectural services for design of the Fine Arts Complex is required.

FISCAL IMPACT

The fiscal impact to solicit request for qualifications is estimated to be approximately \$5,000 and will be funded from the operations budget.

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 17-36 Authorization to Issue a Request for Qualifications for Architectural Services for Design of the Fine Arts Complex

Administrator Initiating Item: Michael Black	Final Disposition:
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RESOLUTION NO. 17-36

RESOLUTION OF THE BOARD OF TRUSTEES OF THE ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT AUTHORIZING THE ISSUANCE OF A REQUEST
FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES FOR DESIGN OF THE FINE
ARTS COMPLEX

WHEREAS, the Allan Hancock Joint Community College District (District) desires to design and construct a new Fine Arts Complex Project (Project) which will be a 68,000 sq. ft. two-story building that will consolidate all of the fine arts (except theater arts) into one complex, providing modern functional facilities for the educational and cultural programs provided by the District; and

WHEREAS, the Project is included in the District's 2007-2010 Educational and Facilities Master Plan and the 2008 Bond Measure I, Facility Site and Utility Master Plan, and a schematic design has been prepared to define the general scope and conceptual design of the Project, and now architectural drawings are needed to implement the design phase of the Project; and

WHEREAS, on April 11, 2017 the District authorized the solicitation of proposals in connection with the Fine Arts Complex Project, and the District hereby authorizes the issuance of a Request for Qualifications for the solicitation of architectural services in connection with the development of the design plans and drawings for the Project; and

WHEREAS, the solicitation of proposals will be made through a competitive selection process whereby the District may select a firm to provide architectural services for the Project based upon the demonstrated competence and qualifications of those firms expressing an interest in providing such services to the District; and

WHEREAS, the District's competitive selection process for providing architectural services for the design of the Fine Arts Complex Project shall assure the maximum participation of local business firms, and specifically prohibit unlawful activity and conflicts of interest, in accordance with Government Code section 4526;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Allan Hancock Joint Community College District does hereby authorize the issuance of a Request for Qualifications for Architectural Design Services for the Fine Arts Complex Project, pursuant to a competitive selection process in accordance with the standards and guidelines set forth in Government Code section 4526;

BE IT FURTHER RESOLVED, that the President of the Allan Hancock Joint Community College District and, or his designee, are hereby authorized and directed to prepare and advertise for the solicitation of statements of qualifications from architectural firms, in consultation with staff and legal counsel as may be necessary or advisable in order to effectuate the purpose and intent of this Resolution.

APPROVED, PASSED, AND ADOPTED by the Governing Board of the Allan Hancock Joint Community College District this ____ day of October, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

President of the Governing Board of
the Allan Hancock Joint Community College District

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Allan Hancock Joint Community College District this ____ day of October, 2017.

Clerk of the Governing Board of the Allan Hancock
Joint Community College District

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Agreement with Supervisory/Confidential Employees	Item Number: 13.P.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

In addition to the changes to salary schedule 40 (including exempt status compensation) approved by the Board at its regular August meeting, the result of the meet and confer discussions with the Supervisory/Confidential employees as of September 6, 2017 are as follows:

Supervisory/Confidential Group agreed on the following:

No Cost of Living Adjustment (COLA) for 2018/19 and 2019/20. COLA for 2017/18 was included in the salary schedule changes approved in August.

Employees who do not take insurance will continue to receive cash-in-lieu
 Employees who take insurance will not be issued any cash-in-lieu effective September 30, 2017 paycheck

Ongoing annual \$300 physical exam payment to be made in the November 30 paycheck without turning in reimbursement forms.
 The November 2017 (2017/18) payment will be less any reimbursements already received from the 2017-18 allocation.
 Payout of balance from 2016/17 in November's paycheck.
 The annual payment will be \$300 gross (taxes are the employee's responsibility, so net will be less than \$300)

FISCAL IMPACT

The savings to the general fund is approximately \$4,382 for the 2017-2018 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the meet and confer agreement for 2017-2020 with the supervisor and confidential employees.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Change of Status for Management Employee	Item Number: 13.Q.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

The following personnel action is recommended:

BACKGROUND

Michael Black, FROM associate superintendent/vice president, finance and administration, full time, 12 months, range 1 step H, executive management salary schedule TO associate superintendent/vice president, finance and administration, full time, 12 months, range 1 step I plus 10 percent out-of-class, executive management salary schedule, retroactive to October 1, 2017.

Reason: Mr. Black is assuming duties of the vice president, operations, due to the retirement of Felix Hernandez Jr., effective October 1, 2017.

FISCAL IMPACT

The savings to the unrestricted general fund is approximately \$125,464 for the 2017-2018 fiscal year. This savings is due to the consolidation of duties and the elimination of the Vice President, Facilities position.

RECOMMENDATION

Staff recommends that the board of trustees approve the change of status of Michael Black, associate superintendent/vice president, finance and administration, effective October 1, 2017.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Appointment of CalPERS Retired Annuitant: Limited Duration Extra Help	Item Number: 13.R.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

Staff recommends the limited duration extra help appointment of Felix Hernandez, Jr. prior to the 180-day wait period for CalPERS retirees to provide critical support of the District's mediation and arbitration efforts associated with the Public Safety Complex project. The nature of and timelines for these legal matters necessitates Mr. Hernandez's skills and experience for a limited duration of time. Once these legal matters are resolved, Mr. Hernandez's extra help assignment will terminate.

The retired annuitant employment restrictions for extra help positions are authorized by Government Code sections 7522.56, 21224, 21227, and 21229. The employee and employer must meet the following restrictions:

Limited Duration Work. The employee has skills needed to perform work of limited duration or employment is needed during an emergency (such as floods, earthquakes, etc.) to prevent stoppage of public business. While these workloads may last more than one fiscal year, the employment should terminate when the limited duration work is completed.

Compensation. The hourly pay rate cannot be less than the minimum or exceed the maximum paid to other employees performing comparable duties as listed in the employer's publicly available pay schedule. Also, the employee cannot receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate. There are no exceptions.

960-Hour Limit. The hours worked cannot exceed 960 hours in a fiscal year (July 1 through June 30) for employment with all CalPERS employers combined. There are no exceptions to this limit.

An exception to the 180-Day Wait Period requirement applied in this situation as follows: (The 180-day wait period for Mr. Hernandez begins on October 1, 2017 and ends on April 1, 2018)

Before the employee begins work as a retired annuitant, the employer must certify the nature of the employment and that the appointment is necessary to fill a critically needed position sooner than 180 days. The appointment must be approved by the employer's governing body, in a public meeting, and must be approved as an action item, rather than on a consent calendar.

FISCAL IMPACT

The fiscal impact of this work will be based on an as-needed basis at the hourly rate of \$77.00 per hour not to exceed the 960-hour limit or \$73,920 for the 2017-2018 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the limited duration extra help assignment for Felix Hernandez, Jr. in support of the District's mediation and arbitration efforts associated with the Public Safety Complex project and the board of trustees certify that his appointment is necessary to fill a critical need sooner than the required 180 days waiting period.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Grant Proposals Submitted	Item Number: 14.A
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2

BACKGROUND

The office of institutional grants has submitted the following grant applications for a total of \$1,416,787 in requested funds:

1. Henry W. Bull Foundation: Women in Engineering PA²T[♀] H Network (\$10,000)

The college has submitted a proposal to implement a mentoring outreach project designed to ***ENTICE, ENGAGE, and EMPOWER*** female students within our local high schools and the college into the engineering career path. If successful, the project could become a model program throughout the state and result in increases in college enrollment, retention, and university transfers for this traditionally underserved population.

No matching funds are required. The project period is January 1, 2018 – December 31, 2019. (Submitted by Christine Reed)

2. Santa Barbara Foundation: Hancock Promise (\$1,250,000)

The Allan Hancock College Foundation, on behalf of the College, submitted a proposal to support the first five years of Promise students.

No matching funds are required. The project period is August 2017 – June 2022. (Submitted by Susan Houghton)

3. Fund for Santa Barbara: SOAR Club (\$7,100)

Students Organizing for Advocacy and Retention (SOAR) submitted a proposal to reach out to graduating high school seniors and disenfranchised individuals, encourage them to pursue higher education, provide a social/educational support group for new and continuing students, encourage involvement in the college and community, and seek financial and community support from community groups (such as Rotary, Chamber, Elks).

No matching funds are required. The project period is fiscal year 2017-18. (Submitted by Antonio Ramirez)

Administrator Initiating Item: Susan Houghton	Final Disposition:
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4. California Community Colleges Chancellor's Office: Zero Textbook Cost Degree Program RFA # 17-085 (\$149, 687)

Over the last twelve years, textbook prices have risen over 80 percent. This rising cost of textbooks results in fifty percent of community college students using their financial aid to cover textbooks rather than other expenses such as transportation, child care, or living expenses. This creates additional financial strain on students that creates a barrier to retention and completion. To address this issue, AHC applied for a Zero Textbook Cost grant to expand the use of open educational resources in multiple sections of 18 courses and specifically in three degree tracks. If awarded, this will allow AHC to save nearly 40,000 students between \$4M-\$8M in textbook costs.

There are no matching requirements. The project period is January 1-December 31, 2018. (Submitted by J. Scarffe.)

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Design Process for Fine Arts Complex	Item Number: 14.A.2.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

STATUS

The outcome of any construction planning process is to design a building, that when constructed, will provide the necessary physical spaces to facilitate teaching and learning. The goal of the design process is to capture the facility space and special room characteristics needs within the every classroom/labs from each of the faculty/stakeholders that will occupy the building and then translate those needs into plans and written specifications that a contractor can build from.

In preparing for the Fine Arts Complex during the original design process, architects worked with faculty to develop working drawings that met the needs of the instructional programs. These working drawings are still the basis of the facility design and constitute the square footage used in submitting the project to the state. Any changes made that change the total amount of space in the project will have to be approved by the Chancellor's Office and funding will likely have to be provided by the college.

Moving forward, the college will need to hire an architectural firm to complete the full design and provide construction oversight. Based on Board action, the college will release a request for qualifications from firms who want to work on the project. This is not a bidding process, but rather a process to determine the appropriate firm to provide services. We will include faculty and staff in the review of qualifications.

Given that the current working drawings are several years old, faculty will meet with the project architects to ensure that space needs still match the original program. The architect will want to hear from all of the faculty regarding classrooms, laboratories, and common spaces, work rooms, and reception areas. During the construction phase of the project, stakeholder input is managed through the designated construction manager. Changes and direction to the construction team must be funneled through a single contact in order to ensure continuity.

Once we have an architectural firm on-board, we will have them present to the Board their approach to integrate faculty with the design and construction process.

Related to the issue of the project is the size of the Fine Arts Department. The department accounts for about 10 percent of credit headcount, and just over 12 percent of full-time equivalent students (FTES) and full-time equivalent faculty (FTEF).

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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Credit Enrollment by Academic Department							
<i>Department</i>	<i>Academic Year</i>		<i>Academic Year</i>		<i>Academic Year</i>		<i>Academic Year</i>
	<i>2016-2017</i>	<i>2016-2017</i>	<i>2016-2017</i>	<i>2016-2017</i>	<i>2016-2017</i>	<i>2016-2017</i>	<i>2016-2017</i>
	<i>Headcount</i>		<i>FTEF</i>		<i>FTEF</i>		<i>FTEF/FTEF</i>
Applied Behavioral Sciences	4,685	7.0%	495.55	5.7%	43.118	6.9%	11.5
Business	4,545	6.8%	380.83	4.4%	28.789	4.6%	13.2
Cooperative Work Experience	149	0.2%	10.73	0.1%	0	0.0%	
Cosmetology	235	0.4%	133.97	1.5%	0	0.0%	
Counseling	2,123	3.2%	191.19	2.2%	8.025	1.3%	23.8
English	6,216	9.3%	873.88	10.0%	64.608	10.4%	13.5
Fine Arts	6,633	10.0%	1,068.12	12.2%	76.767	12.3%	13.9
Health Sciences	1,579	2.4%	308.14	3.5%	44.865	7.2%	6.9
Industrial Technology	1,908	2.9%	379.88	4.3%	35.798	5.7%	10.6
Kinesiology, Rec & Athletics	5,590	8.4%	581.01	6.6%	35.041	5.6%	16.6
Languages and Communication	3,458	5.2%	418.57	4.8%	34.751	5.6%	12
LAP	62	0.1%	2.22	0.0%	0.62	0.1%	3.6
Life & Physical Sciences	5,009	7.5%	967.16	11.0%	59.42	9.5%	16.3
LRC - Library	15	0.0%	0.97	0.0%	0.133	0.0%	7.3
Mathematical Sciences	7,075	10.6%	1,083.75	12.4%	73.862	11.9%	14.7
Public Safety	3,768	5.7%	498.21	5.7%	44.735	7.2%	11.1
Social & Behavioral Sciences	13,577	20.4%	1,360.50	15.5%	72.425	11.6%	18.8
Total	66,627		8,754.71		622.957		14.1

Source: AHC Institutional Data, 2016-2017 Tableau Data: <https://tinyurl.com/ahc-enrollment>

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: First Reading: Revised Board Policy and Administrative Procedure 7370, Political Activity	Item Number: 14.B.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 4

BACKGROUND

Revised board policy and administrative procedure 7370, Political Activity are recommended by the California Community College League's Policy and Procedure Services. The revised board policy and administrative procedure have been vetted through the shared governance process, and are recommended for approval by College Council. The board policy addresses the political activities of District employees.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 7 – Human Resources**

BP 7370 POLITICAL ACTIVITY

Employees shall not use District funds, services, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing Board of Trustees. This policy prohibits political activity during an employee's working hours, but shall not be construed to prohibit an employee from urging the support or defeat of a ballot measure or candidate during nonworking time.

Also see the collective bargaining agreements for applicable employee groups.

References: Education Code Sections 7054, and 7056;
Government Code Section 8314

Adopted: 10/20/09

Revised:

(Replaces Board Policy 3600)



Allan Hancock Joint Community College District
Administrative Procedure
 Chapter 7 – Human Resources

AP 7370 POLITICAL ACTIVITY

No restriction shall be placed on the political activities of any employee of the District except as provided in board policy 3600 7370, ~~and these procedures, and the applicable collective bargaining agreement.~~

No District funds, services, supplies, or equipment may be used to urge the support or defeat of any ballot measure or candidate, including but not limited to any candidate for election to the governing Board of Trustees.

District resources may be used to provide information to the public about the possible effects of a bond issue or other ballot measure if both the following conditions are met:

- The informational activities are otherwise authorized by the Constitution or laws of the State of California; and
- The information provided constitutes a fair and impartial presentation of relevant facts to aid the electorate in reaching an informed judgment regarding the bond issue or ballot measure

Any administrator or Board member may appear before a citizens' group that requests the appearance to discuss the reasons why the Board called an election to submit to the voters a proposition for the issuance of bonds, and to respond to inquiries from the citizens' group.

An officer or employee of the District may solicit or receive political funds or contributions to promote the support or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of officers or employees of the District. Such activities are prohibited during working hours, ~~and entry into buildings and grounds of the District during working hours is prohibited.~~ Such activities are permitted during nonworking time. "Nonworking time" means time outside an employees' working hours, whether before or after the work day or during the employees' lunch period or other breaks during the day.

Also see the collective bargaining agreements for applicable employee groups.

References: Education Code Sections 7050 et seq.

Approved: 10/20/09

Revised:

(Replaces Administrative Procedure 3600.01)

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: First Reading: New Board Policy and Administrative Procedure 7700, Whistleblower Protection	Item Number: 14.C.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 5

BACKGROUND

Revised board policy and administrative procedure 7700, Whistleblower Protection are recommended by the California Community College League's Policy and Procedure Services. The revised board policy and administrative procedure have been vetted through the shared governance process, and are recommended for approval by College Council. The board policy addresses the reporting and investigation process of suspected unlawful activities by District employees and the protection from retaliation.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 7 – Human Resources**

BP 7700 WHISTLEBLOWER PROTECTION

The Superintendent/President shall establish administrative procedures regarding the reporting and investigation of suspected unlawful activities by District employees, and the protection from retaliation of those who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, “unlawful activity” refers to any activity—intentional or negligent—that violates state or federal law, local ordinances, or board policy.

References: Education Code Sections 87160-87164;
Labor Code Section 1102.5,
Government Code Section 53296,
Private Attorney General Act of 2004 (Labor Code Section 2698)

Adopted:

(This is a new policy)



Allan Hancock Joint Community College District
Administrative Procedure
Chapter 7 – Human Resources

AP 7700 WHISTLEBLOWER PROTECTION

Individuals are encouraged to report suspected incidents of unlawful activities by District employees in the performance of their duties. Reports will be investigated promptly and appropriate remedies applied. Employees who, in good faith, reported such activities and/or assist the District in the investigation will be protected from retaliation.

This procedure sets out the processes for responding to and investigating reports of unlawful activities, as defined in BP 7700 titled Whistleblower Protection, and addressing complaints of retaliation for making such reports.

Filing a Report of Suspected Unlawful Activities

Any person may report allegations of suspected unlawful activities. Knowledge or suspicion of such unlawful activities may originate from academic personnel, staff, or administrators carrying out their assigned duties, internal or external auditors, law enforcement, regulatory agencies, customers, vendors, students, or other third parties.

Anonymous reports will be investigated to the extent possible. However, employees are strongly encouraged not to report anonymously because doing so impedes the District's ability to thoroughly investigate the claim and take appropriate remedial measures. As set forth fully below, retaliation against individuals who report suspected unlawful activities will not be tolerated.

Normally, a report by a District employee of allegations of a suspected unlawful activity should be made to the reporting employee's immediate supervisor or other appropriate administrator or supervisor within the operating unit. However, if the report involves or implicates the direct supervisor or others in the operating unit, the report may be made to any another District official whom the reporting employee believes to have either responsibility over the affected area or the authority to review the alleged unlawful activity on behalf of the District. When the alleged unlawful activities involve the Superintendent/President, the report should be made directly to the President of the Board of Trustees. When the alleged unlawful activity involves the Board of Trustees or one of its members, the report should be made to the Superintendent/President who will confer with the President of the Board of Trustees and/or legal counsel on how to proceed.

Allegations of suspected unlawful activities should be made in writing so as to assure a clear understanding of the issues raised, but may be made orally. Such reports should be factual and contain as much specific information as possible. The receiving supervisor or administrator should elicit as much information as possible. If the report is made orally, the receiving supervisor or administrator shall reduce it to writing and make every attempt to get the reporter to confirm by his/her signature that it is accurate and complete.

Once the receiving supervisor or administrator has received and/or prepared a written report of the alleged unlawful activity, they must immediately forward to the Superintendent/President where the alleged activity has occurred. However, if this process would require submitting the report to an employee implicated in the report, the receiving supervisor or administrator should follow the reporting options outlined, above. The high-level administrator or trustee who receives the written report pursuant to this paragraph is responsible for ensuring that a prompt and complete investigation is made by an individual with the competence and objectivity to conduct the investigation, and that the assistance of counsel and/or an outside investigator is secured if deemed necessary.

In the course of investigating allegations of unlawful conduct, all individuals who are contacted and/or interviewed shall be advised of the District's no-retaliation policy. Each individual shall be: a) warned that retaliation against the reporter(s) and/or others participating in the investigation will subject the employee to discipline up to and including termination; and b) advised that if they experience retaliation for cooperating in the investigation, then it must be reported immediately.

In the event that an investigation into alleged unlawful activity determines that the allegations are accurate, prompt and appropriate corrective action shall be taken.

Protection from Retaliation

When a person makes a good-faith report of suspected unlawful activities to an appropriate authority, the report is known as a protected disclosure. District employees and applicants for employment who make a protected disclosure are protected from retaliation.

Any employee who believes they have been (1) subjected to or affected by retaliatory conduct for reporting suspected unlawful activity, or (2) for refusing to engage in activity that would result in a violation of law, should report such conduct to the appropriate supervisory personnel (if such supervisory personnel is not the source of or otherwise involved in the retaliatory conduct). Any supervisory employee who receives such a report, or who otherwise is aware of retaliatory conduct, is required to advise the Superintendent/President or designee. If the allegations of retaliation or the underlying allegations of unlawful conduct involve the Superintendent/President, the supervisor shall report to the highest level administrator and/or trustee who is not implicated in the reports of unlawful activity and retaliation.

All allegations of retaliation shall be investigated promptly and with discretion, and all information obtained will be handled on a "need to know" basis.

Whistleblower Contact Information

Employees who have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees should contact the State Chancellor's Office or the District's Board of Trustees. Employees can contact the State Personnel Board with complaints of retaliation resulting from whistleblower activities. The State Personnel Board hotline is (916) 653-1403.

Other Remedies and Appropriate Agencies

In addition to the internal complaint process set forth above, any employee who has information concerning allegedly unlawful conduct may contact the appropriate government agency.

References: Education Code Sections 87160-87164;

Government Code Section 53296;

Labor Code Section 1102.5;

Private Attorney General Act of 2004 (Labor Code Section 2698)

Approved:

(This is a new procedure)

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Employee Resignations and Retirements	Item Number: 14.D.
	Enclosures: Page 1 of 1

BACKGROUND:

The superintendent/president has accepted the following:

Retirements

1. Bradley Bisquera, audiovisual technician I, information technology services, effective December 1, 2017.

Mr. Bisquera has been employed by the district since December 1, 1994.

2. David Passage, photography instructor, fine arts department, effective May 26, 2018.

Mr. Passage has been employed by the district since August 20, 2008.

3. Michael Black, associate superintendent/vice president, finance and administration, effective June 30, 2018. This is a revised retirement effective date as Mr. Black was previously reported at the regular Board of Trustees meeting on August 14, 2017 with an effective retirement date of December 31, 2017.

Mr. Black has been employed by the district since January 22, 2007.

4. Armida Velasquez, instructional assistant, writing center lab, learning resources, effective December 31, 2017

Ms. Velasquez has been employed by the district since January 22, 1997.

5. Kathleen Wetter, academic affairs support technician, academic affairs, effective January 1, 2018.

Ms. Wetter has been employed by the district since November 1, 2010.

Resignation

6. Emily Smith, project director, K-12 partnerships - cooperative work experience & career development, effective November 1, 2017.

Ms. Smith has been employed by the district in a full-time management position since February 1, 2017; and also from October 13, 2015 through January 31, 2017, she was employed as a temporary project director, cooperative work experience.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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INFORMATION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President	October 10, 2017	
Subject:	Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number:	14.E.
Strategic Goal:	Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Academic Affairs will report on the items listed below in regards to academic affairs:

New Curriculum Development in Public Safety (*Goal SLS2: To support student access, achievement, and success.*)

We are looking forward to new faculty hires, John Ceceña and Susan Roehl in Public Safety to help us update the curricula and develop new programs in Emergency Medical Services (EMS) and Fire Technology that will serve students both in our local service areas as well as across the state.

Student Success Activities (*Goal SLS2: To support student access, achievement, and success.*) Allan Hancock College is a recognized leader in acceleration (restructuring remedial classes and placement to increase student success), and English faculty have recently made presentations about our implementation of corequisite instruction and multiple measures placement at both state and national conferences. The librarians have been promoting student success as well through their participation in the development of Open Educational Resources (OER). Our Distance Learning staff has supported increased access by training almost 250 faculty in Canvas over the past year.

Administrator Initiating Item: George A. Railey	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number: 14.F.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Student Services will report on the items listed below in regards to student support services and special programs, and/or other matters affecting student success:

Hancock Hello (*Goal SLS7: Ensure students are connected.*) Hancock Hello was a success on August 15, 2017, held on the Santa Maria campus. The purpose of the event is to get the students acclimated to our campus. Over 600 students attended the event. Booths with representatives from AHC programs, student services, campus clubs, student ambassadors, ASBG, and community organizations. Mini workshops and campus tours were held throughout the event. Noncredit students also participated in the activities through “Hola Hancock”, which is a registration event for our ESL students.

Reporting Certificate Completion (*Goal SLS2: To support student access, achievement, and success.*) For the first time in more than seven years, the Admissions and Records office, in cooperation with IT Services has begun reporting certificate completion to the National Student Clearinghouse. The collaboration between A&R and the Clearinghouse ensures that certificate completion will not harm students who complete certificates before completing degree requirements.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Monthly Report, Vice President, Institutional Effectiveness	Item Number: 14.G.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 2

BACKGROUND

Validity Study (*Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.*) The IE Office conducted a consequential validity study in fall to evaluate the accuracy and validity of the placement process (i.e., consequence of placement) at Allan Hancock College. Students and instructors in select English and math courses were surveyed during the fifth week of classes to assess their impression of student placements -- approximately 4,000 students participated. Students and instructors are surveyed near the beginning of the semester because at this point students should have been exposed to the curriculum to gauge their own preparedness, and instructors should have a reasonable understanding of their students' preparedness for the coursework prior to exposure to new content. Students were asked about their satisfaction with their placement into their courses by indicating whether the placement was the right level, too difficult, or too easy. Instructors were asked to assess whether each student enrolled in the course was appropriately placed in the course and the likelihood of the student passing the course with a C or better. Results of the consequential validity study are forthcoming and will be analyzed in conjunction with pre and post analysis of the new multiple measures placement process.

Program Review training (*Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.*) The IE office provided a program review training session on September 29 for faculty and staff in academic affairs and on October 4 for all department chairs and deans. The training session covered timelines, use of student survey data, interpretation of student achievement and demographic data, student learning outcomes data, and integration of program plans and resource requests. Quantitative student data were provided that includes student demographics of each program (ethnicity, gender, age), student success measures disaggregated by demographic group over time and by course, program measures of enrollment demand and efficiency, faculty workload, and certificate/degree completion. Student learning outcomes data for courses and programs were compiled and presented, along with improvement plans. Faculty are given the option of conducting student surveys using paper forms or web based surveys, including use of tablets or smart phones.

Guided Pathways Self-Assessment (*Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.*) The IE office facilitated a four-hour session to complete a required Guided Pathways Self-Assessment Tool as part of the State of California's \$150 million one-time investment in the Guided Pathways Award Program. Colleges that wish to submit plans for funding support (due date 2/15/2018) must submit responses to the self-assessment as well as participate in an IEPI workshop on guided pathways. The State's investment of \$150 million will support an intensive five-year planning and implementation process at each participating college. Using the Guided Pathways framework, colleges will rethink and redesign programs and services into cohesive, campus-wide strategies to achieve the outcomes expected by the state, our system, and our students. Principles of guided pathways are centered around creating a structured approach to student success that includes the following:

- a. Provides all students with a set of clear course-taking patterns that promotes better enrollment decisions and prepares students for future success.
- b. Integrates support services in ways that make it easier for students to obtain the help they need during every step of their college experience.

Administrator Initiating Item: Paul. M Murphy	Final Disposition:
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Recent IE Office activity (Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.)

- Surveys Recently conducted:
 - Scholarship Reception Survey
 - Program Review surveys
 - All Staff Day survey
 - Career Expo survey
 - Student Organization for Advocacy and Retention (SOARS) evaluation survey
 - Can/TRIO surveys
 - Online Education Resources student survey
 - Estudiantes Unidos survey for the noncredit orientation program
- Professional Development
 - Attendance at the annual Strengthening Student Success Conference
 - Tableau training
 - Multiple Measures best practices webinars
- Reports
 - Monthly Newsletter
 - Acceleration and Co-requisite outcomes analysis for English
 - AB 540 survey and quantitative data analysis.
- Student Learning Outcomes
 - Provide assistance to faculty for entering data into eLumen for program review reports
 - Generate SLO data reports for comprehensive program review
 - Provide program review training for faculty
 - Provide SLOs training to new full-time faculty

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: Monthly Report, Executive Director, College Advancement	Item Number: 14.H.
Strategic Goal: Goal II: Community Integration	Enclosures: Page 1 of 2

BACKGROUND

The Executive Director of College Advancement will report on the items listed below in regards to college advancement:

Community Outreach (*Goal II: Community Integration.*) (*Goal SLS6: Engage students.*) The Public Affairs office planned and executed two community outreach events: the Santa Ynez Valley Center Open House Wednesday, September 6, and the Santa Maria Valley Chamber of Commerce Business Trade Show Thursday, September 7. Both events afforded the college the opportunity to inform the community and students of programs available at AHC and to promote Hancock Promise.

Pathways to Preparedness Video Production (*Goal II: Community Integration.*) (*Goal SLS2: To support student access, achievement, and success.*) Public Affairs Public Information Specialist Jessica Sheaff and Photographer Kevin Boland worked with Vice President Felix Hernandez to produce a seven-minute video about the college's internship program. The video featured current students and alum and local employers who have participated in our internship program. The video was shown at the September 13 Pathways to Preparedness Summit attended by more than 60 community leaders in Lompoc.

Sports Information (*Goal II: Community Integration.*) (*Goal SLS6: Engage students.*) (*Goal SLS7: Ensure students are connected.*) Public Affairs Technician Gina Herlihy worked closely with Associate Dean Kim Ensing, Campus Graphics, and Web Content Coordinator Phil Hamer to ensure that the 2017-18 football and fall sports teams opened their seasons with all necessary information including the 2017 Football Media Guide, game-day programs/materials, and athletic website updates. Currently in production is the Fall Sports Media Guide.

President's Leadership Academy (*Goal 12: Employee Integration.*) (*Goal IRI: To recruit and retain quality employees.*) Three members of the College Advancement team were selected for the 2017 President's Leadership Academy. Public Affairs Coordinator Vicki Hernandez and Campus Graphics Graphic Designer Matt MacPherson and Copy Center Technician Josue Santos have participated all summer to implement the academy team's Attitude of Gratitude project including design and printing of materials, production of challenge pins, and production of a testimonial video.

"State of the College" Advisory Committee's Dinner and Discussion - (*Goal II: Community Integration.*) College Advancement hosted the first "State of the College" presentation to all campus advisory committees on Thursday, September 21, 2017, at the Radisson Hotel. The dinner was attended by more than 125 community members and staff who serve on more than 25 Hancock advisory committees.

Hancock Promise Bulldog Bound Event - (*Goal II: Community Integration.*) As part of the Hancock Promise *Bulldog Bound* outreach, all fifth-grade students and up to two guests were invited to attend an Allan Hancock College football game on Saturday, September 30, 2017. The students and guests

Administrator Initiating Item: Susan Houghton	Final Disposition:
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were treated to a free lunch and a special seating area to enjoy the game. Flyers were distributed to all elementary schools in the college's service district to spread the word about the event for the fifth-grade students.

Allan Hancock College Foundation's 40th Gala Celebration October 21, 2017 - (*Goal II: Community Integration.*) The Allan Hancock College Foundation's 40th Gala Celebration is Saturday, October 21, 2017, celebrating 40 years of community support and helping dreams take flight. The event includes a VIP reception featuring historical aircraft and luminaries from days gone by, a special salute to Agnes Grogan, the foundation's first executive director, and performances by the college's Jazz Band and professional dancers.

INFORMATION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 10, 2017
Subject:	Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number:	14.I.
Strategic Goal:	Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President, Finance and Administration will report on the items listed below in regards to administrative services.

Finance, Facilities and Administration Transition (*Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.*) The month of September has been busy indeed. Several transition meetings were held with Vice President Hernandez, Vice President Black and staff. Transition topics included staffing changes, facilities and operations state reporting requirements, Facilities Council update and orientation and a review of current and future scheduled maintenance. The status of Proposition 39 projects was included in the review of construction activities along with the Fine Arts project.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number: 14.J.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 15

BACKGROUND

Attached are copies of financial statements for the following funds:

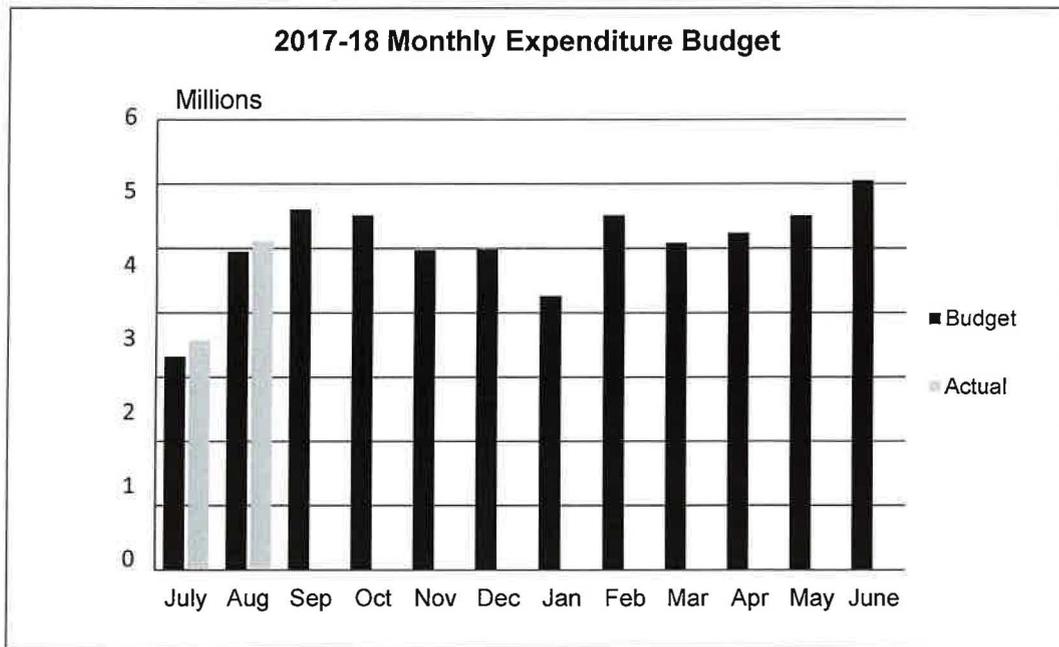
General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Health Exams Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date financial data.

Administrator Initiating Item: <p style="text-align: center;">Michael R. Black</p>	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET

	August Budget	August Expenditures	Percentage Variance	
Academic Salaries	1,849,526	2,247,341	121.51%	**
Classified Salaries	1,173,531	1,081,096	92.12%	
Employee Benefits	1,176,622	936,245	79.57%	
Supplies and Materials	103,287	132,471	128.26%	*
Other Operating Expenses	422,117	547,150	129.62%	*
Capital Outlay	106,925	110,186	103.05%	*
Other Outgo/Transfers	<u>118,905</u>	<u>69,369</u>	58.34%	
	4,950,913	5,123,858	103.49%	



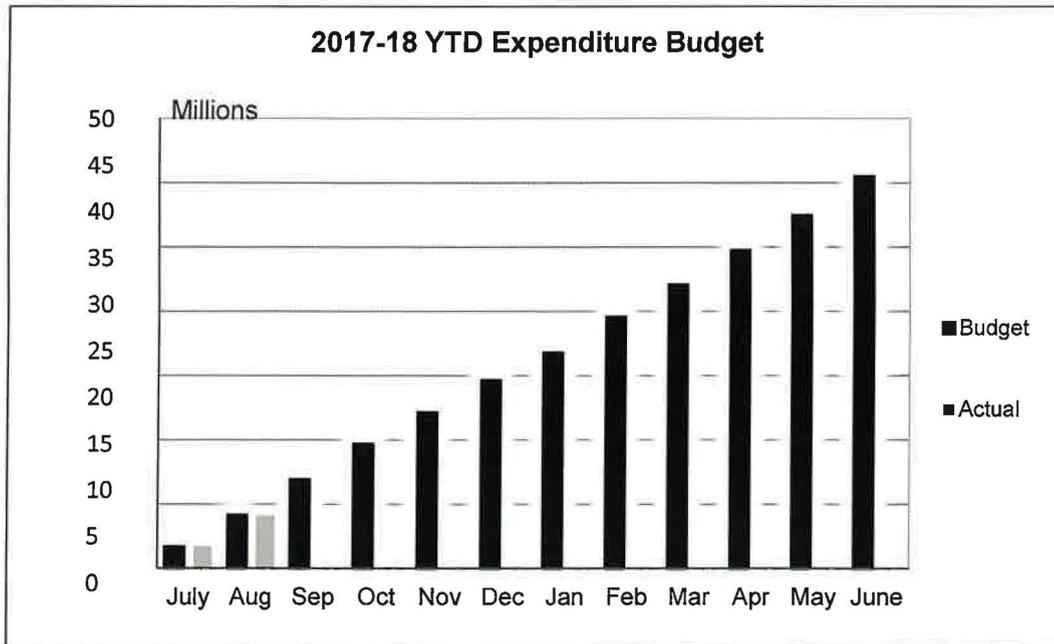
* Variance in monthly expenditures reflect timing differences from prior years.

** Variance in Academic Salaries reflect timing differences for initial Fall semester payments for Part-time Faculty assignments and Full-time Faculty Overload assignments.

**GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET**

Year to Date Expenditures

	July-August Budget	July-August Year to Date	Percentage Variance	
Academic Salaries	2,728,997	3,102,894	113.70%	**
Classified Salaries	2,188,077	2,139,013	97.76%	
Employee Benefits	1,609,221	1,602,994	99.61%	
Supplies and Materials	157,871	173,830	110.11%	*
Other Operating Expenses	1,295,338	1,480,024	114.26%	*
Capital Outlay	108,500	158,185	145.79%	*
Other Outgo/Transfers	<u>184,740</u>	<u>69,369</u>	37.55%	
	8,272,744	8,726,309	105.48%	



* Variance in monthly expenditures reflect timing differences from prior years.

** Variance in Academic Salaries reflect timing differences for initial Fall semester payments for Part-time Faculty assignments and Full-time Faculty Overload assignments.

Allan Hancock College Governmental Funds Group

General Fund

Income Statement by Fund

For Period Ending 08/31/2017

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal revenues	34,200		0.00	2,558,910	63,271	2.47
State Revenues	40,512,146	4,792,354	11.82	14,362,977	5,687,447	39.59
Local Revenues	20,460,988	2,370,711	11.58	1,880,639	838,391	44.58
Total REVENUES	<u>61,007,334</u>	<u>7,163,065</u>	<u>11.74</u>	<u>18,802,528</u>	<u>6,589,110</u>	<u>35.04</u>
EXPENDITURES						
Academic Salaries	23,833,863	3,102,894	13.01	2,742,058	442,496	16.13
Classified Salaries	14,661,075	2,139,013	14.58	4,543,149	612,911	13.49
Employee Benefits	12,062,035	1,602,994	13.28	1,988,231	261,994	13.17
Supplies and Materials	1,244,789	173,830	13.96	1,851,699	85,602	4.62
Other Operating Expenses	6,602,177	1,480,024	22.41	5,300,822	335,449	6.32
Capital Outlay	651,757	128,185	19.66	1,562,943	47,079	3.01
Total EXPENDITURES	<u>59,055,698</u>	<u>8,626,943</u>	<u>14.60</u>	<u>17,988,904</u>	<u>1,785,533</u>	<u>9.92</u>
Excess of Revenues over (Under) Expenditures	1,951,635	(1,463,877)		813,623	4,803,577	
OTHER FINANCING SOURCES(USES)						
Other Financing Sources	10,000		0.00	67,903	16,246	23.92
Total OTHER FINANCING	<u>10,000</u>		<u>0.00</u>	<u>67,903</u>	<u>16,246</u>	<u>23.92</u>
OPERATING TRANSFERS OUT						
Other Outgo	1,938,556	69,369	3.57	698,645	50,686	7.25
Total OPERATING TRANSFERS OUT	<u>1,938,556</u>	<u>69,369</u>	<u>3.57</u>	<u>698,645</u>	<u>50,686</u>	<u>7.25</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>23,079</u>	<u>(1,533,246)</u>		<u>182,881</u>	<u>4,769,137</u>	
FUND BALANCE:						
Fund balance, July 1	10,605,970	10,613,176		13,320,924	13,320,922	
Current balance	<u>10,629,049</u>	<u>9,079,929</u>		<u>13,503,805</u>	<u>18,090,059</u>	

Allan Hancock College Governmental Funds Group

Child Development Fund

Income Statement by Fund

For Period Ending 08/31/2017

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal revenues	226,399	57,966	25.60
State Revenues	430,914	129,028	29.94
Local Revenues	856,643	8,389	0.97
Total REVENUES	<u>1,513,956</u>	<u>195,385</u>	<u>12.90</u>
EXPENDITURES			
Academic Salaries	233,026	41,188	17.67
Classified Salaries	295,957	40,028	13.52
Employee Benefits	114,473	12,798	11.17
Supplies and Materials	451,856	4,814	1.06
Other Operating Expenses	178,769	2,280	1.27
Capital Outlay	200,000	0	0.00
Total EXPENDITURES	<u>1,474,083</u>	<u>101,109</u>	<u>6.85</u>
Excess of Revenues over (Under) Expenditures	39,873	94,275	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	0	0	0.00
Total OTHER FINANCING SOURCES(USES)	<u>0</u>	<u>0</u>	<u>0.00</u>
OPERATING TRANSFERS OUT			
Other Outgo	0	0	0.00
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>39,873</u>	<u>94,275</u>	
FUND BALANCE:			
Fund balance, July 1	261,959	261,958	
Current balance	<u>301,832</u>	<u>356,234</u>	

ALLAN HANCOCK COLLEGE
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE PERIOD ENDING 08/31/2017

Rounded to the Nearest Dollar

	PCPA BUDGET	PCPA ACTUAL	% BUDGET
REVENUES:			
Earned income			
Ticket Revenue	1,609,050	688,620	42.80%
Handling	53,000	18,221	34.38%
Concessions	35,000	1,108	3.17%
Advertising	50,000	2,208	4.42%
Touring	43,700	18,500	42.33%
Other	14,000	6,000	42.86%
Total Earned Income	1,804,750	734,656	40.71%
Contributed Income			
Individual sources	399,550	109,436	27.39%
Fundraisers	180,000	45	0.03%
Corporations	35,000	0	
Foundations	361,746	48,662	13.45%
Total contributed income	976,296	158,143	16.20%
Allan Hancock College	1,426,949	0	
Total revenues	4,207,995	892,799	21.22%
EXPENSES:			
Production	2,157,230	518,821	24.05%
Conservatory	69,546	12,796	18.40%
Scholarships	663,410	324,699	48.94%
Administration	284,613	37,763	13.27%
Development	197,693	21,429	10.84%
Marketing	471,993	92,738	19.65%
Box office	271,076	43,409	16.01%
Concessions	20,200	200	0.99%
Outreach/YPP	72,234	18,416	25.49%
Total expenses	4,207,995	1,070,270	25.43%
EXCESS OF REVENUES OVER EXPENSES	0	-177,471	
Outside events (net)	0	0	
FUND BALANCE			
Balance, July 1	472,981	472,981	
Current balance	472,981	295,510	

Allan Hancock College Governmental Funds Group

Capital Outlay Projects Fund

Income Statement by Fund

For Period Ending 08/31/2017

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
State Revenues	0	75,976	0.00
Local Revenues	198,268	1,615	0.81
Total REVENUES	<u>198,268</u>	<u>77,592</u>	<u>39.13</u>
EXPENDITURES			
Supplies and Materials	2,314	331	14.33
Other Operating Expenses	17,080	5,358	31.37
Capital Outlay	2,324,453	22,481	0.96
Total EXPENDITURES	<u>2,343,848</u>	<u>28,171</u>	<u>1.20</u>
Excess of Revenues over (Under) Expenditures	(2,145,580)	49,420	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	222,960	0	0.00
Total OTHER FINANCING SOURCES(USES)	<u>222,960</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(1,922,620)</u>	<u>49,420</u>	<u>(2.57)</u>
FUND BALANCE:			
Fund balance, July 1	7,122,647	7,122,647	
Current balance	<u>5,200,026</u>	<u>7,172,068</u>	

Allan Hancock College Governmental Funds Group

Gen Oblig Bonds Building Fund

Income Statement by Fund

For Period Ending 08/31/2017

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	25,000	0	0.00
Total REVENUES	<u>25,000</u>	<u>0</u>	<u>0.00</u>
EXPENDITURES			
Supplies and Materials	151	0	0.00
Other Operating Expenses	131,362	26,085	19.85
Capital Outlay	646,341	190,137	29.41
Total EXPENDITURES	<u>777,855</u>	<u>216,222</u>	<u>27.79</u>
Excess of Revenues over (Under) Expenditures	(752,855)	(216,222)	
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(752,855)</u>	<u>(216,222)</u>	
FUND BALANCE:			
Fund balance, July 1	1,610,993	1,610,995	
Current balance	<u>858,137</u>	<u>1,394,772</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
INTERNAL SERVICE FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 08/31/2017

	DENTAL BUDGET	DENTAL ACTUAL	Rounded to HLTH EXAM BUDGET	the Nearest HLTH EXAM ACTUAL	Dollar PROP/LIAB BUDGET	PROP/LIAB ACTUAL	PST-EMP BNF BUDGET	PST-EMP BNF ACTUAL
REVENUES:								
Local	752,000	116,328	1,600	0	4,000	0	151,000	21,390
Total Revenues	<u>752,000</u>	<u>116,328</u>	<u>1,600</u>	<u>0</u>	<u>4,000</u>	<u>0</u>	<u>151,000</u>	<u>21,390</u>
EXPENDITURES:								
Classified salaries	0	0	0	0	0	0	0	0
Employee benefits	0	0	139,031	9,162	0	0	304,167	0
Supplies and materials	0	0	0	0	0	0	0	0
Contracted services	750,000	127,222	0	0	263,000	0	0	0
Capital outlay	0	0	0	0	0	0	0	0
Total Expenditures	<u>750,000</u>	<u>127,222</u>	<u>139,031</u>	<u>9,162</u>	<u>263,000</u>	<u>0</u>	<u>304,167</u>	<u>0</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,000	-10,894	-137,431	-9,162	-259,000	0	-153,167	21,390
OTH FIN SRCS (USES):								
Operating Transfers IN	0	0	0	0	0	0	0	0
Operating Transfers OUT	0	0	0	0	0	0	0	0
Total Oth Fin Srces	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>2,000</u>	<u>-10,894</u>	<u>-137,431</u>	<u>-9,162</u>	<u>-259,000</u>	<u>0</u>	<u>-153,167</u>	<u>21,390</u>
FUND BALANCE:								
Fund balance, July 1	1,391,622	1,391,622	389,616	389,616	1,165,979	1,165,979	153,167	153,168
Current balance	<u>1,393,622</u>	<u>1,380,728</u>	<u>252,185</u>	<u>380,454</u>	<u>906,979</u>	<u>1,165,979</u>	<u>0</u>	<u>174,558</u>

TRUST EB FORMAT

BENEFIT TRUST COMPANY
AS TRUSTEE FOR ALLAN
HANCOCK COMMUNITY COLLEGE
DISTRICT

Statement Period
Account Number
08/01/2017 through 08/31/2017
115150007100

Summary Of Fund

MARKET VALUE AS OF 08/01/2017

9,122,888.37

EARNINGS

NET INCOME CASH RECEIPTS

11,585.36

FEES AND OTHER EXPENSES

6,721.03-

REALIZED GAIN OR LOSS

0.39-

UNREALIZED GAIN OR LOSS

34,961.96

TOTAL EARNINGS

39,825.90

TOTAL MARKET VALUE AS OF 08/31/2017

9,162,714.27

TRUST EB FORMAT

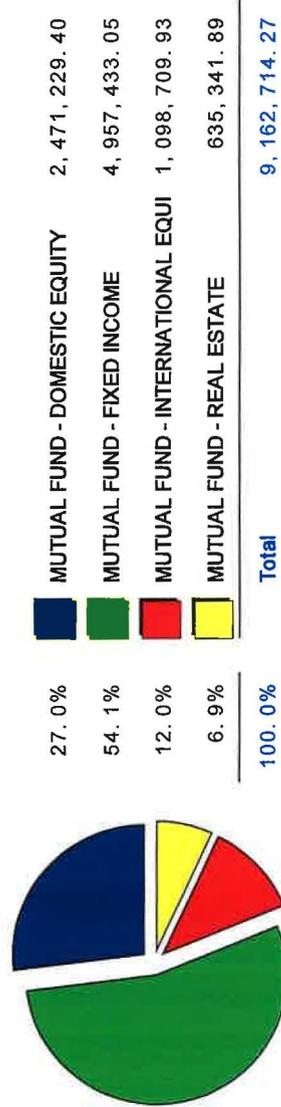
BENEFIT TRUST COMPANY
AS TRUSTEE FOR ALLAN
HANCOCK COMMUNITY COLLEGE
DISTRICT

Statement Period
Account Number
08/01/2017 through 08/31/2017
115150007100

Asset Summary As Of 08/31/2017

DESCRIPTION	MARKET VALUE	AVG COST	% OF PORT
MUTUAL FUND - FIXED INCOME	4,957,433.05	4,884,908.96	54
MUTUAL FUND - DOMESTIC EQUITY	2,471,229.40	2,196,516.06	27
MUTUAL FUND - INTERNATIONAL EQUITY	1,098,709.93	918,831.87	12
MUTUAL FUND - REAL ESTATE	635,341.89	635,957.54	7
TOTAL INVESTMENTS	9,162,714.27	8,636,214.43	
CASH	11,585.36		
DUE FROM BROKER	0.00		
DUE TO BROKER	11,585.36		
TOTAL MARKET VALUE	9,162,714.27		

Ending Asset Allocation



ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP
TRUST AND AGENCY FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 08/31/2017

Rounded to the Nearest Dollar
TRUST FUNDS

	STUDENT FIN AID	ASB	STUDENT REP FEES	DISTRICT TRUST	STUDENT CENTER FEE TRUST	AGENCY STUDENT CLUBS
REVENUES:						
Sales	0	0	0	7,819	0	0
Gifts and contributions	0	0	0	0	0	0
Other local revenue	0	0	0	1,150	0	0
Interest	0	5	2	76	0	6
Miscellaneous revenue	2,956,076	0	10,843	1,627	21,979	100
Total Revenues	<u>2,956,076</u>	<u>5</u>	<u>10,845</u>	<u>10,672</u>	<u>21,979</u>	<u>106</u>
EXPENDITURES:						
Salaries	0	0	0	0	0	0
Employee benefits	0	0	0	0	0	0
Supplies and materials	0	6,048	0	3,264	0	10
Contracted services	0	42,071	1,370	1,164	0	3,000
Capital outlay	0	0	0	0	0	0
Total Expenditures	<u>0</u>	<u>48,119</u>	<u>1,370</u>	<u>4,428</u>	<u>0</u>	<u>3,010</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,956,076	-48,114	9,475	6,244	21,979	-2,904
OTH FIN SRCS (USES):						
Operating Transfers IN	0	50,000	0	0	0	100
Operating Transfers OUT	1,881,796	0	0	0	0	100
Total Oth Fin Srcs (Uses)	<u>-1,881,796</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>1,074,280</u>	<u>1,886</u>	<u>9,475</u>	<u>6,244</u>	<u>21,979</u>	<u>-2,904</u>
FUND BALANCE:						
Fund balance, July 1	21,600	70,380	20,362	912,369	136,760	66,044
Current balance	<u>1,095,880</u>	<u>72,266</u>	<u>29,836</u>	<u>918,613</u>	<u>158,739</u>	<u>63,140</u>

Allan Hancock College Governmental Funds Group

Scholarship and Loan Trust Fnd

Income Statement by Fund

For Period Ending 08/31/2017

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	1,000	0	0.00
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00</u>
EXPENDITURES			
Supplies and Materials	0	0	0.00
Other Operating Expenses	0	0	0.00
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues over (Under) Expenditures	1,000	0	
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>0</u>	<u>0</u>	
FUND BALANCE:			
Fund balance, July 1	8,708	8,707	
Current balance	<u>8,708</u>	<u>8,707</u>	

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 08/31/2017

	Cash Admin	Rounded to the Nearest General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	11,726	25,331	63,553	30,740	0	131,351
Contributions non-cash	0	0	0	0	0	0	0
District Grant Contributions	0	5,282	0	0	0	0	5,282
Interest and dividends	0	3,505	0	0	0	48,172	51,677
Gain/Loss on sale of investments	0	272	0	0	0	92,114	92,385
Change in asset portfolio	0	6,868	0	0	0	325,546	332,414
Other Local Revenues	0	2,265	493	0	0	0	2,758
Total revenue	0	29,918	25,824	63,553	30,740	465,832	615,867
EXPENDITURES:							
Scholarships	0	0	0	276,217	0	0	276,217
Student Assistance	0	0	2,000	0	0	0	2,000
District/College Support	0	0	500	0	0	0	500
PCPA Support	0	0	0	18,662	0	0	18,662
Salaries	0	35,175	0	0	0	0	35,175
Employee benefits	0	3,699	0	0	0	0	3,699
Supplies and materials	0	2,338	3,114	0	0	0	5,452
Contracted personal services	0	0	0	0	0	0	0
Travel and conference	0	8,044	13,075	0	0	0	21,119
Memberships and permits	0	295	73	0	0	0	368
Technology Services	0	0	0	0	0	0	0
Telephone	0	107	0	0	0	0	107
Contracts and leases	0	733	2,000	0	0	0	2,733
Postage and advertising	0	1,736	0	0	0	0	1,736
Bank/brokerage charges	0	3,306	81	0	0	34,119	37,506
Miscellaneous expense	0	0	0	0	0	0	0
Building and equipment	0	0	0	0	0	0	0
Credit Card Disc. Fees	0	0	0	0	0	0	0
Total expenditures	0	55,434	20,843	294,879	0	34,119	405,275
Net income(loss)	0	-25,516	4,981	-231,325	30,740	431,712	210,592
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	39,093	4,074	1,200	0	1	44,367
Transfers out	0	5,274	24,750	0	0	14,344	44,367
Net transfers	0	33,819	-20,676	1,200	0	-14,343	0
Net inc/dec in fund bal	0	8,303	-15,696	-230,125	30,740	417,369	210,592
FUND BALANCE:							
Fund equity, July 1	0	198,645	1,593,730	704,516	18,861,258	2,923,080	24,281,228
Current balance	0	206,949	1,578,034	474,390	18,891,998	3,340,449	24,491,820

AHC Viticulture & Enology Foundation Fund
Income Statement
For Period Ending 8/31/2017

REVENUES	<u>Budget</u>	<u>Actual</u>
Contributed Gifts/Grants/Endw	35,000	0
Non-Cash Contributions	0	3,243
Other Local Revenues	0	0
Net Revenue	<u>35,000</u>	<u>3,243</u>
WINE OPERATION		
Sales & Commissions	30,294	528
Less: Returns & Allowances	0	0
Less: Sales Discounts	<u>-6,750</u>	<u>-151</u>
Net Sales	23,544	377
Less: Cost of Goods Sold	<u>-11,890</u>	<u>0</u>
Gross Profit	<u>11,654</u>	<u>377</u>
Total Revenues	46,654	3,620
EXPENDIURES		
Classified Salaries	15,000	0
Technology Supplies	0	0
Office/Operational Supplies	8,000	932
In-Kind Supply Expense	12,000	3,243
Inventory Allocation Expense	-40,500	0
Printing	2,700	2,505
Food Supplies	1,000	217
Indep Contractor (Individuals)	500	0
Service Contracts (Businesses)	20,000	1,918
On-Site Business/Training Exp	1,000	105
Non-Tech Licenses,Permits,Fees	1,200	240
Insurance	100	0
Technology Services	200	-4
Facility Leases	100	0
Land Lease	400	0
Technology Hosting Services	0	0
In Kind-Legal Fees	150	0
Misc Operating Expenses	0	449
Freight	0	134
Bank Service Charges	0	100
Fngprmt/Bckgrnd/Psy Tst/Poly	0	0
District/College Support	0	0
Postage/Express Services	0	0
Advertising	2,000	0
Merchant Fees	0	21
Cash Over and Short	0	0
Equipment	5,000	0
Scholarships	<u>2,500</u>	<u>0</u>
Total Expenditures	31,350	9,860
Net Income(Loss)	15,304	-6,240
FUND BALANCE		
Fund Balance, July 1	<u>131,051</u>	<u>131,051</u>
Current Balance	<u>146,355</u>	<u>124,811</u>

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 10, 2017
Subject: A Status Report on Bond Measure I Projects	Item Number: 14.K.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 3

STATUS

Capital Construction							
Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
Public Safety Complex (C)	\$37,930,509	\$5,000 Priv. Donation	\$515,626	\$38,777,666	(\$1,357,783)	100%	September 2017
Total Capital Projects		\$37,935,509	\$515,626	\$38,777,666	(\$1,357,783)		

Technology Projects							
Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
Technology and Instructional Equipment Modernization	\$10,966,255	0	\$0	\$10,859,713	\$106,542	99%	Summer 2018
Total Information Technology		\$10,966,255	\$0	\$10,859,713	\$106,542		

Project Phase Key

C: Construction

WD: Working Drawings

Administrator Initiating Item: Michael R. Black	Final Disposition:
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Capital Construction Projects - Completed Phase					
Project Name	BMI Funding	Other Funding	Encumbered	Expended	Balance
One Stop Student Services Center	\$20,560,907	\$16,558,250 State	\$128,131	\$37,879,114	\$-888,088
Childcare Center Addition	8,432,953	150,000 Orfalea Grant	0	8,521,474	61,479
Fine Arts Complex	4,441,759	0	0	4,180,800	260,959
Theatre Arts Complex	362,247	0	0	305,049	57,198
Industrial Technology/ Physical Education and Athletic Fields	25,053,520	250,000 City of SM 250,000 Cap. Restricted	36,564	24,977,762	539,194
Total Capital Projects	\$58,851,386	\$17,208,250	\$164,695.00	\$75,864,199.00	\$30,742

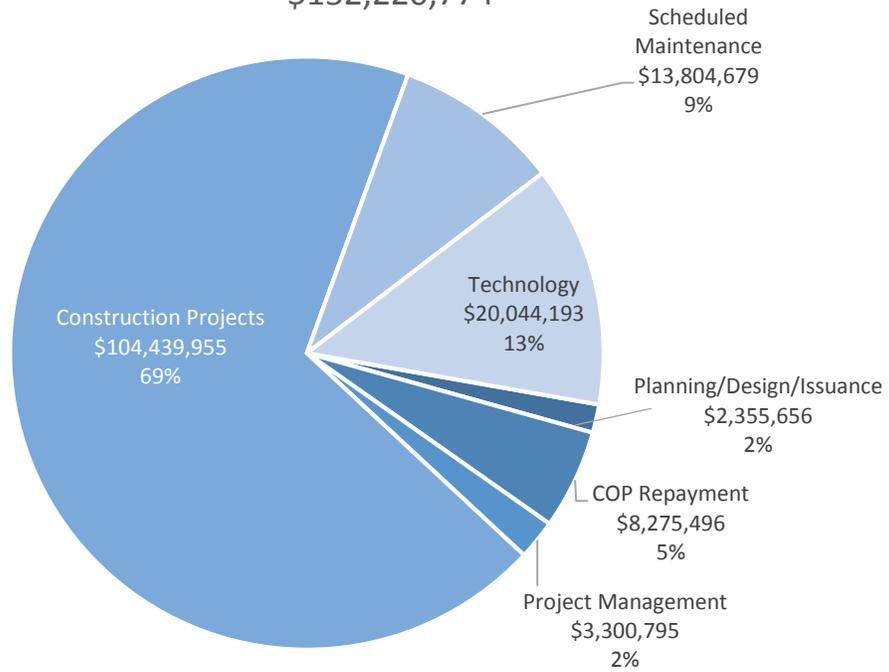
Schedule Maintenance Projects – Completed Phase	
Project Name	Total Expended
Building D Repairs and Upgrades	\$5,711,048
Parking Lot 1 Expansion	1,483,196
Building C, Roof, Paint, and Flooring	1,372,916
LVC EMS Upgrade & HVAC Repair	447,195
Pool Resurfacing	55,499
Building N Roof, Phase III	355,542
M300 HVAC Upgrades Phase I	335,748
Phase I Energy	535,787
Roof Repair and Replacement, Buildings E, F, G & M300	487,916
Underground Fuel/Oil Tank Repair & Replacement	124,204
Campus Upgrade to VOIP & Copper Cabling Project	2,731,970
Total Scheduled Maintenance	\$13,641,021

Project Phase Key

C: Construction

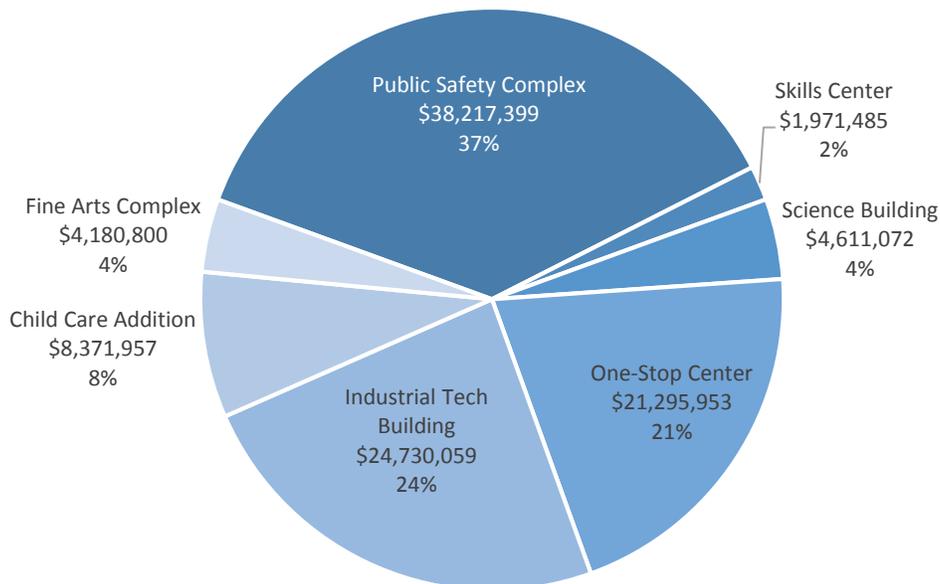
WD: Working Drawings

Measure I Expenditures
Through December 31, 2016
\$152,220,774



Citizens' Oversight Committee Financial Report
April 10, 2017 Meeting

Measure I Construction Projects
Through December 31, 2016
\$103,378,725



Citizens' Oversight Committee Financial Report
April 10, 2017 Meeting

ALLAN HANCOCK COLLEGE



OCTOBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 4:00 p.m. Men's Soccer vs. Glendale Community College 6:00 p.m. Women's Volleyball vs. L.A. Pierce College 9:30 a.m. Career Exploration Day The Commons	7
8	9	10 6:00 p.m. Board of Trustees Meeting LVC 2:00 p.m. Men's Soccer vs. Santa Barbara City College	11	12 <i>Dimensions in Dance</i> through October 15 Marian Theatre	13 2:00 p.m. Men's Soccer vs. Santa Monica College	14
15	16	17	18 5:00 p.m. Men's Basketball Meet the Bulldogs Gym	19	20	21 2:00 p.m. Men's Football vs. L.A. Valley College 5:00 p.m. Allan Hancock Foundation Gala ArtCraft Paint Hangar
22	23	24 4:00 p.m. Men's Soccer vs. L.A. Mission College	25 11:00 a.m. Alcohol Awareness Day Student Center 6:00 p.m. Women's Volleyball vs. Ventura Community College	26	27 6:00 p.m. Women's Volleyball vs. Moorpark College	28
29	30	31				

ALLAN HANCOCK COLLEGE



NOVEMBER 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 2:00 p.m. Men's Soccer vs. Moorpark College 6:00 p.m. Women's Volleyball vs. Cuesta College	4
5	6	7 1:00 p.m. Men's Soccer vs. Oxnard College	8 6:00 p.m. Women's Volleyball vs. Santa Barbara City College	9 11:00 a.m. Veterans Appreciation Day Student Center <i>Freaky Friday</i> through Dec. 23 Marian Theatre	10	11 2:00 p.m. Football vs. Citrus College
12	13	14 6:00 p.m. Board of Trustees Meeting	15	16 11:00 a.m. Great American Smokeout Student Center	17 Men's Basketball Home Motors Tournament through Nov. 19 Gym	18
19	20	21 3:00 p.m. Women's Basketball vs. Reedley College	22	23	24	25
26	27	28	29	30		